



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Meeker County Jail

Address: 326 N Ramsey Avenue, Litchfield, MN 55355

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Lori Schopf – Detention Facility Inspector **Inspected on:** 07/10/2024

Inspection Method: Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation reviews, and video footage review.

Officials Present During Inspection: Jail Administrator Jodi Bean; Sheriff Brian Cruze

Officials Present for Exit Interview: Jail Administrator Jodi Bean; Sheriff Brian Cruze

Issued Inspection Report to: Jail Administrator Jodi Bean; Sheriff Brian Cruze; County Administrator Andrew Letson; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

| Rule Chapter | Requirement Type | Total Applicable | Total Compliance | Total Non Compliance | Total Compliance With Concerns | Compliance Rating | Substantial Compliance Result/Criteria |
|--------------|------------------|------------------|------------------|----------------------|--------------------------------|-------------------|----------------------------------------|
| 2911 | Mandatory | 126 | 124 | 2 | 0 | 98.41% | Compliance rating of 100% |
| 2911 | Essential | 101 | 101 | 0 | 0 | 100.00% | Compliance rating of 90% |

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 08/01/2024 **Ends On:** 07/31/2026 **Facility Type:** Jail
Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 07/31/2025
Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Meeker County Sheriff's Office
Special Conditions:

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

| Bed Type | Gender | Approved Capacity | %Operating Capacity | Operational Capacity | Bed Details | Conditions |
|----------|--------|-------------------|---------------------|----------------------|-------------------------------|------------|
| Secure | Coed | 69 | 90 | 62.10 | Operational capacity 62 beds. | |

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 2**

1. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 4. Counting.

A facility shall have a written policy describing the system of counting inmates. Formal counts shall be completed with an official entry made in the daily log at least once each eight hours. The facility shall maintain a system that identifies the whereabouts of all inmates in custody and includes a system of accountability for inmates approved for temporary absences from their assigned housing units. A written policy and procedure shall provide that staff regulate inmate movement.

Inspection Findings:

Documentation showed on 6/2/2024, 6/3/2024, and 6/8/2024 there were formal counts completed past the 8-hour time frame, as required in the rule.

Corrective Actions:

This was discussed with the Jail Administrator during the inspection, and a plan has been developed to ensure formal counts are completed and documented within the 8 hours. Submit 30 days of completed formal counts to the inspector by August 30, 2024.

Response Needed By: 08/30/2024

2. 2911.6500 STORAGE. Subpart 2. Refrigeration.

Medication requiring refrigeration shall be refrigerated and secured and the temperature checked daily. There must be separate refrigeration for medications only.

Inspection Findings:

Temperature is not checked on a daily basis.

Corrective Actions:

The facility shall develop a plan to ensure that temperatures are taken and recorded daily. Submit 30 days of completed temperature checks to the inspector by August 30, 2024.

Response Needed By: 08/30/2024**INSPECTION COMMENTS**

The Meeker County Jail will remain on a biennial inspection status.

JJDPA Compliance

Compliance Report for the monitoring Facilities Pursuant to the Juvenile Justice Delinquency Prevention (JJDP) Act of 2002.

On July 10, 2024, a JJDP Act audit was conducted at the Meeker County Jail. This jail has received a "Rural Exception" to the JJDP Act. This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holiday. The three core requirements that are reviewed during the audit are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound Separation.

According to the Meeker County Jail records, the Meeker County Jail held or processed five (5) juveniles during the federal fiscal year 2023-2024. The findings are as follows:

DSO: No violations of the facility holding status offenders in the jail were found. Upon review of the files it was confirmed that juveniles brought into the facility were there for delinquent offenses.

Jail Removal: Files and DOC Portal data indicate that any juvenile brought into the jail were removed well within the 24 hour time frame allowed per the "Rural Exception."

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation. Meeker County uses Prairie Lakes Juvenile Detention Center to hold juveniles.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court holding: There is one secure court holding at Meeker County. Juvenile court times are separated from adults to assure proper sight and sound separation from adult inmates.

Based on the documentation reviewed, no violations of the JJDP Act were identified at the Meeker County jail.

Report completed By: Lori Schopf – Detention Facility Inspector

Signature: _____

