



# Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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## INSPECTION DETAILS FOR:

### Martin County Jail

**Address:** 201 Lake Avenue, Fairmont, MN 56031

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Annual **Inspected By:** Jacob Nelson – Detention Facility Inspector **Inspected on:** 03/14/2024

**Inspection Method:** Facility walk-through, staff and inmate interviews, staff and inmate file reviews, and facility documentation reviews.

**Officials Present During Inspection:** Jail Administrator Tanya Rathman

**Officials Present for Exit Interview:** Jail Administrator Tanya Rathman

**Issued Inspection Report to:** Jail Administrator Tanya Rathman; Sheriff Jeff Markquart; County Administrator Scott Higgins; Regional Manager Dayna Burmeister

## RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	124	0	2	100.00%	Compliance rating of 100%
2911	Essential	102	101	1	0	99.02%	Compliance rating of 90%

## TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 05/01/2024 **Ends On:** 04/30/2025 **Facility Type:** Jail

**Placed on Biennial Status:** No **Biennial Status Annual Compliance Form Due On:**

**Delinquent Juvenile Hold Approval:** 6 hrs **Certificate Holder:** Martin County Sheriff's Office

**Special Conditions:** None.

### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	32	80	25.60	None	None.

## RULE COMPLIANCE DETAILS

**Chapter 2911 - Essential Rules Not In Compliance****Total: 1**

## 1. 2911.3100 INMATE ACTIVITIES AND PROGRAMS. Subpart 7. Recreation plan.

The facility administrator or designee shall have a plan providing opportunities for physical exercise and recreational activities for all inmates consistent with the facility's classification and design. Class I facilities are exempt from this requirement. The plan shall include policies and procedures necessary to protect the facility's security and the welfare of inmates. Policy and procedure shall provide: A. inmates with access to recreational opportunities and equipment, including seven hours of physical exercise or recreation outside the cell and adjacent dayroom areas per week; B. recreational opportunities a minimum of five days per week; C. indoor space and equipment for active recreational activities in all Class II to Class VI facilities; D. outdoor recreational space and equipment for outdoor recreational programming in all Class VI facilities. The space and equipment shall be provided in a manner consistent with the facility's security classification; E. passive and active recreation needs and equipment for a variety of inmates consistent with the facility's classification and offenders served. As an example, activity needs of geriatric, disabled, or geriatric and disabled offenders shall be addressed; F. inmates in segregation with a minimum of one hour a day, seven days a week, of exercise outside the inmates' cells, unless security or safety considerations dictate otherwise; and G. discretionary access by inmates on segregation status to the same recreational facilities as other inmates unless security or safety considerations dictate otherwise. When inmates on segregation status are excluded from use of regular recreation facilities, the alternative area for exercise used shall be documented.

**Inspection Findings:**

As noted on previous inspection reports, the recreation space is small, and active recreation is limited to machines and stationary equipment.

**Corrective Actions:**

**There is no space available in the facility to increase the size of the recreation space without a major remodel or new construction.**

**Response Needed By:****Chapter 2911 - Mandatory Rules In Compliance With Concerns****Total: 2**

## 1. 2911.0300 INTENDED USE AND NONCONFORMANCE WITH RULES Subpart 2. Nonconformance, unsafe, unsanitary, or illegal conditions.

When conditions do not substantially conform or where specific conditions endanger the health, welfare, or safety of inmates or staff, the facility's use is restricted pursuant to Minnesota Statutes, section 241.021, subdivision 1, or legal proceedings to condemn the facility will be initiated pursuant to Minnesota Statutes, section 641.26 or 642.10.

**Inspection Findings:**

See Physical Plant Concerns in the inspection comments.

**Corrective Actions:**

**It continues to be strongly recommended that the elected officials of Martin County and Jail Administration continue moving forward with the planning for the future public safety needs of Martin County.**

**Response Needed By:**

## 2. 2911.2525 ADMISSIONS. Subpart 1. Policies and procedures.

A facility shall have written policies and procedures for processing new inmates to the facility to include, at a minimum, the following: A. obtaining and documenting available emergency medical information within two hours of admission; B. verification of court commitment papers or other legal documentation of detention. Verification shall include checking the date of admission, duration of confinement, and specific charges; C. a search of the inmate and the inmate's possessions; D. inventory and storage of the inmate's personal property; E. initial medical screening to include an assessment of the inmate's health status, including any medical or mental health needs; F. telephone calls made by the inmate during the booking and admission process and prior to assignment to other housing areas; G. shower and hair cleansing; H. issue of bedding, clothing, and personal hygiene items according to the rule requirements applicable to the anticipated length of stay of the inmate; I. photographing and fingerprinting including notation of identifying marks or unusual characteristics such as birthmarks or tattoos; J. interviewing to obtain the following identifying data: (1) name and aliases of person; (2) current address, or last known address; (3) health insurance information; (4) gender; (5) age; (6) date of birth; (7) place of birth; (8) race; (9) present or last place of employment; (10) emergency contact including name, relation, address, and telephone number; and (11) additional information concerning special custody requirements or special needs; K. initial classification of the inmate and assignment to a housing unit; L. an assigned booking number; and M. Social Security number, driver's license number, or state identification number, if available.

**Inspection Findings:**

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Documentation shows staff not scoring the mental health screen correctly. Specifically, using questions outside of the screening document to refer an inmate for mental health services.

**Corrective Actions:**

**Retrain staff on properly scoring the mental health screen, and update procedures for how officers can refer an inmate for mental health services based on the score. DOC shall monitor this compliance through facility visits.**

**Response Needed By:**

**INSPECTION COMMENTS****Programs:**

The Martin County Jail has a robust variety of programming available to inmates including numerous religious options, AA/NA groups, as well as GED programming. The programming and recreation space is in the basement of the facility, and the Jail Administrator has updated equipment to provide for the active and passive recreation needs of the inmates.

**Physical Plant Concerns:**

The Martin County Jail was built in 1974. The majority of the facility deficiencies have been noted on previous inspection reports and are unable to be addressed without a significant renovation or building of a new jail.

Since the previous inspection, Martin County has moved forward with plans for building a new facility and is in the process of securing land for that purpose.

As noted in previous inspection reports, The Martin County Jail continues to have the numerous physical plant deficiencies. Major deficiencies include non-ADA compliance, poor sight lines, and lack of visibility into the inmate living spaces. Security electronics are in working order. However, they continue to be significantly outdated.

It has been recommended in previous inspection reports that the Martin County Jail be dropped to a Class-II facility. Due to Martin County moving forward with construction of a new facility, it is recommended that they retain their Class-III license, but be placed on Annual Inspections for monitoring. Should the potential new construction be discontinued, it would then be recommended that the facility be placed on a Class-II license.

The facility will be placed on Annual inspections.

**JJDPA Compliance**

Compliance Report for the Monitoring Facilities Pursuant to the Juvenile Justice and Delinquency Prevention Act of 2002.

On March 14,2024, a Juvenile Justice and Delinquency Prevention Act audit was conducted for Martin County. Martin County has juvenile hold ability and is limited to 6 hours before and 6 hours after a delinquent juvenile is brought to court.

There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation. Martin County does not process juveniles through the Statewide Supervision System, all juvenile records are kept on a juvenile record list. The Martin County Jail processed 4 juveniles during the allowed reportable time. All data entries on the log were reviewed.

The findings are as follows:

Deinstitutionalization of Status Offenders (DSO): No violations were determined for facility holding status offenders in the jail.

Jail Removal: No violations identified.

Sight and Sound Separation: The conference room location allows for proper sight and sound separation from adults. The route taken to court holding is questionable due to the public visibility. The only route available is through the open lobby and outside to the courthouse, no other alternative routes are available.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court Holding: Martin County does not have secure holding in the court house.

Based on the documentation reviewed, the Martin County Jail had no violations of the JJDP Act.

Report completed By: Jacob Nelson – Detention Facility Inspector

Signature: 