



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Lake County Jail

Address: 613 Third Avenue, Two Harbors, MN 55616

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Chris Thoma – Detention Facility Inspector **Inspected on:** 12/19/2019

Inspection Method: Facility tour, staff interviews, employee and resident file reviews, video footage review and related documentation reviews.

Officials Present During Inspection: Jail Administrator Steve Olson

Officials Present for Exit Interview: Jail Administrator Steve Olson

Issued Inspection Report to: Jail Administrator Steve Olson; Sheriff Carey Johnson; County Administrator/PZ Administrator Matt Huddleston; Regional Manager Sherry Hill

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	119	117	2	0	98.32%	Compliance rating of 100%
2911	Essential	93	89	1	3	98.92%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: conditional approval **Begins On:** 11/01/2019 **Ends On:** 10/31/2021 **Facility Type:** Jail

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 10/31/2020

Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Lake County Sheriff's Office

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	27	80	21.60	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 2**

1. 2911.4000 ANNUAL FOOD SERVICE REVIEW.

A facility's menu content and cycle shall be reviewed at least once annually by a registered dietitian or nutritionist to ensure compliance with part 2911.3900. The review the findings shall be documented and on file.

Inspection Findings:

The facility provided a menu signed by a licensed dietitian but it does not state that the menu complies with 2911.3900.

Corrective Actions:

Submit a letter from the licensed dietitian stating the menu meets the standards listed in 2911.3900.

Response Needed By: 02/29/2020

2. 2911.5800 AVAILABILITY OF MEDICAL AND DENTAL RESOURCES. Subpart 3. Health care policy review.

Facility policy shall ensure that each policy, procedure, and program in the health care delivery system is reviewed and documented at least annually under the direction of the health authority and revised as necessary.

Inspection Findings:

Policy and procedure have been developed and implemented but there is no documentation of review by the health authority.

Corrective Actions:

Work with the health authority to review and approve medical policy and procedure annually.

Response Needed By: 02/29/2020**Chapter 2911 - Essential Rules Not In Compliance****Total: 1**

1. 2911.4950 RESPONSE TO RESISTANCE. Subpart 4. Equipment.

The issue, storage, inspection, and use of chemical agents, impact devices, electronic control devices, and other security devices shall be governed by written policy and procedure. All unissued security devices and equipment shall be stored in a secure, readily accessible depository located outside inmate housing and activity areas, and inventoried at least monthly to determine condition and expiration dates of the devices and equipment.

Inspection Findings:

Restraints stored in the dispatch/master control room are not inventoried.

Corrective Actions:

Complete, document and retain a monthly restraint inventory.

Response Needed By: 02/29/2020

Chapter 2911 - Essential Rules In Compliance With Concerns**Total: 3****1. 2911.1300 CUSTODY STAFF TRAINING.**

A facility shall have a written policy and procedure that provides that all custody staff receive 120 hours of orientation and training during the first year of employment. Forty of these hours are completed prior to being independently assigned to a particular post. All persons in this category are given an additional 16 hours of training each subsequent year. At a minimum, training completed before independent assignment to a particular post shall include: A. security procedures; B. supervision of inmates; C. signs of suicide risk and suicide precautions; D. vulnerable inmates; E. response to resistance regulations and tactics; F. report writing; G. inmate rules and regulations; H. rights and responsibilities of inmates; I. fire and emergency procedures; J. key control; K. interpersonal relations and communication skills; L. diversity training; M. distribution of medications; N. right to know; and O. blood-borne pathogens and communicable diseases.

Inspection Findings:

The number of training hours required is in compliance however, several training elements that were found on the annual training plan were not reflected in the training records.

Corrective Actions:

Ensure that if the training plan calls for mandatory annual training that the training is completed and documented.

Response Needed By:**2. 2911.2800 ADMINISTRATIVE SEGREGATION. Subpart 4. Policy.**

Written policy and procedure shall provide that the status of inmates in administrative segregation is reviewed every seven days. These policies shall provide: A. that the review is documented and placed in the inmate's file; B. that the inmate in administrative segregation receive visits from the facility administrator or designee a minimum of once every seven days as a part of the administrative review process; and C. that the review process that is used to release an inmate from administrative segregation is specified.

Inspection Findings:

Policy does not contain a provision for 7 day segregation reviews by Administration.

Corrective Actions:

As of this report, policy updates have been completed and submitted to the DOC bringing the facility into compliance.

Response Needed By: 02/29/2020**3. 2911.3100 INMATE ACTIVITIES AND PROGRAMS. Subpart 4. Education.**

A facility shall have a written policy and procedure that provides for inmate access to educational programs, vocational counseling, and when available, vocational training. When possible, a facility shall arrange to have these educational programs delivered in classroom specifically designed and equipped for educational or vocational programming. Class I facilities are exempt from this requirement with the exception of those approved by the commissioner to house inmates serving alternative sentences. Text books necessary to complete a course of study, to the extent that local resources permit, shall be made available to inmates. The facility shall not be responsible for the purchase of text books to complete a course of study.

Inspection Findings:

An education policy has been written and submitted to the DOC but should detail what efforts will be taken to obtain educational programming.

Corrective Actions:

Continue efforts to locate educational programming for the jail and update policy when acquired.

Response Needed By:

INSPECTION COMMENTS**Physical Plant:**

Continued efforts should be made to install additional cameras to eliminate blind spots in the secure perimeter.

The kitchen and the property room are undersized. This has resulted in having to store items in other parts of the facility.

Medical storage and work area are lacking. This has resulted in master control being used as a default.

The screws in the electrical outlet directly inside the recreation room door should be replaced with security screws.

Operational Concerns:

Progress on well-being checks have steadily improved. Upon video review, no well-being check related violations were noted.

The Lake County Jail will be placed on a biennial inspection schedule.

JJDPA Compliance

On December 19, 2019, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Lake County Jail has received a "Rural Exception" to the Juvenile Justice and Delinquency Prevention Act (JJDP). This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holiday. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

The Lake County Jail held or processed no juveniles between October 2019 and the day of inspection.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

I found no violations of the JJDP act during this inspection.

Report completed By: Chris Thoma – Detention Facility Inspector

Signature:

