



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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### INSPECTION DETAILS FOR:

#### Lac qui Parle County Jail

**Address:** 600 Sixth Street, Madison, MN 56256

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Annual **Inspected By:** Lori Schopf – Senior Detention Facility Inspector **Inspected on:** 05/22/2025

**Inspection Method:** Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation reviews, and video footage review.

**Officials Present During Inspection:** Jail Administrator Brian Benck; Sheriff Allen Anderson

**Officials Present for Exit Interview:** Jail Administrator Brian Benck; Sheriff Allen Anderson

**Issued Inspection Report to:** Jail Administrator Brian Benck; Sheriff Allen Anderson; County Auditor/Treasurer Jake Sieg; Regional Manager Dayna Burmeister

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	128	126	2	0	98.44%	Compliance rating of 100%
2911	Essential	99	98	1	0	98.99%	Compliance rating of 90%

### TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 07/01/2025 **Ends On:** 06/30/2026 **Facility Type:** 90 Day Lockup  
**Placed on Biennial Status:** No **Biennial Status Annual Compliance Form Due On:**  
**Delinquent Juvenile Hold Approval:** 24 hrs exclusive of weekends and holidays **Certificate Holder:** Lac Qui Parle Sheriff's Office  
**Special Conditions:**

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	7	1/1/1997	75	5.25	None.	

### RULE COMPLIANCE DETAILS

**Chapter 2911 - Mandatory Rules Not In Compliance****Total: 2****1. 2911.3700 EMERGENCIES AND UNUSUAL OCCURRENCES. Subpart 1. Emergency plan.**

A facility shall have a written disaster plan. The plan shall include policies and procedures designed to protect the public by securely detaining inmates who represent a danger to the community or to themselves when the facility must be evacuated in total. The plan shall also include: A. location of alarms and fire fighting equipment; B. an emergency drill policy as follows: (1) at least annual drills at all facility locations; and (2) drills shall be conducted even when evacuation of extremely dangerous inmates may not be included; C. specific assignments and tasks for personnel; D. persons and emergency departments to be notified; E. procedure for evacuation of inmates; and F. arrangements for temporary confinement of inmates.

**Inspection Findings:**

Documentation showed the last emergency drill was completed on 12/27/2023.

**Corrective Actions:**

**The facility must complete an emergency drill to include all staff. Submit documentation to the Inspector for review when the drill has been completed.**

**Response Needed By: 07/31/2025****2. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 4. Counting.**

A facility shall have a written policy describing the system of counting inmates. Formal counts shall be completed with an official entry made in the daily log at least once each eight hours. The facility shall maintain a system that identifies the whereabouts of all inmates in custody and includes a system of accountability for inmates approved for temporary absences from their assigned housing units. A written policy and procedure shall provide that staff regulate inmate movement.

**Inspection Findings:**

Documentation showed on 4/4/25, 4/5/25, 4/6/25, 4/8/25, 4/12/25, 4/22/25, and 4/30/25 formal counts were completed past the 8-hour time frame, required in the rule.

**Corrective Actions:**

**This was discussed with the Jail Administrator during the inspection, and a plan has been developed to ensure formal counts are completed and documented within 8 hours. Submit 30 days of completed formal counts to the Inspector for review.**

**Response Needed By: 07/31/2025****Chapter 2911 - Essential Rules Not In Compliance****Total: 1****1. 2911.3100 INMATE ACTIVITIES AND PROGRAMS. Subpart 7. Recreation plan.**

The facility administrator or designee shall have a plan providing opportunities for physical exercise and recreational activities for all inmates consistent with the facility's classification and design. Class I facilities are exempt from this requirement. The plan shall include policies and procedures necessary to protect the facility's security and the welfare of inmates. Policy and procedure shall provide: A. inmates with access to recreational opportunities and equipment, including seven hours of physical exercise or recreation outside the cell and adjacent dayroom areas per week; B. recreational opportunities a minimum of five days per week; C. indoor space and equipment for active recreational activities in all Class II to Class VI facilities; D. outdoor recreational space and equipment for outdoor recreational programming in all Class VI facilities. The space and equipment shall be provided in a manner consistent with the facility's security classification; E. passive and active recreation needs and equipment for a variety of inmates consistent with the facility's classification and offenders served. As an example, activity needs of geriatric, disabled, or geriatric and disabled offenders shall be addressed; F. inmates in segregation with a minimum of one hour a day, seven days a week, of exercise outside the inmates' cells, unless security or safety considerations dictate otherwise; and G. discretionary access by inmates on segregation status to the same recreational facilities as other inmates unless security or safety considerations dictate otherwise. When inmates on segregation status are excluded from use of regular recreation facilities, the alternative area for exercise used shall be documented.

**Inspection Findings:**

The recreation space is too small for active recreation and does not meet the needs for the inmate population.

**Corrective Actions:**

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**This is a physical plant constraint that is being addressed with the construction of a new facility.**

**Response Needed By: 07/31/2025**

### INSPECTION COMMENTS

The Lac Qui Parle County Jail is showing significant signs of aging, the facility is dark, limited in space, and its systems are antiquated. The program space is insufficient in size and does not fit the needs for recreation or programming. Due to these constraints the County is in the process of building a new facility with the plan to open in the Fall of 2025. Through the construction phase, it is imperative that the current facility be kept clean, and that preventative maintenance continues.

The jail will remain on an annual inspection status.

### JJDPA Compliance

Juvenile Justice Delinquency Prevention (JJDP) Act of 2002 -Compliance Report.

On May 22, 2025, the JJDP Act audit was conducted at the Lac Qui Parle County Jail. The Lac Qui Parle County Jail has received a "Rural Exception" to the JJDP Act which allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holidays.

The three core requirements addressed in the audit are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

According to the DOC Portal System, the Lac Qui Parle County Jail held or processed zero (0) juveniles during the federal fiscal year 2025. The findings are as follows:

DSO: No violations determined.

Jail Removal: No violations determined.

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation if a delinquent juvenile would have to be held. Lac Qui Parle County does not hold delinquent juveniles in the facility per their policy. All delinquent juveniles are brought to Prairie Lakes Juvenile Center in Willmar, MN.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court holding: The courtrooms do not have a secure court holding area. All delinquent juveniles are brought straight into the courtroom.

Based on the documentation reviewed, no violations of the JJDP act were determined during the Lac Qui Parle County jail inspection.

Report completed By: Lori Schopf – Senior Detention Facility Inspector

Signature: 