Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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INSPECTION DETAILS FOR: Isanti County Jail

Address: 509 Eighteenth Avenue SW, Cambridge, MN 55008

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Annual **Inspected By:** Lori Schopf – Senior Detention Facility Inspector **Inspected on:** 02/26/2026

Inspection Method: Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation reviews, and video footage review.

Officials Present During Inspection: Assistant Jail Administrator Jackie Johnson; Jail Administrator Cortney Altergott

Officials Present for Exit Interview: Assistant Jail Administrator Jackie Johnson; Jail Administrator Cortney Altergott; Sheriff Wayne Seiberlich

Issued Inspection Report to: Jail Administrator Cortney Altergott; Sheriff Wayne Seiberlich

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	119	7	0	94.44%	Compliance rating of 100%
2911	Essential	98	97	1	0	98.98%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 04/01/2026 **Ends On:** 03/31/2027 **Facility Type:** Jail

Placed on Biennial Status: No **Biennial Status Annual Compliance Form Due On:**

Delinquent Juvenile Hold Approval: 6 hrs **Certificate Holder:** Isanti County Sheriff's Office

Special Conditions:

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	111	2/4/2005	85	94.35	None	

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance Total: 7

1. 2911.0300 INTENDED USE AND NONCONFORMANCE WITH RULES Subpart 2. Nonconformance, unsafe, unsanitary, or illegal conditions.

When conditions do not substantially conform or where specific conditions endanger the health, welfare, or safety of inmates or staff, the facility's use is restricted pursuant to Minnesota Statutes, section 241.021, subdivision 1, or legal proceedings to condemn the facility will be initiated pursuant to Minnesota Statutes, section 641.26 or 642.10.

Inspection Findings:

The Isanti County Jail has been operating for over 40 years, bringing into question the original infrastructure concerns such as old electrical work, outdated camera systems, and cast-iron plumbing. Throughout the facility, there are several blind spots, no emergency distress call buttons, conduit on the ceilings, floors are peeling from lack of maintenance, and low false ceilings that could be pushed up to hide contraband or an inmate could climb up. The medical room is being utilized for medication storage, supply storage, as well as an office space. The contact visiting room is a small space that is being utilized as an exam room for inmates and contact visits. The recreation room is being utilized as storage, recreation for inmates, and a program room. Storage space is at a minimum for the facility, as every available storage area is utilized. The facility has a lack of natural light. A facility that lacks natural light is not conducive to the well-being or mental health of inmates or staff. Overall, the building does not meet the needs of the current population.

Corrective Actions:

The facility must outline a plan detailing how they will address the above safety and security concerns and submit it to the inspector.

Response Needed By: 04/10/2026

2. 2911.1900 POLICY AND PROCEDURE MANUALS.

A facility shall have a written policy and procedure manual that is electronically available to staff and relevant regulatory authorities and defines the philosophy and method for operating and maintaining the facility. This manual shall be made available to all employees, reviewed annually, updated as needed, and staff trained accordingly. The manual shall include, at a minimum, the following chapters: A. correctional standards required under this chapter; B. administration and organization; C. fiscal management; D. personnel; E. training; F. inmate records; G. safety and emergency; H. security and control; I. sanitation and hygiene; J. food service; K. medical and health care services; L. inmate rules and discipline; M. communication, mail, and visiting; N. admissions, orientation, classification, property control, and release; O. inmate activities, programs, and services; and P. a written suicide prevention and intervention plan. The facility administrator or designee shall review policy and procedure manuals at least once each year. The review shall be documented in written form sufficient to indicate that policies and procedures have been reviewed and amended as appropriate to facility changes.

Inspection Findings:

A review of the facility's policy and procedure manual was conducted as part of the inspection. There are 13 policies that do not meet all of the requirements of the Chapter 2911 Rules or State Statutes governing county jails.

Corrective Actions:

The facility was notified of the policies that need to be revised and is actively working to update the Policy and Procedure Manual. The facility will submit the revised policies to the Inspector for review.

Response Needed By: 04/10/2026

3. 2911.2525 ADMISSIONS. Subpart 1. Policies and procedures.

A facility shall have written policies and procedures for processing new inmates to the facility to include, at a minimum, the following: A. obtaining and documenting available emergency medical information within two hours of admission; B. verification of court commitment papers or other legal documentation of detention. Verification shall include checking the date of admission, duration of confinement, and specific charges; C. a search of the inmate and the inmate's possessions; D. inventory and storage of the inmate's personal property; E. initial medical screening to include an assessment of the inmate's health status, including any medical or mental health needs; F. telephone calls made by the inmate during the booking and admission process and prior to assignment to other housing areas; G. shower and hair cleansing; H. issue of bedding, clothing, and personal hygiene items according to the rule requirements applicable to the anticipated length of stay of the inmate; I. photographing and fingerprinting including notation of identifying marks or unusual characteristics such as birthmarks or tattoos; J. interviewing to obtain the following identifying data: (1) name and aliases of person; (2) current address, or last known address; (3) health insurance information; (4) gender; (5) age; (6) date of birth; (7) place of birth; (8) race; (9) present or last place of employment; (10) emergency contact including name, relation, address, and telephone number; and (11) additional information concerning special custody requirements or special needs; K. initial classification of the inmate and assignment to a housing unit; L. an assigned booking number; and M. Social Security number, driver's license number, or state identification number, if available.

Inspection Findings:

Per Minnesota Statue 641.15, Subd 3a., facilities must utilize a mental health screening tool approved by the Commissioner of Corrections upon admission. While the approved Brief Jail Mental Health Screen (BJMHS) is in use, a review of ten medical files showed that one file did not have the referral section completed.

Corrective Actions:

The Jail Administrator has implemented a procedure to ensure the referral section of the BJMHS is completed for all new admissions. The inspector will continue to monitor for compliance.

Response Needed By: 04/10/2026

4. 2911.3700 EMERGENCIES AND UNUSUAL OCCURRENCES. Subpart 1. Emergency plan.

A facility shall have a written disaster plan. The plan shall include policies and procedures designed to protect the public by securely detaining inmates who represent a danger to the community or to themselves when the facility must be evacuated in total. The plan shall also include: A. location of alarms and fire fighting equipment; B. an emergency drill policy as follows: (1) at least annual drills at all facility locations; and (2) drills shall be conducted even when evacuation of extremely dangerous inmates may not be included; C. specific assignments and tasks for personnel; D. persons and emergency departments to be notified; E. procedure for evacuation of inmates; and F. arrangements for temporary confinement of inmates.

Inspection Findings:

There was no documentation to show that an emergency drill was conducted in 2025.

Corrective Actions:

The facility shall conduct an emergency drill and ensure participation by all required staff. Submit documentation of attendance to the inspector upon completion.

Response Needed By: 04/10/2026

5. 2911.5800 AVAILABILITY OF MEDICAL AND DENTAL RESOURCES. Subpart 6. Medical screening.

A facility shall have a written policy and procedure that requires medical screening is performed and recorded by trained staff on all inmates on admission to the facility. The findings are to be recorded in a manner approved by the health authority. The screening process shall include procedures relating to: A. Inquiry into: (1) current illness and health problems, including dental emergencies, and other infectious diseases; (2) medication taken and special health requirements; (3) use of alcohol and other drugs that include types of drugs used, mode of use, amounts used, frequency used, date or time of last use, and history of problems that may have occurred after ceasing use, for example, convulsions; (4) past and present treatment or hospitalization for mental illness or attempted suicide; (5) other health problems designated by the health authority; and (6) signs and symptoms of active tuberculosis to include weight loss, night sweats, persistent cough lasting three weeks or longer, coughing up blood, low grade fever, fatigue, chest pain, prior history of active tuberculosis disease, and results of previous tuberculin skin or blood testing. B. Observations of: (1) behavior that includes state of consciousness, mental status, appearance, conduct, tremor, and sweating; and (2) body deformities, trauma markings, body piercings, bruises, lesions, and jaundice. C. Disposition to: (1) general population; (2) general population and referral to appropriate health care service; (3) referral to appropriate health care service on an emergency basis; and (4) other.

Inspection Findings:

The intake medical screen was missing part (c), indicating the inmate’s disposition. The disposition options include: (1) general population; (2) general population with referral to appropriate health care service; (3) referral to appropriate health care service on an emergency basis; and (4) other.

Corrective Actions:

Within 30 days, the facility must update the intake medical screen on its Jail Management System to ensure it includes the required disposition section. All staff should be trained on completing this new section. Once updated, submit for review.

Response Needed By: 04/10/2026

6. 2911.6800 CONTROL. Subpart 1. Records.

Records of receipt, the quantity of the drugs, and the disposition of all prescription medications shall be maintained in detail to enable an accurate accounting.

Inspection Findings:

A review of inmate medication administration records found a documentation error affecting all administered medications, resulting in each recorded count showing an inaccuracy of missing one pill. The inspector was able to verify that there were no missing medications, just an error in the documentation process.

Corrective Actions:

The facility corrected the documentation error and ensured that all medication administration records reflect accurate counts. The facility has a plan to update the medication administration recording sheet to ensure no errors in accountability. Staff will be trained on the new recording procedures, and the facility will monitor records to ensure ongoing compliance.

Response Needed By: 04/10/2026

7. 2911.7000 TUBERCULOSIS SCREENING, SEPARATION OF INMATES WITH INFECTIOUS DISEASE. Subpart 2. Screening.

Employees and inmates shall be screened for tuberculosis according to Minnesota Statutes, section 144.445. The Department of Corrections adopts by reference Minnesota Department of Health requirements for tuberculosis screening of employees and inmates in facilities governed by this chapter.

Inspection Findings:

Documentation available showed the last time staff were screened for Tuberculosis was in 2022.

Corrective Actions:

The facility immediately implemented a plan to ensure all staff are tested. The inspector will continue to monitor for compliance.

Response Needed By: 04/10/2026

Chapter 2911 - Essential Rules Not In Compliance **Total: 1**

1. 2911.4900 SECURITY INSPECTION.

The facility shall have a written policy and procedure to require the facility administrator or designee to inspect all areas within the security perimeter, and equipment at least monthly and initiate corrective action if needed.

Inspection Findings:

Although the facility is inspecting and inventorying security equipment monthly, there was no documentation showing that staff were inspecting all areas within the secure perimeter monthly in 2025.

Corrective Actions:

The facility shall develop a process for conducting monthly security inspections of all areas within the secure perimeter and train staff on the new procedure.

Response Needed By: 04/10/2026

INSPECTION COMMENTS

The Isanti County Jail was built in 1985. The National Institute of Corrections estimates the life expectancy of a jail facility, utilized 24 hours a day, to be 25 to 30 years. The physical plant concerns and building deficiencies are noted in the inspection findings. The facility needs to address the issues and establish a plan to remedy deficiencies that will meet the future needs of the incarcerated population. Due to the physical plant concerns the Isanti County Jail will stay on an annual inspection schedule.

JJDPA Compliance

On February 26, 2026, a Juvenile Justice and Delinquency Prevention Act (JJDPA) audit was conducted.

A review of DOC Portal data indicated that 3 juvenile(s) was/were processed in the Isanti County Jail from October 1, 2025, to February 26, 2026. A review of the data identified zero violations.

The three core requirements that were reviewed are the Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jails and Lockups (Jail Removal), and Site and Sound separation.

DSO: No violations were identified for the facility holding status offenders in the facility.

Jail Removal: No violations were identified for the jail removal requirements.

Sight and Sound Separation: The facility design and policies allow for sight and sound separation that meet JJDPA requirements.

The facility does not participate in any “Scared Straight” programs for any juveniles that are under public authority.

Based on the documentation reviewed, no violations of the JJDPA were identified during the inspection of Isanti County Jail.

Report completed By: Lori Schopf – Senior Detention Facility Inspector **Signature:** Lori Schopf