



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

Hennepin County ACF - Men

Address: 1145 Shenandoah Lane, Plymouth, MN 55447

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Daniel Lipa – Detention Facility Inspector **Inspected on:** 01/17/2023 to 01/18/2023

Inspection Method: Facility tour, staff and resident interviews, employee and resident file reviews, related documentation reviews, and video review.

Officials Present During Inspection: Assistant Superintendent Deb Dayon; Assistant Superintendent Coddy Harris; Correctional Institution Manager Sean Chapman; Corrections Institutional Supervisor Ron Hendrick

Officials Present for Exit Interview: Assistant Superintendent Deb Dayon; Assistant Superintendent Coddy Harris; Correctional Institution Manager Sean Chapman; Corrections Institutional Supervisor Ron Hendrick

Issued Inspection Report to: Correctional Institution Manager Sean Chapman; Director Karen Kugler; County Administrator David Hough; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	123	0	3	100.00%	Compliance rating of 100%
2911	Essential	103	102	0	1	100.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 02/01/2023 **Ends On:** 01/31/2025 **Facility Type:** Adult Correctional Facility

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 01/31/2024

Delinquent Juvenile Hold Approval: no approval **Certificate Holder:** Hennepin County Community Corrections

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Male	399	85	339.15	2016 report operating capacity changed 85%.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules In Compliance With Concerns**Total: 3**

1. 2911.2525 ADMISSIONS. Subpart 3. Orientation to rules and services.

A facility shall develop a written policy and procedure that provides: A. a method for all newly admitted inmates to receive orientation information in a manner the inmates can understand; and B. documentation by a statement that is signed and dated by the inmate that the inmate completed orientation.

Inspection Findings:

The facility did not previously have a way for residents to acknowledge that they had received an orientation if they had a sentence shorter than five days.

Corrective Actions:

The policy manual was updated to be compliant with this standard and there as been a form generated for new residents to acknowledge that they have received the information. No additional action is required at this time.

Response Needed By:

2. 2911.5450 DANGEROUS MATERIALS.

A facility shall have a written policy and procedure that specifies that materials dangerous to either security or safety shall be properly secured. Storage and use of flammable, toxic, and caustic materials must be in accordance with all applicable laws and regulations of governing jurisdictions. The policy must cover control and use of tools and culinary and medical equipment.

Inspection Findings:

Residents potentially have access to hazardous chemicals when working in the laundry room. While they are intended to be supervised at all times, there is potential for a resident to gain access to the chemicals being used in the machines.

Corrective Actions:

Create a process to properly secure the laundry chemicals to prevent them from being misused by a resident.

Response Needed By:

3. 2911.6600 DELIVERY. Subpart 16. Keep-on-person medications.

There shall be a policy and procedure for keep-on-person medications that provides for: A. medications identified and approved by the health authority as appropriate for self-administration and storage in an inmate's cell; B. procedures for an inmate's overdose of the medication; C. consequences if too much medication is found in the inmate's possession; D. how the distribution of medications under this subpart is going to be documented; and E. nonprescription medications, if any, that are available to inmates through vending machines or commissary. Keep-on-person medications shall be documented for each inmate.

Inspection Findings:

Policy language and practice fail to meet the requirements of this Rule part. The facility does not typically offer keep-on-person medications, however, did acknowledge that they have accommodated this in certain circumstances in the past.

Corrective Actions:

Update policy and procedure language to be consistent with this Rule part before issuing any keep-on-person medications.

Response Needed By:**Chapter 2911 - Essential Rules In Compliance With Concerns****Total: 1**

1. 2911.2850 INMATE DISCIPLINE PLAN. Subpart 3. Due process.

Disciplinary segregation shall be used only in accordance with due process to include at a minimum: A. published rules of conduct and penalties for violation of rules; B. written notice of alleged violation of a rule; C. the right to be heard by an impartial hearing officer and to present evidence in defense: (1) the inmate may waive the hearing in writing; and (2) a written record is made of the disciplinary hearing and sanctions or other actions taken as a result of the hearing; D. the right to appeal; E. the status of an inmate placed on disciplinary segregation for more than 30 continuous days subsequent to a disciplinary hearing shall be reviewed, approved, and documented by the facility administrator or designee at least once every 30 days, and the facility shall develop written policy, procedure, and practice that provides that inmates in disciplinary segregation receive visits from the facility administrator or designee at least once every seven days as a part of the disciplinary segregation review process; F. an inmate placed in segregation for an alleged rule violation shall have a disciplinary hearing within 72 hours of segregation, exclusive of holidays and weekends, unless documented cause can be shown for delays. Examples of causes for delay are inmate requests for delay, or logistical impossibility, as in the case of mass disturbances; and G. the facility administrator or designee can order immediate segregation when it is necessary to protect the inmate or others. This action is reviewed and documented within three working days.

Inspection Findings:

The policy manual set a time limit of a discipline hearing of 7 days after the pending discipline notice.

Corrective Actions:

Policy language and practice have been updated to require a discipline hearing within 72 hours of an alleged violation. No additional action is required at this time.

Response Needed By:

INSPECTION COMMENTS**Pandemic Planning:**

The facility has worked with the Minnesota Department of Health to create thorough and effective COVID protocols designed to protect all inmates and staff. Staff that were interviewed were trained and are knowledgeable in maintaining protective COVID protocols.

Programing:

The Hennepin ACF has extensive programing within the facility that address the needs of the inmates. They have provided services that bridges the gap from confinement to community for when an inmate is released. Due to the extensive programing of the Hennepin County ACF and the needs of the inmates, it does mix some classifications of inmates for the benefit of the programing. The facility has done well at maintaining programming offerings throughout the pandemic by using a variety of methods to deliver services.

Construction:

The Hennepin County ACF is in the process of several extensive construction projects to modernize the facility. The administrative segregation area was updated to address issues presented in previous inspection reports. Another cell block is currently under construction to modernize the facilities. Cameras throughout the facility are in the process of being upgraded to address concerns over their quality. The facility has also added automated key and chemical irritant storage devices to help better account for these items.

Physical plant:

The facility was clean and in good repair during the inspection. While the main part of the facility was built around 90 years ago, there have been many upgrades to keep the facility up-to-date, including the current ongoing construction projects. The facilities appear capable of serving the needs of the county well.

Due to the high level of rule compliance, the Hennepin County ACF – Men's facility will remain on biennial inspections at this time.

JJDPA Compliance

On January 18, 2023 a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Hennepin County Adult Correctional Facility-Men's has no approval to hold delinquent juveniles.

According to the DOC Portal system and facility records the Hennepin County A.C.F. Men's held or processed 0 (zero) juveniles during the federal reporting period.

DSO: There were no violations found of the facility holding any status offenders.

Jail Removal: Any juveniles brought to the A.C.F. are certified as adults.

Sight and Sound Separation: The facility houses no delinquent juveniles.

The facility does not participate in any "Scared Straight" programs for any youth under public authority.

Based on these facts and documentation that were reviewed, there were no violations found of the JJDP act during the Hennepin County A.C.F. Men's inspection.

Report completed By: Daniel Lipa – Detention Facility Inspector

Signature:

