



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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### INSPECTION DETAILS FOR:

#### Hennepin County ADC

**Address:** 401 Fourth Avenue S, Minneapolis, MN 55415

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Annual **Inspected By:** Jen Pfeifer – Senior Detention Facility Inspector **Inspected on:** 07/07/2025 to 07/08/2025

**Inspection Method:** Facility walk-through, staff and inmate interviews, staff and inmate file reviews, video review and facility documentation reviews.

**Officials Present During Inspection:** Captain Joel Field; Captain Jeff Lamberson; Major Sherman Otto

**Officials Present for Exit Interview:** Captain Joel Field; Captain Jeff Lamberson; Major Sherman Otto

**Issued Inspection Report to:** Captain Joel Field; Captain Jeff Lamberson; Sheriff Dawanna Witt; County Administrator David J. Hough; Regional Manager Dayna Burmeister; Major Sherman Otto

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	122	4	0	96.83%	Compliance rating of 100%
2911	Essential	101	99	2	0	98.02%	Compliance rating of 90%

### TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 10/01/2025 **Ends On:** 09/30/2026 **Facility Type:** Adult Detention Center

**Placed on Biennial Status:** No **Biennial Status Annual Compliance Form Due On:**

**Delinquent Juvenile Hold Approval:** no approval **Certificate Holder:** Hennepin County Sheriff's Department

**Special Conditions:**

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	835	3/28/2005	95	793.25	None.	A CLO has limited the facility's population to 700 with special conditions given for weekends.

### RULE COMPLIANCE DETAILS

**Chapter 2911 - Mandatory Rules Not In Compliance****Total: 4****1. 2911.5300 SEARCHES, SHAKEDOWNS, AND CONTRABAND CONTROL. Subpart 4. Daily inspections.**

A facility shall be inspected at least daily for contraband, evidence of breaches in security, and inoperable security equipment, and shall document the inspection.

**Inspection Findings:**

The facility uses a checklist to conduct daily inspections of the facility; however, completion of those inspections is not being documented.

**Corrective Actions:**

**The facility shall ensure that all daily inspections are being documented.  
The inspector will continue to monitor for compliance.**

**Response Needed By: 08/15/2025****2. 2911.5550 LOCKS AND KEYS. Subpart 3. Regular testing.**

Locks to security doors or gates shall be tested for proper function at least weekly to ensure proper operation.

**Inspection Findings:**

Lock inspections are not being conducted on all security doors every week.

**Corrective Actions:**

**Lock inspections shall be conducted and documented every week on all security doors. The facility shall provide documentation of all weekly lock inspections to the inspector for review on the 30th day of every month beginning July 30, 2025, and submitted August 30, September 30, and October 30, 2025.**

**Response Needed By: 08/15/2025****3. 2911.6600 DELIVERY. Subpart 10. Refusal of prescribed medications.**

There shall be procedures for health-trained staff to report an inmate's refusal of prescribed medications to the attending physician, responsible physician, or health care personnel. The refusal and directives by the health care personnel shall be documented.

**Inspection Findings:**

The facility does not have procedures in place to document the refusals of prescribed Pro Re Nata (PRN) medications. Sixteen PRN medications were found to be unaccounted for in the medication cart and were not documented as refusals on the inmate MAR.

**Corrective Actions:**

**In conjunction with the medical authority, the facility shall update their procedure to include the recording of medication refusals in the inmate's medical file. Submit the updated procedure to the DOC for review within 30 days of receipt of this report.**

**Response Needed By: 08/15/2025****4. 2911.6800 CONTROL. Subpart 1. Records.**

Records of receipt, the quantity of the drugs, and the disposition of all prescription medications shall be maintained in detail to enable an accurate accounting.

**Inspection Findings:**

The facility is not maintaining the disposition of all prescription medications. Sixteen PRN medications were found unaccounted for in the medication cart and the medical staff were unable to account for these prescribed PRN medications.

**Corrective Actions:**

**The facility must update their medication audit procedure to ensure that all prescribed medications are accurately accounted for. Submit the updated audit procedure to the DOC for review within 30 days of receipt of this report.**

**Response Needed By: 08/15/2025**

**Chapter 2911 - Essential Rules Not In Compliance**

**Total: 2**

**1. 2911.3100 INMATE ACTIVITIES AND PROGRAMS. Subpart 7. Recreation plan.**

The facility administrator or designee shall have a plan providing opportunities for physical exercise and recreational activities for all inmates consistent with the facility's classification and design. Class I facilities are exempt from this requirement. The plan shall include policies and procedures necessary to protect the facility's security and the welfare of inmates. Policy and procedure shall provide: A. inmates with access to recreational opportunities and equipment, including seven hours of physical exercise or recreation outside the cell and adjacent dayroom areas per week; B. recreational opportunities a minimum of five days per week; C. indoor space and equipment for active recreational activities in all Class II to Class VI facilities; D. outdoor recreational space and equipment for outdoor recreational programming in all Class VI facilities. The space and equipment shall be provided in a manner consistent with the facility's security classification; E. passive and active recreation needs and equipment for a variety of inmates consistent with the facility's classification and offenders served. As an example, activity needs of geriatric, disabled, or geriatric and disabled offenders shall be addressed; F. inmates in segregation with a minimum of one hour a day, seven days a week, of exercise outside the inmates' cells, unless security or safety considerations dictate otherwise; and G. discretionary access by inmates on segregation status to the same recreational facilities as other inmates unless security or safety considerations dictate otherwise. When inmates on segregation status are excluded from use of regular recreation facilities, the alternative area for exercise used shall be documented.

**Inspection Findings:**

The facility is not providing recreational activities 5 days a week to those inmates housed in the City Hall building. Facility documentation indicated that inmates housed in this area of the facility are receiving recreational opportunities 1-2 days per month. The DOC is concerned with this violation, as prolonged deprivation of physical activity can result in serious physical deterioration, mental health decline and the overall wellbeing of the inmates housed in this area of the facility. This was noted in the last inspection and continues to be a compliance issue with rules and facility policy.

**Corrective Actions:**

**The facility shall submit a detailed plan that provides recreational activities for inmates housed in the City Hall building of the facility.**

**The plan must include:**

- 1). A list of recreational opportunities to be made available to inmates five days per week.**
  - 2). How program staff will facilitate recreation to ensure compliance and document data on recreational activities.**
- The plan shall be submitted to the DOC for approval within 30 days of receipt of this report.**

**Response Needed By: 08/15/2025**

**2. 2911.3700 EMERGENCIES AND UNUSUAL OCCURRENCES. Subpart 4. Reporting of unusual occurrences.**

Incidents of an unusual or serious nature shall be reported within ten days of the incident in writing to the Department of Corrections in the format required by the department. The reports shall include the names of persons involved, staff and inmates, nature of the unusual occurrence, actions taken, and the date and time of the occurrence. Unusual occurrences requiring reporting to the DOC include such occurrences as: A. attempted suicide; B. suicide; C. homicide; D. death, by means other than suicide or homicide; E. serious injury or illness subsequent to detention including incidents resulting in hospitalization for medical care; F. hospitalization associated with mental health needs; G. attempted escape or escape from a secured facility; H. incidents of fire requiring medical treatment of staff or inmates or a response by a local fire authority; I. riot; J. assaults of one inmate by another that result in criminal charges or outside medical attention; K. assaults of staff by inmates that result in criminal charges or outside medical attention; L. injury to inmates through response to resistance by staff controlling inmate behavior; M. occurrences of infectious diseases and action taken relative to same when a medical authority has determined that the inmate must be isolated from other inmates; and N. reporting of all notices of intent to file litigation against the facility resulting from matters related to the detention or incarceration of an inmate; O. sexual misconduct, such as inmate on inmate, staff on inmate, and inmate on staff; and P. use of sexual materials, electronic media for sexual purposes, or both. In the event of an emergency such as serious illness or injury where death may be imminent, individuals designated by the inmate shall be notified. Permission for notification, if possible, shall be obtained from the inmate.

**Inspection Findings:**

The facility did not report incidents (#32453), (#32454), (#32493), (#32495), and (#32498) within 10 days of charges being filed as required.

**Corrective Actions:**

The facility shall create a plan to ensure that all incidents are being submitted to the DOC Portal within 10-days of the incident or within 10-days of the charge date for "assault" incident types. The plan shall be submitted to the DOC for approval within 30 days of receipt of this report.

Response Needed By: 08/15/2025

#### INSPECTION COMMENTS

The facility will remain on an annual inspection status to ensure compliance with corrective actions issued, continued compliance with the rules, and to ensure the conditions of the Conditional License Order are followed.

#### JJDPA Compliance

The Hennepin County Jail is not currently approved to hold juveniles. Since October 1,2024, there have not been any juveniles detained.

Report completed By: Jen Pfeifer – Senior Detention Facility Inspector

Signature:

