

## **Exhibit H: Additional Notice Plan (ANP)**

1. Certificate of additional notice given
  2. Additional Notice Plan List - which includes individuals identified by the agency who may be significantly affected by the rule
  3. Courtesy Copy of Gov Delivery Bulletin
  4. GovDelivery Bulletin Detail Report
  5. DOC Website Homepage Banner (Screenshot)
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# Exhibit H-1

Certificate of additional notice given

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# Certificate of Additional Notice under the Additional Notice Plan

**Minnesota Department of Corrections**

**Proposed Permanent Rules Relating to Jail Facilities, *Minnesota Rules*, chapter 2911; Revisor's ID No. R-4445; CAH Docket No. 22-9051-40960**

I certify that on Thursday, March 26, 2026, in Saint Paul, Ramsey County, Minnesota, I gave notice according to the Additional Notice Plan approved by the Court of Administrative Hearings on March 19, 2026. I sent the Notice of Intent to Adopt Rules with a Hearing, SONAR, and proposed rules to all persons listed in the agency's Additional Notice Plan through electronic notification using the GovDelivery system. A copy of the distribution list for email notification via the GovDelivery system is attached to this certificate.



Tara Rathman  
Rulemaking Manager  
March 26, 2026

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# Exhibit H-2

Additional Notice Plan – Identified Individuals

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## Identified as part of Additional Notice Plan

### 2024 - 2025 Advisory Committee

Andrew Larson  
Brett Huber  
David Dively  
Elliot Butay  
Eren Sutherland  
Katie Kramer - replaced Guadalupe Lopez for notification  
Nikki Engel - replaced Guadalupe Lopez for notification  
Margaret Zandra  
Michele Garnett McKenzie  
Patrick Eliassen  
Patrick O'Malley  
Rick Hodson  
Linus Chan  
Shawn Larsen  
Stacy Tufto  
Steve Schmitt  
Linda Wolford  
Jeremy Drucker

## Association / County / Boards

Tri-County Community Corrections  
Business Owner and Former Alaskan State Employee  
MN Council on Disability  
NAMI - Minnesota  
MN Disability Law Center  
Violence Free MN  
Violence Free MN  
Ombuds for Corrections  
The Advocates for Human Rights  
Minnesota Sheriffs' Association  
Minnesota Sheriffs' Association  
Minnesota Sheriffs' Association  
Detainee Rights Clinic, University of MN  
Minnesota Sheriffs' Association  
Association of Minnesota Counties  
Association of Minnesota Counties  
MN Council on Disability  
MN Office of Addiction and Recovery

### Minnesota Sheriffs' Assoc. (MSA)

General E-Mail Contact  
James Stuart (Executive Director & CEO)  
Brian Johnson (Deputy Director & COO)  
Lon Thiele (MSA President)

### MSA Correctional Health Division

Holly Compo - Correctional Health Nurse Specialist  
Kate Albrecht - Chairperson

### Association of Minnesota Counties (AMC)

Jared Gapinski (AMC Public Safety Chair)  
Ron Noon (AMC Public Safety Vice Chair)  
Emilio Lamba (AMC Policy Analyst)  
Matt Hilgart (AMC Deputy Director Govt Relations)  
Julie Ring (AMC Executive Director)

### State Public Defender

William Ward

### Chief Appellate Public Defender

Cathryn Middlebrook

### MN County Attorneys Association

General E-Mail Contact  
Robert Small

**MN Dept of Health and Human Svcs. (DHS)**

General E-Mail Contact

Kristy Graume

**MN Direct Care and Treatment**

Carrie Briones

KyleeAnn Stevens

Dan Storkamp

**MN Office of Addiction and Recovery**

General E-Mail Contact

Jeremy Drucker

**Gov. Advisory Council Members**

Wendy Jones

Jennifer Blanchard

**Local Public Health Assoc. of MN**

Michelle Dean

Kari Oldfield- Tabbert

Alicia Rodriguez (Project Manager / Engagement Coord.)

**MN Social Service Association**

Beth Ringer (MSSA Executive Director)

Michelle SanCartier (MSSA Director of Publi Policy and Advocacy)

General E-Mail Contact

**MN Association of County Social Service Administrators**

Paul Verrette (Director of MACSSA)

Fiona Carson (Member Engagement Coordinator)

Donna Hauptert (Administrative Associate)

**Advanced Correctional Healthcare, Inc.**

Melissa Caldwell

General E-Mail Contact

**Violence Free MN**

Katie Kramer - (replacement for Guadalupe Lopez)

Nikki Engel - (replacement for Guadalupe Lopez)

**Minnesota County Boards**

J. Mark Wedel

Scott Schulte

Erica Jepson

Scott Winger

Steve Heinen

Chad Zimmer

Aitkin County

Anoka County

Becker County

Beltrami County

Benton County

Big Stone County

Patty O'Connor  
Scott Windschitl  
Thomas Proulx  
Tom Workman  
Bob Kangas  
David Nordaune  
Richard Greene  
Jenny Mongeau  
Mark Titera  
Ginnie Storlie  
Tom Appel  
Rosemary Franzen  
Laurie Halverson  
David Kenworthy  
Shance Schmidt  
Bruce Anderson  
Randy Dahl  
Brad Erwin  
Susan Betcher  
Dwight Walvatne  
Irene Fernando  
Greg Myhre  
David De La Hunt  
Alan Duff  
Cory Smith  
Don Wachal  
Rick Mattson  
Steve Gardner  
Loren Younggren  
Jason Sjoblom  
DeRon Brehmer  
Rich Sve  
Jon Waibel  
Danny O'Keefe  
Steven Hauswedell  
Todd Draper  
David Geray  
Rolland Miller  
Richard Koons  
Doug Krueger  
Beth Oberg  
Dan Whitcomb  
Greg Blaine  
Dan Sparks  
Mark Carlson  
Mark Dehen  
Chris Dybevick  
Jesse Lee

Blue Earth County  
Brown County  
Carlton County  
Carver County  
Cass County  
Chippewa County  
Chisago County  
Clay County  
Clearwater County  
Cook County  
Cottonwood County  
Crow Wing County  
Dakota County  
Dodge County  
Douglas County  
Faribault County  
Fillmore County  
Freeborn County  
Goodhue County  
Grant County  
Hennepin County  
Houston County  
Hubbard County  
Isanti County  
Itasca County  
Jackson County  
Kanabec County  
Kandiyohi County  
Kittson County  
Koochiching County  
Lac qui Parle County  
Lake County  
Lake of the Woods County  
Le Sueur County  
Lincoln County  
Lyon County  
Mahnomen County  
Marshall County  
Martin County  
McLeod County  
Meeker County  
Mille Lacs County  
Morrison County  
Mower County  
Murray County  
Nicollet County  
Nobles County  
Norman County

David Senjem  
Robert Lahman  
David Sorenson  
Joshua Mohr  
Luke Johnson  
Joan Lee  
Paul Wildman  
Rafael Ortega  
Eric Mickelson  
Rick Wakefield  
Greg Snow  
Charlie Peters  
Gary Overgaard  
Daryl Wicklund  
Jon Ulrich  
Raeanne Danielowski  
Peter Koch  
Mike Jugovich  
Steve Notch  
John Glynn  
Patricia Lesmeister Nelson  
Eric Rudningen  
Bob Byers  
Jerrel Olson  
Mike Wobbe  
Ron Noon  
De Malterer  
Karla Bigham  
Scott Westman  
Rick Busko  
Chris Meyer  
Darek Vetsch  
Mitch Kling

**Sheriffs**

Dan Guida  
Brad Wise  
Todd Glander  
Jason Riggs  
Troy Heck  
Mark Brown  
Jeff Wersal  
Jason Seidl  
Kelly Lake  
Jason Kamerud  
Bryan Welk  
Derek Olson  
Brandon Thyen

Olmsted County  
Otter Tail County  
Pennington County  
Pine County  
Pipestone County  
Polk County  
Pope County  
Ramsey County  
Red Lake County  
Redwood County  
Renville County  
Rice County  
Rock County  
Roseau County  
Scott County  
Sherburne County  
Sibley County  
St. Louis County  
Stearns County  
Steele County  
Stevens County  
Swift County  
Todd County  
Traverse County  
Wabasha County  
Wadena County  
Waseca County  
Washington County  
Watonwan County  
Wilkin County  
Winona County  
Wright County  
Yellow Medicine County

Aitkin  
Anoka  
Becker  
Beltrami  
Benton  
Big Stone  
Blue Earth  
Brown  
Carlton  
Carver  
Cass  
Chippewa  
Chisago

Mark Empting  
Darin Halverson  
Pat Eliassen  
Jason Purrington  
Eric Klang  
Joe Leko  
Scott Rose  
Troy Wolbersen  
Scott Adams  
John DeGeorge  
Ryan Shea  
Marty Kelly  
Jon Combs  
Dawanna Witt  
Brian Swedberg  
Corey Aukes  
Wayne Seiberlich  
Joe Dasovich  
Shawn Haken  
Brian Smith  
Eric Tollefson  
Matt Vig  
Perryn Hedlund  
Allen Anderson  
Nathan Stadler  
Gary Fish  
Brett Mason  
Bob Bushman  
Eric Wallen  
Josh Guenther  
Jason Boman  
Jeffrey Markquart  
Timothy Langenfeld  
Brian Cruze  
Kyle Burton  
Shawn Larsen  
Steven Sandvik  
Heath Landsman  
David Lange  
Ryan Kruger  
Benjamin W. Fall  
Kevin Torgerson  
Barry Fitzgibbons  
Seth Vettleison  
Jeff Nelson  
Keith Vreeman  
James Tadman  
Tim Riley

Clay  
Clearwater  
Cook  
Cottonwood  
Crow Wing  
Dakota  
Dodge  
Douglas  
Faribault  
Fillmore  
Freeborn  
Goodhue  
Grant  
Hennepin  
Houston  
Hubbard  
Isanti  
Itasca  
Jackson  
Kanabec  
Kandiyohi  
Kittson  
Koochiching  
Lac qui Parle  
Lake  
Lake of the Woods  
Le Sueur  
Lincoln  
Lyon  
Mahnomen  
Marshall  
Martin  
McLeod  
Meeker  
Mille Lacs  
Morrison  
Mower  
Murray  
Nicollet  
Nobles  
Norman  
Olmsted  
Otter Tail  
Pennington  
Pine  
Pipestone  
Polk  
Pope

Bob Fletcher  
Mitch Bernstein  
Jason Jacobson  
Scott Hable  
Jesse Thomas  
Matthew Sorenson  
Steven Gust  
Luke Hennen  
Joel Brott  
Patrick Nienaber  
Gordon Ramsay  
Steve Soyka  
Lon Thiele  
Jason Dingman  
John Holtz  
Mike Allen  
Trevor Wright  
Rodney Bartsh  
Michael Carr  
Jay Dulas  
Dan Starry  
Jared Bergeman  
Tony Harris  
Ron Ganrude  
Sean Deringer  
Bill Flaten

**Jail Administrators**

Karla White  
Sheila Larson  
Matt Hanson  
Paula Peterson (acting)  
Calandra Allen  
Sharlene Novak  
NO JAIL  
Joslyn Lachmiller  
Steve Appel  
Paul Coughlin  
Reed Ashpole  
Chris Thompson  
J.T. Schacherer  
Jonathon Gray  
Kari Tuton  
Candace Coulter  
Ben Hallberg  
Jason Rupp  
Troy Schilling  
Benjamin Verby

Ramsey  
Red Lake  
Redwood  
Renville  
Rice  
Rock  
Roseau  
Scott  
Sherburne  
Sibley  
St. Louis  
Stearns  
Steele  
Stevens  
Swift  
Todd  
Traverse  
Wabasha  
Wadena  
Waseca  
Washington  
Watonwan  
Wilkin  
Winona  
Wright  
Yellow Medicine

Aitkin  
Anoka  
Anoka Workhouse  
Becker  
Beltrami  
Benton  
Big Stone  
Blue Earth  
Brown  
Carlton  
Carver  
Cass  
Chippewa  
Chisago  
Clay  
Clearwater  
Cook  
Cottonwood  
Crow Wing  
Dakota

NO JAIL  
Lee Johnson  
Missy Sonnek  
Jamie Fenske  
Mike Stasko  
Mark Bolster  
NO JAIL  
Sherman Otto  
Coddy Harris(Sup)  
Rachel Meyer  
Joe Henry  
Cortney Altergott  
Shawn Racine  
Brandon Hendrickson  
Chris Bergwick  
Mike Jambor  
Kelly Kukowski  
Carrie Geiss  
Brian Benck  
Janel Peer  
Tami Maurer  
Jeremy Swenson  
Robin Sik  
Brad Marks  
NO JAIL  
Mark Ellerbusch  
Tanya Rathman  
Will Feltmann  
Jodi Bean  
Dustin Naumann  
Tony Athman  
James Brown  
Jannette Engels  
Jason Wech  
Daniel Bosman  
NO JAIL  
Kathy Lionberger (Sup)  
Joey Pederson  
Sam Repts  
Beth Carlson  
Dave Cassanova  
Rodney Williamson  
Tyler Rippentrop  
NO JAIL  
NO JAIL  
Ashlee Bryant  
Timothy Vasquez  
NO JAIL

Dodge  
Douglas  
Faribault  
Fillmore  
Freeborn  
Goodhue  
Grant  
Hennepin  
Hennepin ACF Men & ACF North  
Houston  
Hubbard  
Isanti  
Itasca  
Jackson  
Kanabec  
Kandiyohi  
Kittson  
Koochiching  
Lac qui Parle  
Lake  
Lake of the Woods  
Le Sueur  
Lincoln  
Lyon  
Mahnomen  
Marshall  
Martin  
McLeod  
Meeker  
Mille Lacs  
Morrison  
Mower  
Murray  
Nicollet  
Nobles  
Norman  
Northeast Regional CC  
Northwest Regional CC  
Olmsted  
Otter Tail  
Pennington  
Pine  
Pipestone  
Polk  
Pope  
Ramsey  
Ramsey ACF  
Red Lake

Matt Luitjens  
Ned Wohlman  
Stephanie Duhme  
NO JAIL  
Matt Restad  
Scott Rettke  
Dave Isais  
Aaron Louwagle  
Jessica Pete  
Mark Maslonkowski  
Anthony Buttera  
NO JAIL  
Tracy Koosman  
Scott Wright  
Blayne Olson  
Brenda Balow  
Tim Stroeing  
Dan Mocol  
Roger Heinen  
Julie Carr  
Aaron Wood  
Steve buswell  
Patrick O'Malley  
Kathy Busack

Redwood  
Renville  
Rice  
Rock  
Roseau  
Scott  
Sherburne  
Sibley  
St. Louis Duluth / Hibbing / Virginia  
Stearns  
Steele  
Stevens  
Swift  
Todd  
Traverse  
Wabasha  
Wadena  
Waseca  
Washington  
Watonwan  
Wilkin  
Winona  
Wright  
Yellow Medicine

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# Exhibit H-3

Courtesy Copy of GovDelivery Bulletin

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**From:** [MN Dept. of Corrections](#)  
**To:** [CO-Communications \(DOC\)](#); [Hermann, Jeremy \(DOC\)](#); [Fitzgerald, Sarah J \(DOC\)](#); [Witte, Rose \(DOC\)](#); [Schneider, Megan \(DOC\)](#); [Swanum, Aaron \(DOC\)](#); [Katka, Brody \(DOC\)](#); [Abdullahi, Abdullahi \(He/Him/His\) \(DOC\)](#); [Rathman, Tara \(DOC\)](#); [Loehrke, Shannon \(DOC\)](#)  
**Subject:** Courtesy Copy: Proposed Rule on Chapter 2911  
**Date:** Thursday, March 26, 2026 1:34:00 PM

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**This is a courtesy copy of an email bulletin sent by Tara Rathman.**

**This bulletin was sent to the following groups of people:**

Subscribers of 2911 ANP, Chapter 2911 - Adult Detention Facilities, or Rulemaking List (999 recipients)

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DOC Rulemaking



# Announcement

## Proposed Rule on Chapter 2911

**March 26, 2026**

The department is publishing a Notice of Intent to Adopt Rules with a Hearing for its rules on jail facilities in the [State Register](#) on Monday, March 30, 2026.

Since the passage of the [Hardel Sherrell Act](#) in [Chapter 11](#) in 2021, the department has worked with advisory committees, stakeholders, and members of the public to update our rules on jail facilities. These updates are intended to reflect the Legislature's directive to improve the standards of confinement in jails and to ensure that all justice-involved populations are treated with dignity and provided basic levels of care. The current rule draft reflects years of work updating a rule that carries out the Legislature's intent, while meeting public expectations for ongoing licensing and inspection of jails, and ensuring the safety of both jail staff and justice-involved individuals.

At this time, we are prepared to release our draft for public review and comment in advance of the hearing before an Administrative Law Judge at the Court of Administrative Hearings on Thursday, May 28, 2026, at 9:00 a.m.

### Why am I receiving this message?

1. **You have subscribed to receive rulemaking notices.** You are receiving this notice because you have subscribed to the department's general rulemaking list, the topic list on 2911 rulemaking, or participated in the 2911 advisory committee during 2024-2025.
2. **You are affected by the rule.** The department must notify persons who may be significantly affected by the rule, and we have identified you as likely to be affected.

### Where can I see the proposed rules and other rulemaking documents?

The proposed rules, SONAR, and published notice are all available in this email and on the department's [rulemaking web page](#).

- [Proposed rules](#)
- [SONAR](#)
- [Notice of Hearing](#)

You can learn more about the rules and the rulemaking process by reading the published notice.

### Can I comment on the proposed rules?

Yes, you can formally comment on the rules. Please comment by using the [eComments website](#) of the Court of Administrative Hearings.

You have from **Tuesday, March 31, 2026, until 4:30 p.m. on Thursday, April 30, 2026**, to comment—supporting or opposing—the proposed rules.

## Who can I contact with questions?

Please send questions to Tara Rathman, [docrulemaking.DOC@state.mn.us](mailto:docrulemaking.DOC@state.mn.us).

## More information

### DOC rulemaking

For more information on current DOC rulemaking activities, please visit

<https://mn.gov/doc/about/rulemaking/>

### Comments

Comments or questions should be directed to [docrulemaking.DOC@state.mn.us](mailto:docrulemaking.DOC@state.mn.us)

### Subscription

You can update or cancel your subscription at any time by clicking "Manage Subscriptions" at the bottom of this message.

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# Exhibit H-4

GovDelivery Bulletin Detail Report

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Subject: Proposed Rule on Chapter 2911  
 Sent: 03/26/2026 01:33 PM CDT  
 Sent By: tara.rathman@state.mn.us  
 Sent To: Subscribers of 2911 ANP, Chapter 2911 - Adult Detention Facilities, or Rulemaking List

**1,000**  
 Recipients

-  Email
-  SMS
-  Facebook
-  Twitter
-  RSS

**96%**  
 Delivered



- 2% Pending
- 2% Bounced
- 42% Open Rate
- 23% Click Rate

Email Delivery Stats

| Minutes | Cumulative Attempted |
|---------|----------------------|
| 3       | 100%                 |
| 5       | 100%                 |
| 10      | 100%                 |
| 30      | 100%                 |
| 60      | 100%                 |
| 120     | 100%                 |

Delivery Metrics - Details

**1,000** Total Sent  
**962 (96%)** Delivered  
**16 (2%)** Pending  
**22 (2%)** Bounced  
**0 (0%)** Unsubscribed

Bulletin Analytics

**814** Total Opens  
**332 (42%)** Unique Opens  
**250** Total Clicks  
**180 (23%)** Unique Clicks  
**16** # of Links

## Delivery and performance

*These figures represent all data since the bulletin was first sent to present time.*

|                       | Progress   | % Delivered | Recipients | # Delivered | Opened Unique | Bounced/Failed | Unsubscribes |
|-----------------------|------------|-------------|------------|-------------|---------------|----------------|--------------|
| <b>Email Bulletin</b> | Delivered  | 99.0%       | 791        | 783         | 332 / 42.4%   | 8              | 0            |
| <b>Digest</b>         | n/a        | n/a         | 0          | 0           | 0 / 0.0%      | 0              | 0            |
| <b>SMS Message</b>    | Sending... | 85.6%       | 209        | 179         | n/a           | 14             | n/a          |

| Link URL  | Unique Clicks | Total Clicks |
|---|---------------|--------------|
| <a href="https://mn.gov/doc/assets/Rule%202911_tcm1089-735745.pdf">https://mn.gov/doc/assets/Rule%202911_tcm1089-735745.pdf</a>   | 61            | 95           |
| <a href="https://mn.gov/doc/about/rulemaking/">https://mn.gov/doc/about/rulemaking/</a>   | 28            | 39           |
| <a href="https://mn.gov/admin/bookstore/register.jsp">https://mn.gov/admin/bookstore/register.jsp</a>   | 24            | 30           |
| <a href="https://www.revisor.mn.gov/bills/92/2021/0/HF/1267/versions/latest/?keyword=hardel&amp;keyword_type=all&amp;list=open">https://www.revisor.mn.gov/bills/92/2021/0/HF/1267/versions/latest/?keyword=hardel&amp;keyword_type=all&amp;list=open</a> | 25            | 30           |
| <a href="https://www.revisor.mn.gov/laws/2021/1/Session+Law/Chapter/11/">https://www.revisor.mn.gov/laws/2021/1/Session+Law/Chapter/11/</a>   | 22            | 27           |
| <a href="https://mn.gov/doc/assets/SONAR_tcm1089-735746.pdf">https://mn.gov/doc/assets/SONAR_tcm1089-735746.pdf</a>   | 7             | 13           |
| <a href="https://mn.gov/doc/assets/Notice%20of%20Hearing_tcm1089-735747.pdf">https://mn.gov/doc/assets/Notice%20of%20Hearing_tcm1089-735747.pdf</a>   | 8             | 11           |
| <a href="https://mn.gov/oah/forms-and-filing/ecomments/">https://mn.gov/oah/forms-and-filing/ecomments/</a>   | 3             | 3            |
| <a href="https://public.govdelivery.com/accounts/MNCORR/subscriber/edit?preferences=true#tab1">https://public.govdelivery.com/accounts/MNCORR/subscriber/edit?preferences=true#tab1</a>   | 2             | 2            |
| <a href="https://twitter.com/MinnCorrections">https://twitter.com/MinnCorrections</a>   | 0             | 0            |
| <a href="https://subscriberhelp.granicus.com/">https://subscriberhelp.granicus.com/</a>   | 0             | 0            |
| <a href="https://mn.gov/doc/">https://mn.gov/doc/</a>   | 0             | 0            |
| <a href="https://subscriberhelp.govdelivery.com/">https://subscriberhelp.govdelivery.com/</a>   | 0             | 0            |
| <a href="https://public.govdelivery.com/accounts/MNCORR/subscriber/topics?qs=CODE_RED">https://public.govdelivery.com/accounts/MNCORR/subscriber/topics?qs=CODE_RED</a>   | 0             | 0            |
| <a href="https://www.facebook.com/MNDOC">https://www.facebook.com/MNDOC</a>   | 0             | 0            |

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# Exhibit H-5

DOC Website Homepage Banner (Screenshot)

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A photograph of the Minnesota State Capitol building, a grand neoclassical structure with a prominent central dome topped by a golden finial. The building is set against a bright blue sky with scattered white clouds. The text 'RULEMAKING UPDATE' is overlaid in large, bold, yellow capital letters on the right side of the image.

# RULEMAKING UPDATE

The department plans to adopt Rule 2911, which governs jail facilities, following a public hearing scheduled for May 28, 2026, at 9:00 a.m. You can attend the hearing virtually (see [notice](#) for details) or in person at 1450 Energy Park Drive, St. Paul, MN 55108.

A comment period is open Tuesday, March 31 through Thursday, April 30.

The proposed rules, SONAR, and notice are publicly available on the department's [rulemaking web page](#).