

<b>Organization Name</b>	<b>Department of Corrections ABE Programs</b>
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<b>Class/Program Name</b>	<b>ESL Intermediate</b>				
<i>Class Site(s)</i>	DOC		<i>Days &amp; Times</i>	M-F; 90 minutes	
<i>Student Placement Level(s)</i>	CASAS 201-220	<i>Class Assessment(s)</i>	CASAS test Reviews/tests	<i>Scaled Score Range</i>	201-220 CASAS Reading
<i>Class Led By</i>	ABE Literacy Teachers	<i>Delivery Style</i>	Class X	One-to-One X	Distance Learning    Hybrid Other
<i>Class Goals</i>	Attain competency in basic English and living skills				
<i>Standards Addressed</i>	College and Career Readiness Standards (CCRS)				
	Academic, Career, and Employability Skills Transitions Integration Framework (ACES TIF)	Effective Communication: Skills 1-3 Learning Strategies: Skills 1-4 Academic Language & Skills: Skills 1-3, 5 Critical Thinking: Skills 1-4 Self-Management: Skills 1-3 Navigating Systems: Skills 1-2			
	Northstar Digital Literacy Standards	Word PowerPoint			
	Other?	Technology: DOC Offender Network			

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<i>Class Content</i>	Basic Communication	Core Materials
	<ul style="list-style-type: none"> <li>• Identify or use appropriate language to influence or persuade (e.g. to caution, request, advise, persuade, negotiate)</li> <li>• Interpret or write a personal note, invitation, or letter</li> </ul>	<u>English for Careers</u> Unit 2 <u>Reading for Life</u> Vol. 2, Unit 15
	Consumer Economics	Core Materials
	<ul style="list-style-type: none"> <li>• Interpret recipes</li> <li>• Interpret temperatures</li> <li>• Identify product containers and interpret weight and volume</li> <li>• Interpret clothing and pattern sizes and use height and weight tables</li> <li>• Interpret advertisements, labels, charts, and price tags in selecting goods and services</li> <li>• Compare price or quality to determine the best buys for goods and services</li> <li>• Compute discounts</li> <li>• Compute unit pricing</li> <li>• Interpret letters, articles and information about consumer-related topics</li> <li>• Compare different methods used to purchase goods and services</li> <li>• Identify or use various methods to purchase goods and services, and make returns and exchanges</li> <li>• Use catalogs, order forms, and related information to purchase goods and services</li> <li>• Use coupons to purchase goods and services</li> <li>• Interpret information or directions to locate merchandise</li> <li>• Select appropriate housing by interpreting classified ads, signs and other information</li> <li>• Interpret information to obtain, maintain or cancel housing utilities</li> </ul>	<u>Reading for Life</u> Vol. 2, Units 14 and 17 <u>Achieving TABE Success M</u> Measurement unit <u>Number Sense Percent Application</u> Unit 6 <u>English in Action</u> Book 1, Units 4 and 12

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	<ul style="list-style-type: none"> <li>• Interpret information about home maintenance and communicate housing problems to landlord</li> <li>• Recognize home theft and fire prevention measures</li> <li>• Interpret information about personal and family budgets</li> <li>• Plan for major purchases</li> <li>• Interpret bills</li> <li>• Identify procedures the consumer can follow if merchandise or service is unsatisfactory</li> <li>• Identify driving regulations and procedures to obtain a driver's license</li> </ul>	
	Community Resources	Core Materials
	<ul style="list-style-type: none"> <li>• Interpret information about time zones</li> <li>• Take and interpret telephone messages, leave messages on answering machines and interpret recorded messages</li> <li>• Use the telephone to make and receive routine personal and business calls</li> <li>• Interpret transportation schedules and fares</li> <li>• Use maps relating to travel needs</li> <li>• Interpret postal rates and types of mailing services</li> <li>• Identify how and when to obtain a social and governmental services (e.g., low-income housing, Social Security, Medicare) and how to interact with service providers</li> <li>• Locate and use educational services in the community, including interpreting and writing school-related communications</li> <li>• Use library services</li> <li>• Interpret permit and license requirements</li> <li>• Identify child care services in the community</li> <li>• Interpret information about recreational and entertainment facilities and activities</li> </ul>	<u>Reading for Life</u> Vol. 1, Units 7 and 9 <u>Reading for Life</u> Vol. 2 Unit 10 <u>Number Sense Percent Application</u> Unit 6 <u>English No Problem</u> Book 4, Units 3 and 7

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	Health	Core Materials	
	<ul style="list-style-type: none"> <li>• Identify and utilize appropriate health care services and facilities including interacting with providers</li> <li>• Fill out medical health history forms</li> <li>• Interpret procedures for simple first-aid</li> <li>• Interpret information about AIDS and other sexually transmitted diseases</li> <li>• Recognize problems related to drugs, tobacco, and alcohol and identify where treatment may be obtained</li> <li>• Interpret nutrition and related information listed on food labels</li> <li>• Select a balanced diet</li> </ul>		<u>Reading for Life</u> Vol. 1, Units 3 and 7 <u>English in Action</u> Book 1, Units 3 and 14
	Employment	Core Materials	
	<ul style="list-style-type: none"> <li>• Follow procedures for applying for a job, including interpreting and completing job applications, resumes and letters of application</li> <li>• Identify procedures involved in interviewing for a job, such as arranging for an interview, acting and dressing appropriately and selecting appropriate questions and responses</li> <li>• Interpret general work-related vocabulary (e.g., experience, swing shift)</li> <li>• Identify appropriate behavior and attitudes for getting a job</li> <li>• Identify common occupations and the skills and education required for them</li> <li>• Interpret employee handbooks, personnel policies and job manuals</li> </ul>		<u>English for Careers</u> Unit 1 <u>Reading for Life</u> Vol. 1, Unit 6 <u>English No Problem</u> Book 1, Units 2, 3 and 9 <u>English in Action</u> Book 3, Units 9 and 14

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	<ul style="list-style-type: none"> <li>• Identify safe work procedures and common safety equipment, including wearing safe work attire</li> <li>• Report unsafe working conditions and work-related accidents, injuries and damages</li> <li>• Interpret job-related signs, charts, diagrams, forms, and procedures and record information on forms, charts, checklists, etc.</li> <li>• Interpret job responsibilities and performance reviews</li> <li>• Demonstrate ability to use a filing system or other numbered system (e.g., coded or numbered)</li> <li>• Demonstrate use of common business machines</li> <li>• Demonstrate effective communication skills in working with customers and clients</li> <li>• Identify and use effective approaches to working within a multicultural workforce, including respecting cultural diversity, avoiding stereotypes and recognizing concerns of members of other ethnic and gender groups</li> <li>• Identify the formal organizational structure of one’s work environment</li> <li>• Identify sources of information and assistance, and access resources within a system</li> </ul>	
	Government and Law	Core Materials
	<ul style="list-style-type: none"> <li>• Communicate one’s opinions on a current issue</li> <li>• Interpret information about U.S. states, cities, geographical features and points of interest</li> <li>• Interpret information about world geography</li> <li>• Interpret information about traffic tickets</li> <li>• Identify common infractions and crimes and legal consequences</li> <li>• Identify procedures for reporting a crime</li> </ul>	<p><u>Reading for Life</u> Vol. 2, Units 11, 19, 21 and 22</p> <p><u>Achieving TABE Success</u> Math M Data Analysis</p> <p><u>English in Action</u> Book 3, Unit 13</p> <p><u>English in Action</u> Book 4, Unit 4</p>

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	<ul style="list-style-type: none"> <li>• Identify local, state and federal government leaders</li> <li>• Interpret information about neighborhood or community problems and their solutions</li> <li>• Interpret civic responsibilities, such as voting, jury duty and taxes</li> <li>• Interpret data given in a line graph</li> <li>• Interpret data given in a bar graph</li> <li>• Interpret data given in a circle graph</li> </ul>	
	Learning to Learn	Core Materials
	<ul style="list-style-type: none"> <li>• Demonstrate an organized approach to achieving goals, including identifying and prioritizing tasks and setting and following an effective schedule</li> <li>• Generate ideas using divergent (brainstorming) and convergent (focus) approaches, and also through creative imagination</li> <li>• Identify factors involved in making decisions, including considering goals, constraints, and consequences and weighing alternatives</li> <li>• Identify a problem and its possible causes</li> <li>• Devise and implement a solution to an identified problem</li> <li>• Evaluate the outcome of an implemented solution and suggest modifications to the solution as needed</li> <li>• Identify or utilize effective study strategies</li> <li>• Take notes or write a summary or an outline</li> <li>• Identify personal learning style</li> <li>• Identify or use strategies to cope with negative feedback</li> <li>• Identify sources of stress, and resources for stress reduction</li> <li>• Identify personal, family and work responsibilities and ways to accommodate them and deal with related problems</li> <li>• Identify constructive ways of dealing with change, including showing flexibility and adaptability, and updating skills</li> </ul>	<p><u>Voyager</u> Book 7, Units 1 and 4  <u>Voyager</u> Book 6, Unit 4  <u>English in Action</u> Book 4, Unit 11  <u>Reading Explorer</u> Book 2, Unit 10  <u>Workplace Skills: Reading for Information</u> Level 3, Lessons 1-5</p>

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	Independent Living	Core Materials
	<ul style="list-style-type: none"> <li>• Recognize and/or demonstrate housekeeping and house cleaning tasks</li> <li>• Recognize and/or demonstrate general household repair and maintenance</li> <li>• Identify and interact with persons in the community who can provide support in achieving goals (e.g., neighbors, contacts from human service agencies, and recreation facilities)</li> </ul>	
<i>Class Activities</i>	Direct instruction, independent practice, worksheets and tests	
<i>Class Text(s), Educational Technology, &amp; Other Instructional Materials</i>	<u>Reading Horizons</u> ; <u>Rosetta Stone</u> books 1 and 2; <u>Challenger</u> books 1-6; <u>Everyday English Activities</u> ; <u>Number Power</u> ; <u>Northstar Digital Literacy</u> ; <u>Reading Explorer</u> books 1 and 2; <u>Spectrum Reading Grade 3</u> ; <u>Number Sense</u> ; <u>Achieving TABE Success Math E</u> ; <u>English No Problem</u> books 1-4; <u>Voyager</u> books 6-8; <u>Endeavor</u> books 5-8; <u>Daily Oral Language</u> grades 2 and 3; <u>Ventures</u> ; <u>Crossroads</u> ; <u>English ASAP</u> ; <u>Laubach Way to English &amp; Reading</u> Websites: Math-aids.com; EdHelper.com; discoveryeducation.com; esl-galaxy.com; atlasabe.org; tampareads.com/vocab	