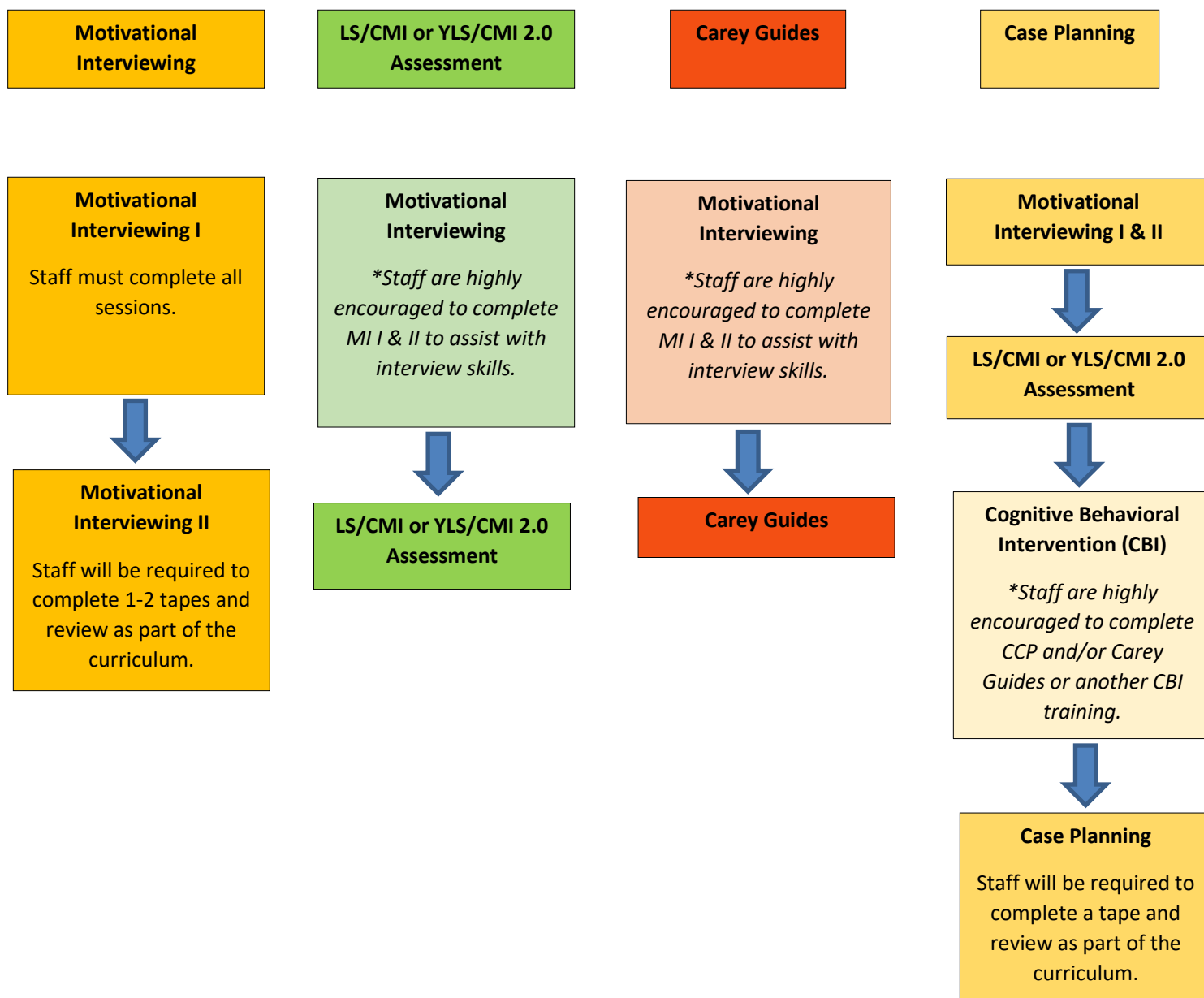


Evidence-Based Practices Training Guidelines

Participants must complete Introduction to Evidence-Based Practices (EBP) online training in ELM before attending any EBP classroom sessions. Additionally:

- Participants will be required to take mandatory training prior to participation in some training sessions. See course detail and pre-requisites on the following pages.
- Participants are *highly encouraged* to complete several other training sessions allowing them to have a better understanding of the materials being presented.
- All newly hired case managers and agents are *highly encouraged* to complete Core Correctional Practices (CCP) when attending the Statewide Training Academy (STA).



Introduction into Evidence-Based Practices

Introduction to Evidence-Based Practices (EBP) is an online training that all participants (CCA, DOC, CPO) must complete before attending any EBP sessions. DOC participants can access this training in ELM.

All non-state personnel will need to request a user ID in ELM; the link is <https://mn.gov/doc/staff-partners/training/>

Once you have received access to ELM (using either Microsoft Edge or Google Chrome) go to "Quick Links" and "Find Learning" and search by:

Course Title: Introduction into Evidence-Based Practices

Participants attending STA must forward their completion certificate to Training Coordinator, Kelly Wheeler – kelly.m.wheeler@state.mn.us.

Motivational Interviewing – Level I (MI I)

Participants must complete all sessions and follow all audio tape submission requirements. Training credit will be granted when all requirements are completed.

It is recommended MI I be completed BEFORE any other EBP training. This session is offered at STA. For STA, exceptions will be considered on a case-by-case basis.

Pre-requisite Checklist:

- Intro to EBP certificate provided to kelly.m.wheeler@state.mn.us

Motivational Interviewing – Level II (MI II)

Successful completion of MI I is required prior to registration for MI II. This session is offered at STA.

MI II is delivered in two ½-day sessions (can be modified if training virtually) or eight coaching circles. Agencies have full discretion on how to deliver MI II.

Participants must complete all sessions and follow all audio tape submission requirements. Training credit for MI II will be granted when all requirements are completed.

Upon completion of MI II, participants should continue skill development through their respective agency's QA process of Communities of Practice (CoP), tape coding/coaching, refresher trainings, etc.

Pre-requisite Checklist:

- Intro to EBP certificate provided to kelly.m.wheeler@state.mn.us
- MI I certificate provided to kelly.m.wheeler@state.mn.us

Core Correctional Practices (CCP)

Participants must complete all sessions. Participants are highly encouraged to complete MI I and MI II training prior to attending. This session is offered at STA and participants are highly encouraged to complete CCP or another Cognitive Behavioral Intervention training prior to attending Case Planning training.

LS/CMI or YLS/CMI 2.0 Assessment Initial User Training

Participants must complete all sessions. Participants are highly encouraged to complete MI I and MI II training prior to attending.

Participants must also bring submit their Intro to EBP online certificate of completion to be admitted to any assessment training. This certificate, as well as proof of completion of assessment training, is required to receive access to the Statewide Supervision System (SSS) to enter assessments.

LS/CMI and YLS trainings are offered at STA.

Carey Guides

Participants must complete all sessions. Participants are highly encouraged to complete MI I and MI II training prior to attending. This session is offered at STA and participants are highly encouraged to complete Carey Guides or another Cognitive Behavioral Intervention training prior to attending Case Planning training.

Case Planning for the Corrections Professional Initial User Training

Participants must complete all sessions and follow all audio tape submission requirements. The training is separated into two parts to allow participants to complete audio tape recording. The break between part one and two is a minimum of four weeks.

Participants must complete MI I, MI II, Assessment and are highly encouraged to complete CCP and Carey Guides or another Cognitive Behavioral Intervention training prior to attending Case Planning training. This session is offered at STA.

Pre-requisite Checklist:

- Intro to EBP certificate provided to kelly.m.wheeler@state.mn.us
- MI I certificate provided to kelly.m.wheeler@state.mn.us
- MI II certificate provided to kelly.m.wheeler@state.mn.us
- LS/CMI or YLS/CMI certificate provided to kelly.m.wheeler@state.mn.us

Trainer Expectations and Support

The EBP Advisory Committee supports trainers across our delivery systems who make these trainings possible. Many of our trainers also carry full-time caseloads and other responsibilities. As such, trainers are not responsible for following up with participants regarding training completion or requirements. Trainers will work through the Training Coordinator, Kelly Wheeler, (kelly.m.wheeler@state.mn.us) when any issues arise. The Training Coordinator or a representative from the STA Steering Committee will contact their respective supervisor/director to manage any concerns.

Participants are expected to attend trainings as scheduled and complete them in their entirety. They are also expected to fully participate. Participants who refuse to participate or are disruptive to the group or training process may be asked to leave. Trainers will work through the Training Coordinator, Kelly Wheeler, (kelly.m.wheeler@state.mn.us) when any issues arise. The Training Coordinator or a representative from the STA Steering Committee will contact their respective supervisor/director to manage any concerns.

Finally, the EBP Advisory Committee supports the Lead and Master Trainers in each of our EBP curricula as they work with trainers to deliver training with quality, integrity and fidelity. Trainers are expected to meet the expectations required by each trainer group to maintain their trainer status.

EBP training may be offered across delivery systems throughout the state hosted by individual agencies. When availability occurs please notify Rachel L. Miller (Rachel.l.miller@state.mn.us) to get training posted on the public training site. Any posted trainings can be accessed at mn.gov/doc (Staff & Partners > EBP > EBP Training). At this site you will also find links to Virtual EBP Training ideas and the STA registration information and schedule.