



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

Damascus Way Reentry Center Rochester

Address: 2118 Campus Drive SE, SUITE 300, Rochester, MN 55904

MN Governing Rule: 2920 Adult Community-Based Residential Correctional Facility

Inspection Type: Biennial **Inspected By:** Marcia Sparrow – Detention Facility Inspector **Inspected on:** 06/07/2023

Inspection Method: Site Visit, Policy Review, and Staff Interviews.

Officials Present During Inspection: Associate Director Craig Fruen; Program Director Nick Abbott

Officials Present for Exit Interview: Associate Director Craig Fruen; Program Director Nick Abbott

Issued Inspection Report to: Associate Director Craig Fruen; Executive Director Tierre Webster; Program Director Nick Abbott

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2920	Mandatory	25	24	1	0	96.00%	Compliance rating of 100%
2920	Essential	79	78	0	1	100.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 08/01/2023 **Ends On:** 07/31/2025 **Facility Type:** Adult Community-Based Residential Correctional Facility

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 07/31/2024

Delinquent Juvenile Hold Approval: no approval **Certificate Holder:** Damascus Way Reentry Center, Inc.

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Adult Community-Based Residential Correctional Facility	Male	25	100	25.00	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2920 - Mandatory Rules Not In Compliance**Total: 1**

1. 2920.3900 MANTOUX TEST OR CHEST X RAY REQUIRED.

It is mandatory that staff and residents by screened for tuberculosis according to Minnesota Statutes, section 144.445.

Inspection Findings:

Inspection of personnel files showed that one staff hired in 2023 was not tested or cleared for tuberculosis with a Mantoux test or chest x-ray. The other personnel records inspected showed that although they were hired prior to 2023, they had not received a Mantoux test and/or chest x-ray.

Corrective Actions:

Staff and residents are to have a cleared Mantoux test before residing or working at the facility. Facility policy should also be changed to reflect this rule as the rule was changed effective on January 1, 2023.

Response Needed By: 08/31/2023**Chapter 2920 - Essential Rules In Compliance With Concerns****Total: 1**

1. 2920.4000 QUALIFICATIONS OF STAFF. Subpart 5. Requirements.

All staff shall be at least 18 years of age and have a criminal record background check before employment at the facility. A staff member may not be a resident of the program. Unpaid students and volunteers providing services are not considered staff. An adult community-based residential correctional facility may hire or retain a staff member or prospective staff member who has a felony criminal conviction. The prospective staff member must no longer be on active correctional supervision. The facility must notify the commissioner of this fact and provide relevant information about the decision.

Inspection Findings:

Although no personnel files reviewed were found to contain staff persons with a felony criminal conviction on their background study during the inspection, the topic was discussed, and the discussion revealed that the facility did not notify the DOC of a staff with a Felony conviction upon hiring.

Corrective Actions:

Ensure that this rule is followed, and the DOC is notified when a convicted felon is hired at the facility.

Response Needed By:**INSPECTION COMMENTS**

The inspection of Damascus Way Rochester Campus occurred on June 7, 2023, using Minnesota Rules, Chapter 2920, governing Minnesota Adult Community-Based Residential Correctional Facilities. This inspection consisted of a full building tour, review of required documentation and current policies and procedures, as well as discussion with staff, managers, and residents.

The inspection went well. The program appears to produce successful transitional outcomes for residents. I appreciate the transparency of the administration staff during the inspection. They were appreciative of constructive feedback and are committed to continuous improvement.

The facility will remain on biennial inspections.

Please, contact me if you have any questions regarding this report or any licensing concerns at 612-468-2027.

JJDP A Compliance

NA.

Report completed By: Marcia Sparrow – Detention Facility Inspector

Signature:

Marcia Sparrow
