



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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### INSPECTION DETAILS FOR:

#### Country Home Group Foster Home

**Address:** 12978 65th Street, Howard Lake, MN 55349

**MN Governing Rule:** 2960 Children's Residential Facility

**Inspection Type:** Biennial **Inspected By:** Lisa Becking – Senior Detention Facility Inspector **Inspected on:** 06/19/2020

**Inspection Method:** This inspection included a tour of the foster home, interviews with youth and foster father, foster parent, respite staff and resident file reviews, and related licensing documentation reviews.

**Officials Present During Inspection:** Foster Parent Scott Bakeburg

**Officials Present for Exit Interview:** Foster Parent Scott Bakeburg

**Issued Inspection Report to:** Foster Parent Scott Bakeburg; Regional Manager Dayna Burmeister

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	133	130	2

### TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 07/01/2020 **Ends On:** 06/30/2022 **Facility Type:** Foster Family Setting

**Placed on Biennial Status:** Yes **Biennial Status Annual Compliance Form Due On:** 06/30/2021

**Delinquent Juvenile Hold Approval:** **Certificate Holder:** Scott Bakeberg  
12978 65th Street  
Howard Lake, MN 55349

**Special Conditions:** This is now a Residential Foster Home per- Family First Act definitions. License holder is not living in the house full time. Trained staff live in the home.

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Foster Residence	Male	6	100	6.00	0	0	None.	None.

### RULE COMPLIANCE DETAILS

**Chapter 2960 - Mandatory Rules Not In Compliance****Total: 2****1. 2960.3080 PLACEMENT, CONTINUED STAY, AND DISCHARGE. Subpart 4. Information about foster children.**

Before placement or within five days following placement, the placing agency shall give the license holder written information in items A to K about the child: A. the child's placement history summary; B. name and nicknames; C. date of birth; D. gender; E. name, address, and telephone number of the child's parents, guardian, and advocate; F. race or cultural heritage of the child, including tribal affiliation, if any; G. description of the child's presenting problems, including medical problems, circumstances leading to placement, mental health concerns, safety concerns including assaultive behavior, and victimization concerns; H. description of assets and strengths of the child and, if available, related information from the child, child's family, including siblings, and concerned persons in the child's life; I. name, address, and telephone number of the contact person for the last educational program the child attended, if applicable; J. spiritual or religious affiliation of the child and the child's family; and K. information about the child's medication and diet needs and the identities of the child's recent health care providers. The child's placing agency shall update the information in items A to K as new information becomes available.

**Inspection Findings:**

Intake packet is missing information required by this rule part.

**Corrective Actions:**

**Update intake packet to include all information required by this rule part.**

**Response Needed By: 07/15/2020****2. 2960.3220 STAFFING PATTERNS AND PERSONNEL POLICIES. Subpart 1. Job descriptions.**

The license holder must have written job descriptions for all position classifications and post assignments that define the responsibilities, duties, and qualifications staff need to perform those duties. The job descriptions must be readily available to all staff.

**Inspection Findings:**

There were no written job descriptions for foster care staff.

**Corrective Actions:**

**Due to this Foster Family license transitioning to the Residential Foster Home license this requirement may have been over looked. Create a job descriptions for the primary foster parent, secondary foster parent and transportation staff.**

**Response Needed By: 07/15/2020****Chapter 2960 - Mandatory Rules In Compliance With Concerns****Total: 1****1. 2960.3000 FOSTER FAMILY SETTINGS. Subpart 4.A.. Statement of intended use.**

The license holder must work with the licensing agency to develop a Statement of intended use. The Statement of intended use must specify: A. the number of children the foster home is licensed for, the age range of children to be placed in the home, and any limitations affecting the placement of children in the home;

**Inspection Findings:**

Statement of Intended Use needs to be updated as license holder is not living in the home.

**Corrective Actions:**

**Submit corrected SOIU by 07-15-2020.**

**Response Needed By:**

**INSPECTION COMMENTS**

This is the first inspection at this facility as a Residential Foster Home. Previous licensure was for a Family Foster Home. The difference between the two is the staffing components, documentation standards and training requirements.

Thank you for your continued dedication to the youth in your care.

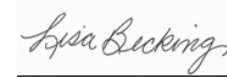
If you have any questions about your inspection report or licensing, please let me know.

**JJDP A Compliance**

This is a foster home and there is always free egress for the youth in this home, as it is completely nonsecure.

**Report completed By:** Lisa Becking – Senior Detention Facility Inspector

**Signature:**



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