



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

### INSPECTION DETAILS FOR:

#### Country Home Group Foster Home

**Address:** 12978 65th Street, Howard Lake, MN 55349

**MN Governing Rule:** 2960 Children's Residential Facility

**Inspection Type:** Biennial **Inspected By:** Monaie Hebert – Senior Detention Facility Inspector **Inspected on:** 06/08/2022

**Inspection Method:** This inspection included a tour of the foster home, interviews with youth and foster father, foster parent, respite staff and resident file reviews, and related licensing documentation reviews.

**Officials Present During Inspection:** Foster Parent Scott Bakeburg

**Officials Present for Exit Interview:** Foster Parent Scott Bakeburg

**Issued Inspection Report to:** Foster Parent Scott Bakeburg; Regional Manager Dayna Burmeister

### RULE COMPLIANCE SUMMARY

| Rule Chapter | Requirement Type | Total Applicable | Total Compliance | Total Non Compliance |
|--------------|------------------|------------------|------------------|----------------------|
| 2960         | Mandatory        | 133              | 131              | 0                    |

### TERMS OF OPERATION

**Authority to Operate:** approval

**Begins On:** 07/01/2022 **Ends On:** 06/30/2024

**Facility Type:** Foster Residence Setting

**Placed on Biennial Status:** Yes

**Biennial Status Annual Compliance Form Due On:** 06/30/2023

**Delinquent Juvenile Hold Approval:**

**Certificate Holder:** Scott Bakeberg  
12978 65th Street  
Howard Lake, MN 55349

**Special Conditions:** None.

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

| Bed Type         | Gender | Approved Capacity | %Operating Capacity | Operational Capacity | Pre 96 LTSR | Post 96 LTSR | Bed Details | Conditions |
|------------------|--------|-------------------|---------------------|----------------------|-------------|--------------|-------------|------------|
| Foster Residence | Male   | 6                 | 100                 | 6.00                 | 0           | 0            | None.       | None.      |

### RULE COMPLIANCE DETAILS

**Chapter 2960 - Mandatory Rules In Compliance With Concerns****Total: 2****1. 2960.3220 STAFFING PATTERNS AND PERSONNEL POLICIES. Subpart 6. Drug and alcohol use prohibited.**

The license holder must have a policy regarding use of illegal drugs or alcohol by staff, volunteers, and contract employees while staff, volunteers, and contract employees care for or have contact with foster children. The license holder's policy must prohibit the use of illegal drugs and use of alcohol by staff and others while caring for foster children, and require that staff and others who use illegal drugs or use alcohol while caring for foster children are subject to dismissal.

**Inspection Findings:**

The policy exists and staff is aware of the expectations of the policy, however, it is not a written policy.

**Corrective Actions:**

**Create and submit a written policy consistent with this rule part.**

**Response Needed By:****2. 2960.3220 STAFFING PATTERNS AND PERSONNEL POLICIES. Subpart 7. Medication administration.**

The license holder must have a policy on medication administration by staff. The license holder's medication administration policy must, at a minimum, require that staff document medication administration errors.

**Inspection Findings:**

The medication administration process is defined. During the review of this process it was revealed that the house manager sets up the medications prior to administering and signs all of the medication administration logs, despite who actually administers the medication. The process is organized and has complete documentation, overall.

**Corrective Actions:**

**All medication administration signatures should be completed by the person who administers the medication.**

**Response Needed By:****INSPECTION COMMENTS**

This facility is licensed as a residential foster home. The inspection went very well and items indicated in the last inspection have been resolved. I would like to thank you for your transparency and cooperation during this licensing inspection.

If you have any questions about your inspection report or licensing, please contact me at 651-261-1657.

**JJDPa Compliance**

This is a foster home and there is always free egress for the youth in this home, as it is completely nonsecure.

**Report completed By:** Monaie Hebert – Senior Detention Facility Inspector**Signature:**Monaie Hebert