



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

Cook County Jail

Address: 143 Gunflint Trail, Grand Marais, MN 55604

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Greg Croucher – Senior Detention Facility Inspector **Inspected on:** 01/23/2019

Inspection Method: Facility tour, staff interviews, employee and resident file reviews, video footage review and related documentation reviews.

Officials Present During Inspection: Jail Administrator Ben Hallberg

Officials Present for Exit Interview: Jail Administrator Ben Hallberg

Issued Inspection Report to: Jail Administrator Ben Hallberg; Sheriff Pat Eliassen; County Administrator Jeff Cadwell; Regional Manager Sherry Hill

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	125	0	1	100.00%	Compliance rating of 100%
2911	Essential	94	93	1	0	98.94%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: conditional approval **Begins On:** 12/01/2018 **Ends On:** 11/30/2020 **Facility Type:** 72 Hour Holding

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 11/30/2019

Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Cook County Sheriff's Department

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	15	80	12.00	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Essential Rules Not In Compliance**Total: 1**

1. 2911.1300 CUSTODY STAFF TRAINING.

A facility shall have a written policy and procedure that provides that all custody staff receive 120 hours of orientation and training during the first year of employment. Forty of these hours are completed prior to being independently assigned to a particular post. All persons in this category are given an additional 16 hours of training each subsequent year. At a minimum, training completed before independent assignment to a particular post shall include: A. security procedures; B. supervision of inmates; C. signs of suicide risk and suicide precautions; D. vulnerable inmates; E. response to resistance regulations and tactics; F. report writing; G. inmate rules and regulations; H. rights and responsibilities of inmates; I. fire and emergency procedures; J. key control; K. interpersonal relations and communication skills; L. diversity training; M. distribution of medications; N. right to know; and O. blood-borne pathogens and communicable diseases.

Inspection Findings:

Staff members have not been trained in letters E, N and O.

Materials for the blood-borne pathogens and right to know/awair training materials have been purchased and are now on hand. The Jail Administrator will be the trainer. Additionally, First Aid and C.P.R. refresher training scheduled for April2019.

Corrective Actions:

Submit training documentation once these trainings have been completed.

Response Needed By:**Chapter 2911 - Mandatory Rules In Compliance With Concerns****Total: 1**

1. 2911.3700 EMERGENCIES AND UNUSUAL OCCURRENCES. Subpart 2. Quarterly review of emergency procedures.

There shall be a review of emergency procedures once every three months. The review shall include: A. assignment of persons to specific tasks in case of emergency situations; B. instructions in the use of alarm systems and signals; C. systems for notification of appropriate persons outside the facility; D. information on the location and use of emergency equipment in the facility; E. specification of evacuation routes and procedures; and F. that the review be documented and require signature or initialing by all staff.

Inspection Findings:

Documentation showed reviews for the 2nd quarter and (2) in the 4th quarter.

Corrective Actions:

Ensure that these quarterly reviews are being completed and documented each quarter. It is also recommended that more drills be conducted across each of the emergency procedures.

Response Needed By:

INSPECTION COMMENTS

Operational Operations/Concerns:

1. Jailer/dispatchers don't have physical contact with the inmates at any time. Well-being checks and meals are completed by these staff only when inmates are locked down. Bookings are completed by the arresting officer, deputy, or trooper. Jailer/dispatchers are not trained in several elements of basic correctional training. While the Jail Administrator will go into the housing units when he is at the facility, it is not always happening when he is not there. It is important and necessary that someone, jail staff or a deputy, go into the units daily to look for issues in the cell block and to interact with the inmates.

Although one staff member handling both dispatch and jail duties is allowed by the rule it is not always the safest way to operate the jail. During emergencies or new arrests the County Sheriff deputy needs to respond or stay at the facility which means less coverage for the County while they are at the jail. This may not be the most efficient use of the deputy staff.

Physical Plant:

1. Touch up painting is needed in several of the housing units.
2. The clothes/towel hooks in the cells have been replaced. Additionally, the long cords from the televisions in the housing unit dayrooms have been addressed.

JJDPA Compliance

On January 23, 2019 a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Cook County Jail has received a "Rural Exception" to the Juvenile Justice and Delinquency Prevention Act (JJDP). This allows the facility to hold a delinquent juvenile up to 24 hours, excluding weekends and holiday. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

The Cook County Jail held or processed one juvenile between October 2018 and the day of inspection.

The facility does not participate in any "Scared straight" programs for any youth that are under public authority.

I found no violations of the JJDP act as a part of this inspection.

Report completed By: Greg Croucher – Senior Detention Facility Inspector

Signature: _____

Gregory A. Croucher