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| **Youth’s Name:** |       | **DOB:** |       | **County:** |       |
|  | (last, first, middle) |  |  |  |  |
|  |
| **Type of Admission:***(check one)* | [ ] Condition of Probation [ ] Commitment to the Commissioner of Corrections**(Warrant of Commitment and Court Order must be received prior to admission)** |
|  |
| **Admitting Offense:** |       | **Estimated Date of Arrival:** |       |

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| Select All Admission Criteria Below that Applies to the Youth*(Per Minnesota Rules 2960.0070, 2960.0160, 2960.0250, and 2960.0330)* |
|  |
| **SERIOUS OFFENSES** *(adjudicated offenses must be included in one of the following)*: |
|  |
|  | Offense(s): |       |  | Statute(s): |       |
|  |
|  |[ ]  Minn. Sentencing Guidelines Severity Levels 8 - 11 **(presumptive commitment to state imprisonment)** |
|  |  | Presumptive commitment to state imprisonment – aggravated robbery (1st), burglary (1st w/weapon or assault), assault (1st  great bodily harm), murder (2nd unintentional, intentional, drive-by-shootings), and murder (3rd depraved mind, drugs). |
|  |
|  |[ ]  Minn. Stat. 609.11 **(minimum sentence of imprisonment)** |
|  |  | Minimum sentence of imprisonment - murder (1st / 2nd / 3rd); assault (1st / 2nd / 3rd); burglary; kidnapping; false imprisonment; manslaughter (1st / 2nd); aggravated robbery; simple robbery; carjacking (1st / 2nd / 3rd); witness tampering (1st / aggravated 1st); criminal sexual conduct under the circumstances described in sections [609.342, subdivision 1](https://www.revisor.mn.gov/statutes/cite/609.342#stat.609.342.1), and subdivision 1a, clauses (a) to (f) and (i) / [609.343, subdivision 1](https://www.revisor.mn.gov/statutes/cite/609.343#stat.609.343.1), and subdivision 1a, clauses (a) to (f) and (i) / and [609.344, subdivision 1](https://www.revisor.mn.gov/statutes/cite/609.344#stat.609.344.1), clauses (a) to (c) and (d), under the conditions described in section [609.341, subdivision 24](https://www.revisor.mn.gov/statutes/cite/609.341#stat.609.341.24), clause (2), item (i), (ii), or (iii), and subdivision 1a, clauses (a) to (e), (h), and (i), under the conditions described in section [609.341, subdivision 24](https://www.revisor.mn.gov/statutes/cite/609.341#stat.609.341.24), clause (2), item (i), (ii), or (iii); escape from custody; arson (1st / 2nd / 3rd); drive-by shooting under section [609.66, subdivision 1e](https://www.revisor.mn.gov/statutes?id=609.66#stat.609.66.1e); harassment under section [609.749, subdivision 3](https://www.revisor.mn.gov/statutes?id=609.749#stat.609.749.3), paragraph (a), clause (3); possession or other unlawful use of a firearm or ammunition in violation of section [609.165, subdivision 1b](https://www.revisor.mn.gov/statutes?id=609.165#stat.609.165.1b), or [624.713, subdivision 1](https://www.revisor.mn.gov/statutes?id=624.713#stat.624.713.1), clause (2), a felony violation of chapter 152; or any attempt to commit any of these offenses. |
|  |
|  |[ ]  Minn. Stat. 260B.125, Subd. 3 (2) **(any felony level offense committed while using a firearm)** |
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|  |[ ]  Minn. Stat. 260B.130, subd. 1 **(designation of extended jurisdiction juvenile prosecutions)** |

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| **CHRONIC OFFENSES** (*adjudicated offenses must include one of the following markers)*:  |
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|  |[ ]  At least two current or previous felony level offenses  |
|  | Felony Offense: |       |  | Statute: |       |
|  | Felony Offense: |       |  | Statute: |       |
|  |
|  |[ ]  One felony level offense and at least two gross misdemeanor (GM) offenses |
|  | Felony Offense: |       |  | Statute: |       |
|  | GM Offense: |       |  | Statute: |       |
|  | GM Offense: |       |  | Statute: |       |

**Send completed form to:** **anita.kendall@state.mn.us** **and** **kyle.prall@state.mn.us**

**Fax Required Pre-Placement Information to 612-473-5076 Attention: Records**

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| **Youth’s Name:** |       | **DOB:** |       | **County:** |       |
|  | (last, first, middle) |  |  |  |  |
|  |
| **Currently Placed At:** |       | **Telephone:** |       |
|  |  |  |  |
| **Legal Guardian’s Name** | **Relationship to Youth** | **Contact Information** |
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| Required Pre-Placement Information*(Per Minnesota Rules 2960.0070 and 2960.0160)* |
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| Check all that apply to the youth: |
|[ ]  EJJ (Enter # of months months) |[ ]  Medical issues |
|[ ]  Family is interested in being involved  |[ ]  Mental health concerns |
|[ ]  Current aggressive/assaultive behavior |[ ]  Current self-injurious/suicidal behavior |
|[ ]  Gender issues in regards to staff |[ ]  Vulnerable to abuse |
|[ ]  History of substance abuse |[ ]  Specific cultural programming needs |
|[ ]  Accommodations needed (physical, cognitive, etc.) |[ ]  Current Order for Protection (OFP), Harassment Restraining Order (HRO), and/or Domestic Abuse No Contact Order (DANCO) |
|  |  |  |
| **Please provide more information on any items checked above so we can prepare for the youth’s arrival:**  |
|  |
| **Prior to admission please forward documents related to the following:**  |
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| * Criminal history
 | * Physical health (major injuries or illnesses in the last year that may require follow up)
 |
| * Presenting problems, assets, strengths
 |  |
| * Past placement records (intake reports, treatment plans, quarterly & discharge reports)
 | * Mental health (hospitalizations, diagnosis, medications, assessments/evaluations, IQ score)
 |
| * Case/out-of-home placement plan
 | * Substance use disorder history
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| * Education (including IEP)
 | * Sexually abusive behaviors
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| * Culture
 | * Vulnerability
 |
| * Related information from the youth and family
 | * Other relevant information
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| Form completed by: |       |  | Date: |       |
|  |
| Contact information: |       |

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