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| **Youth’s Name:** |  | | **DOB:** | |  | **County:** |  |
|  | (last, first, middle) | |  | |  |  |  |
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| **Type of Admission:**  *(check one)* | | Condition of Probation Commitment to the Commissioner of Corrections  **(Warrant of Commitment and Court Order must be received prior to admission)** | | | | | |
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| **Admitting Offense:** | |  | | **Estimated Date of Arrival:** | | |  |

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| Select All Admission Criteria Below that Applies to the Youth *(Per Minnesota Rules 2960.0070, 2960.0160, 2960.0250, and 2960.0330)* | | | | | | |
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| **SERIOUS OFFENSES** *(adjudicated offenses must be included in one of the following)*: | | | | | | |
|  | | | | | | |
|  | Offense(s): | |  |  | Statute(s): |  |
|  | | | | | | |
|  |  | Minn. Sentencing Guidelines Severity Levels 8 - 11 **(presumptive commitment to state imprisonment)** | | | | |
|  |  | Presumptive commitment to state imprisonment – aggravated robbery (1st), burglary (1st w/weapon or assault), assault (1st  great bodily harm), murder (2nd unintentional, intentional, drive-by-shootings), and murder (3rd depraved mind, drugs). | | | | |
|  | | | | | | |
|  |  | Minn. Stat. 609.11 **(minimum sentence of imprisonment)** | | | | |
|  |  | Minimum sentence of imprisonment - murder (1st / 2nd / 3rd); assault (1st / 2nd / 3rd); burglary; kidnapping; false imprisonment; manslaughter (1st / 2nd); aggravated robbery; simple robbery; carjacking (1st / 2nd / 3rd); witness tampering (1st / aggravated 1st); criminal sexual conduct under the circumstances described in sections [609.342, subdivision 1](https://www.revisor.mn.gov/statutes/cite/609.342#stat.609.342.1), and subdivision 1a, clauses (a) to (f) and (i) / [609.343, subdivision 1](https://www.revisor.mn.gov/statutes/cite/609.343#stat.609.343.1), and subdivision 1a, clauses (a) to (f) and (i) / and [609.344, subdivision 1](https://www.revisor.mn.gov/statutes/cite/609.344#stat.609.344.1), clauses (a) to (c) and (d), under the conditions described in section [609.341, subdivision 24](https://www.revisor.mn.gov/statutes/cite/609.341#stat.609.341.24), clause (2), item (i), (ii), or (iii), and subdivision 1a, clauses (a) to (e), (h), and (i), under the conditions described in section [609.341, subdivision 24](https://www.revisor.mn.gov/statutes/cite/609.341#stat.609.341.24), clause (2), item (i), (ii), or (iii); escape from custody; arson (1st / 2nd / 3rd); drive-by shooting under section [609.66, subdivision 1e](https://www.revisor.mn.gov/statutes?id=609.66#stat.609.66.1e); harassment under section [609.749, subdivision 3](https://www.revisor.mn.gov/statutes?id=609.749#stat.609.749.3), paragraph (a), clause (3); possession or other unlawful use of a firearm or ammunition in violation of section [609.165, subdivision 1b](https://www.revisor.mn.gov/statutes?id=609.165#stat.609.165.1b), or [624.713, subdivision 1](https://www.revisor.mn.gov/statutes?id=624.713#stat.624.713.1), clause (2), a felony violation of chapter 152; or any attempt to commit any of these offenses. | | | | |
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|  |  | Minn. Stat. 260B.125, Subd. 3 (2) **(any felony level offense committed while using a firearm)** | | | | |
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|  |  | Minn. Stat. 260B.130, subd. 1 **(designation of extended jurisdiction juvenile prosecutions)** | | | | |

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| **CHRONIC OFFENSES** (*adjudicated offenses must include one of the following markers)*: | | | | | | |
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|  |  | At least two current or previous felony level offenses | | | | |
|  | | Felony Offense: |  |  | Statute: |  |
|  | | Felony Offense: |  |  | Statute: |  |
|  | | | | | | |
|  |  | One felony level offense and at least two gross misdemeanor (GM) offenses | | | | |
|  | | Felony Offense: |  |  | Statute: |  |
|  | | GM Offense: |  |  | Statute: |  |
|  | | GM Offense: |  |  | Statute: |  |

**Send completed form to:** [**anita.kendall@state.mn.us**](mailto:anita.kendall@state.mn.us) **and** [**kyle.prall@state.mn.us**](mailto:kyle.prall@state.mn.us)

**Fax Required Pre-Placement Information to 612-473-5076 Attention: Records**

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| **Youth’s Name:** |  | | | | **DOB:** |  | | **County:** | |  |
|  | (last, first, middle) | | | |  |  | |  | |  |
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| **Currently Placed At:** | |  | | | | | **Telephone:** | |  | |
|  | |  | | | | |  | |  | |
| **Legal Guardian’s Name** | | | **Relationship to Youth** | **Contact Information** | | | | | | |
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| Required Pre-Placement Information *(Per Minnesota Rules 2960.0070 and 2960.0160)* | | | | |
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| Check all that apply to the youth: | | | | |
|  | EJJ (Enter # of months months) | |  | Medical issues |
|  | Family is interested in being involved | |  | Mental health concerns |
|  | Current aggressive/assaultive behavior | |  | Current self-injurious/suicidal behavior |
|  | Gender issues in regards to staff | |  | Vulnerable to abuse |
|  | History of substance abuse | |  | Specific cultural programming needs |
|  | Accommodations needed (physical, cognitive, etc.) | |  | Current Order for Protection (OFP), Harassment Restraining Order (HRO), and/or Domestic Abuse No Contact Order (DANCO) |
|  | | |  |  |
| **Please provide more information on any items checked above so we can prepare for the youth’s arrival:** | | | | |
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| **Prior to admission please forward documents related to the following:** | | | | |
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| * Criminal history | | * Physical health (major injuries or illnesses in the last year that may require follow up) | | |
| * Presenting problems, assets, strengths | |
| * Past placement records (intake reports, treatment plans, quarterly & discharge reports) | | * Mental health (hospitalizations, diagnosis, medications, assessments/evaluations, IQ score) | | |
| * Case/out-of-home placement plan | | * Substance use disorder history | | |
| * Education (including IEP) | | * Sexually abusive behaviors | | |
| * Culture | | * Vulnerability | | |
| * Related information from the youth and family | | * Other relevant information | | |
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| Form completed by: |  |  | Date: |  |
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| Contact information: |  | | | |

**Send completed form to:** [**anita.kendall@state.mn.us**](mailto:anita.kendall@state.mn.us) **and** [**kyle.prall@state.mn.us**](mailto:kyle.prall@state.mn.us)

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