



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

Chisago County Jail

Address: 15230 Per Road, Center City, MN 55012

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Daniel Lipa – Detention Facility Inspector **Inspected on:** 06/20/2023 to 06/23/2023

Inspection Method: Facility tour, staff and resident interviews, resident file reviews, video review, and related documentation reviews.

Officials Present During Inspection: Assistant Jail Administrator Richard Benson; Jail Administrator Jonathan Gray

Officials Present for Exit Interview: Assistant Jail Administrator Richard Benson; Jail Administrator Jonathan Gray; Sheriff Brandon Thyen

Issued Inspection Report to: Assistant Jail Administrator Richard Benson; Jail Administrator Jonathan Gray; Sheriff Brandon Thyen; County Administrator Chase Burnham; Regional Manager Jacob McLellan

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	124	0	2	100.00%	Compliance rating of 100%
2911	Essential	100	100	0	0	100.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 07/01/2023 **Ends On:** 06/30/2025 **Facility Type:** Jail
Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 06/30/2024
Delinquent Juvenile Hold Approval: 6 hrs **Certificate Holder:** Chisago County Sheriff's Office
Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	80	90	72.00	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules In Compliance With Concerns**Total: 2****1. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 4. Counting.**

A facility shall have a written policy describing the system of counting inmates. Formal counts shall be completed with an official entry made in the daily log at least once each eight hours. The facility shall maintain a system that identifies the whereabouts of all inmates in custody and includes a system of accountability for inmates approved for temporary absences from their assigned housing units. A written policy and procedure shall provide that staff regulate inmate movement.

Inspection Findings:

County procedures dictate that formal counts are done at intervals of exactly eight hours on each shift. Video review showed that formal counts were being conducted as required, but are not being logged in a manner that shows proper timing as staff wait to log their formal counts until they complete several other tasks at the start of their shifts.

Corrective Actions:

It is recommended that the facility determines a way to address this issue to show that formal counts are conducted and logged consistently to show compliance with this Rule part.

Response Needed By:**2. 2911.5450 DANGEROUS MATERIALS.**

A facility shall have a written policy and procedure that specifies that materials dangerous to either security or safety shall be properly secured. Storage and use of flammable, toxic, and caustic materials must be in accordance with all applicable laws and regulations of governing jurisdictions. The policy must cover control and use of tools and culinary and medical equipment.

Inspection Findings:

During the on-site inspection, potentially hazardous concentrated chemicals were found to be stored in a supply closet that inmate workers had access to.

Corrective Actions:

These items were removed during the on-site inspection. No further corrective actions are necessary at this time.

Response Needed By:**INSPECTION COMMENTS**

The facility was well-maintained and clean during the on-site inspection. Interviews with staff members and inmates revealed that there is a high level of professionalism and respect at the facility. Reviews of inmate files found that the facility is compliant with recording procedures in the Chapter 2911 Rules.

The facility has added additional staffing and opportunities in their programming area to better serve the inmates in their custody. It is recommended that the facility investigate additional opportunities for active recreation in the gym area, as current options are limited.

The Chisago County Jail continues to operate at a high level of compliance and will continue on Biennial status.

JJDPA Compliance

On June 20, 2023, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Chisago County Jail has a six hour juvenile hold ability in compliance with the Juvenile Justice and Delinquency Prevention Act (JJDP). There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

According to the DOC Portal System and County files, the Chisago County Jail held or processed three (3) juveniles during the federal fiscal year 2023. I reviewed 100 percent of the data. The findings are as follows:

DSO: I did not find any violations of the facility holding status offenders in the jail. Upon review of the files, indication was that children that were brought into the facility were there for delinquent offenses.

Jail Removal: Files and DOC Portal System data indicate that any children brought into the jail are removed well within the six hour time frame allowed.

Sight and Sound Separation: The facility's design and policies allow for proper sight and sound separation.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Based on the documentation that I reviewed, I did not find any violations of the JJDP act during the Chisago County Jail inspection.

Report completed By: Daniel Lipa – Detention Facility Inspector

Signature: _____

