



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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### INSPECTION DETAILS FOR:

#### Cedar Home

**Address:** 6246 160th NW, PO BOX 7, Cass Lake, MN 56633

**MN Governing Rule:** 2960 Children's Residential Facility

**Inspection Type:** Biennial **Inspected By:** Marcia Sparrow – Detention Facility Inspector **Inspected on:** 06/28/2023

**Inspection Method:** Home tour, foster parent interview, resident file reviews, and related documentation reviews. Single parent Foster Home.

**Officials Present During Inspection:** Home Supervisor Kaysey Lichtenwalter

**Officials Present for Exit Interview:** Home Supervisor Kaysey Lichtenwalter

**Issued Inspection Report to:** Home Supervisor Kaysey Lichtenwalter; Superintendent Mindy O'Brien; Regional Manager Jacob McClellan

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	138	137	1

### TERMS OF OPERATION

**Authority to Operate:** approval

**Begins On:** 08/01/2023 **Ends On:** 07/31/2025 **Facility Type:** Foster Residence Setting

**Placed on Biennial Status:** Yes

**Biennial Status Annual Compliance Form Due On:** 07/31/2024

**Delinquent Juvenile Hold Approval:**

**Certificate Holder:** Northwestern Minnesota Juvenile Center  
PO Box 247  
Bemidji, MN 56619

**Special Conditions:** None.

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Foster Residence	Coed	5	100	5.00	0	0	None.	None.

### RULE COMPLIANCE DETAILS

**Chapter 2960 - Mandatory Rules Not In Compliance****Total: 1**

1. 2960.3080 PLACEMENT, CONTINUED STAY, AND DISCHARGE. Subpart 6.E.. Foster child services.

The license holder must: E. know the whereabouts of the child in the license holder's care. The license holder must be guided by the case plan or court order in determining how closely to supervise the child. The license holder must immediately notify the placing agency if the child runs away or is missing.

**Inspection Findings:**

On June 14, 2023, a youth from another satellite home arrived at the facility. The license holder did not notify the other license holder or the placing agency of the youth's arrival. On June 15, 2023, the youth left the facility without the license holder's permission. The license holder did not know the whereabouts of the youth and did not immediately notify the placing agency.

**Corrective Actions:**

**The license holder must know the whereabouts of the youth at all times, and immediately notify the placing agency when a youth runs or is missing.**

**Response Needed By: 09/01/2023****INSPECTION COMMENTS**

The biennial inspection of Cedar Home located in Cass Lake, MN, occurred on June 28, 2023, using Minnesota Rules, Chapter 2960.3000, governing children's residential facilities foster care.

Overall, this inspection went very well. The facility was extremely clean and well maintained.

I appreciate the time and transparency during this inspection. Please contact me at 612-468-2027 should you have any questions regarding this report or any licensing concerns.

**JDDPA Compliance**

JDDPA- Federal compliance. Non-secure foster home- N/A.

**Report completed By:** Marcia Sparrow – Detention Facility Inspector

**Signature:**

