



CARVER COUNTY

2024 Comprehensive Plan

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Introduction

Probation in Carver County is supervised by two agencies – Court Services and the Department of Corrections (DOC). Court Services has the responsibility to provide adult misdemeanor, gross misdemeanor and all juvenile probation supervision. All adult felony cases are supervised by the Department of Corrections. Court Services also completes bail evaluations for all clients who meet the statutory requirement, and these evaluations may include felony offenses.

Carver County Profile (2022)

Race and Hispanic Origin	Carver
White alone, percent	91.30%
Black or African American alone, percent(a)	2.40%
American Indian and Alaska Native alone, percent(a)	0.40%
Asian alone, percent(a)	3.80%
Native Hawaiian and Other Pacific Islander alone, percent(a)	Z
Two or More Races, percent	2.00%
Hispanic or Latino, percent(b)	4.60%
White alone, not Hispanic or Latino, percent	87.30%

Geography	
Population per square mile, 2020	302
Land area in square miles, 2020	354.02
FIPS Code	27019

Z Value greater than zero but less than half unit of measure shown

Administration and Organization of Correctional Services

DOC Vision

Achieving justice through promotion of racial equity, restoration from harm, and community connectedness

DOC Mission

Transforming lives for a safer Minnesota

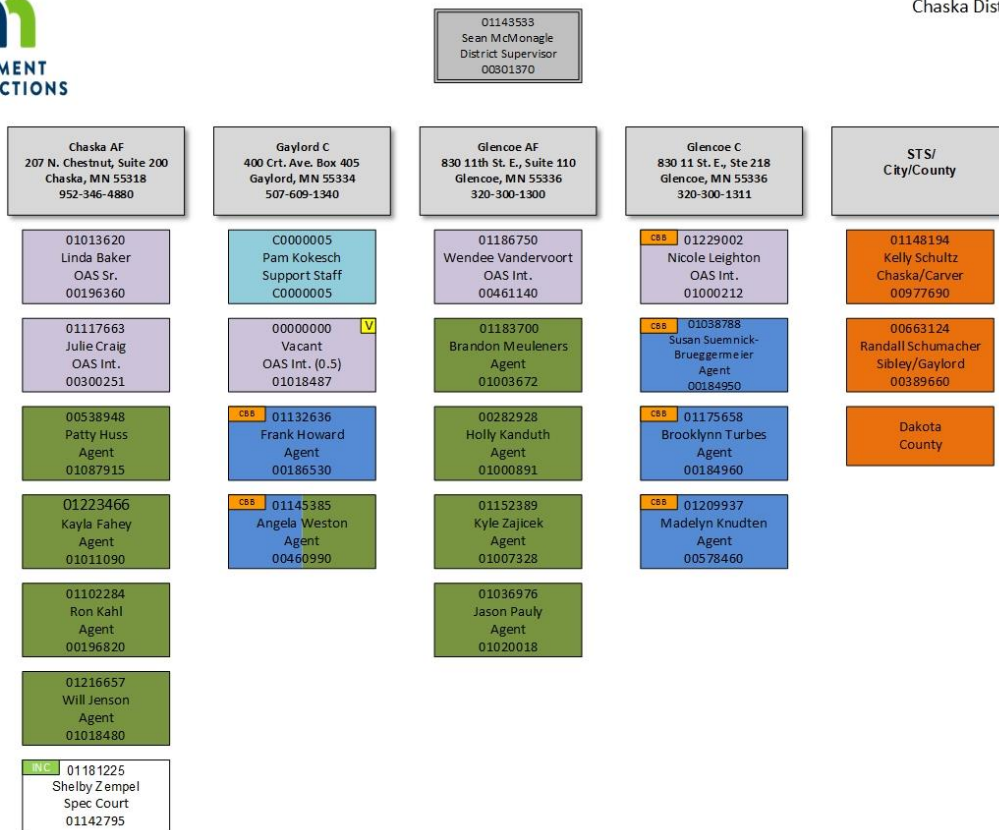
Carver County Court Services Vision and Mission:

Court Services seeks to strengthen public safety by utilizing evidence-based practices which focuses on the risk and needs of clients, victim, and our communities in a restorative and responsible manner.

District Organization Chart



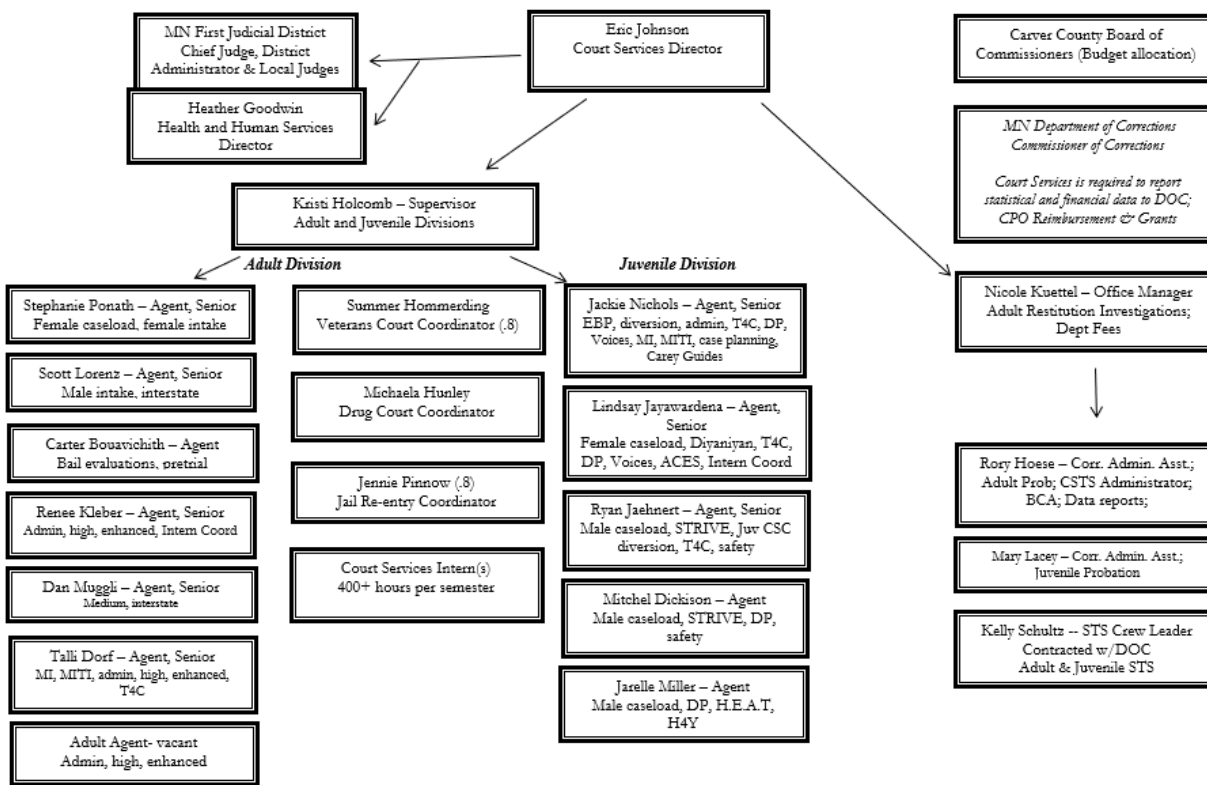
Chaska District Org Chart



The Minnesota Department of Corrections (DOC) provides felony and supervised release supervision in 51 of the 87 Minnesota counties, and in 30 of those counties, the DOC also provides juvenile, and misdemeanor sentenced supervision. On any given day there are approximately 20,000 persons under probation and supervised release supervision. In addition, the DOC provides Intensive Supervised Release (ISR) supervision in 75 of the 87 counties for those persons that are released from prison with the highest level of risk for repeat sexual and violent offenses. The DOC also provides supervision in 82 of our 87 counties for those persons released from prison early to serve their time in the community after participating in the DOC Challenge Incarceration Program (CIP). Lastly, the DOC operates 21 Sentence to Service (STS) crews across the state.

The DOC Felony Office in Chaska, MN supervises individuals sentenced to felony probation and subject to supervised release from a MN correctional facility. This office is part of the Chaska District in the Minnesota Department of Corrections Field Services Division. The Chaska District consists of the Felony Office in Carver County, offices in McLeod County, and an office in Sibley County. The Chaska Office consists of seven agents, three support staff, one Sentence to Service Crew Leader officed in Court Services and a District Supervisor. Of these positions, two agent positions and one support staff position are new positions as a result of the newly allocated funds from the Minnesota State Legislature. Additionally, a previously temporary position filling behind a grant funded position in the Chaska Office was made permanent utilizing these funds as well.

Carver County Court Services - 2024



Court Services has 19 full-time employees – a director, a supervisor, an office manager, two support staff, six adult agents, five juvenile agents, two treatment court coordinators, and one jail reentry coordinator. A seventh adult agent will be added in 2024.

Advisory Board

The existing Carver County Justice Advisory Team (JAT) will be utilized to meet statutory requirements for an Advisory Board. JAT brings all justice partners together to discuss and resolve justice system issues, provides updates on justice system processes and anything new that might affect other justice system partners, and provides a forum for discussion of any relevant justice system matters. The team meets every other month and is comprised of leadership from the following partner agencies: Chanhassen City Attorney's Office, Carver County Attorney's Office, Court Services, Carver County Sheriff's Office, Chaska Police Department, Carver County Judges, MN DOC – Chaska Office, Public Defender's Office, Carver County Court Administration, and Minnesota Association of Criminal Defense Lawyers.

The Carver County Advisory Board is as follows:

- Mark Metz, County Attorney**
- The Honorable Michael Wentzell**
- The Honorable Eric Braaten**
- The Honorable Janet Cain**
- Lindsay Siolka, Chief Public Defender**

Ryan Siebert, Chief of Police- Chaska
Jason Kamerud, Carver County Sheriff
Mary Dalbec, Carver County Court Administrator
Elliot Knetsch, Chanhassen City Attorney
Sean McMonagle, District Supervisor- MN Department of Corrections
Eric Johnson, Court Services Director

Training Requirements:

DOC: Agents new to the DOC participate in a Statewide Training (STA) Academy. STA is spread out over three months, is hybrid in nature (courses in person & virtual platform) and consists of over 140 hours of instruction on evidence best practices (EBP) and how to effectively work with persons under supervision to assess and reduce their probability for future criminality, agent safety, as well as other general knowledge courses. Agents are required to complete 40 hours of training each year; 20 of which are to be EBP related. STS crew leaders are required to complete 40 hours of training, which includes an annual two-day Advanced Crew Leader training at Camp Ripley with instruction on chainsaws, tree felling, small engine repair, safety, and best approaches to working with clients and stakeholders. Support staff are required to complete 16 hours of training relevant to their position. See the FY 24 required training for Field Services in Appendix A.

CPO: Court Services Agents are required to obtain 40 hours of training per year, with a minimum of 15 hours of evidence-based practices training required. All new agents complete the Statewide Training Academy consisting primarily of evidence-based practices training. There are a variety of departmental required trainings agents must have each year in the areas of safety and evidence-based practices. Many of these training hours are obtained internally, at statewide training institutes such as the Minnesota Corrections Association (MCA), the Minnesota Association of Community Corrections Act Counties (MACCAC), and the Minnesota Association of County Probation Officers (MACPO) training or conferences, EBP Café's, statewide trainer groups, community partnerships, etc. Included in this training, agents are required to participate in Motivational Interviewing Treatment Integrity (MITI) coding and coaching sessions and participate in supervisor observations of client appointments. Communities of Practice (CoP) are held on a bi-monthly basis with agents required to attend a minimum of two CoP's per year. Coordinators and support staff also attend training sessions per the requirements of their position.

Overview of Supervision Population

See Appendix C

Strategic Planning at the State Level

Each county may have goals addressing specific needs in their community. As an agency, DOC Field Services' main approach to transforming lives is targeting the drivers of criminality and providing interventions to address those needs to lower that person's level of risk for criminality. As with most agencies, it is not just knowing what those strategies are, but who to prioritize for resources and how to effectively implement those strategies with high fidelity within an organization that leads to greater success.

Use of Evidenced Based Practices with fidelity: (Normative Feedback)

All DOC Supervisors attended the Alliance for Community and Justice Innovation (ACJI's) Implementation Leadership Academy on best approaches to implementation and sustaining culture change and will continue with coaching from ACJI. For all DOC counties, one of the main objectives is to continue to ensure that staff are using evidenced best practices with fidelity. In fiscal year 2024, all DOC counties will be ensuring that staff review the risk assessment results with the person being assessed. (Normative Feedback). This helps the person under supervision have a better understanding of behaviors and thinking that place them at risk for ongoing criminality.

DOC agents in Carver County receive ongoing trainings and actively participate in efforts to continue growth in the areas of evidence-based practices. This includes ongoing statewide efforts to achieve proficiency in use of normative feedback. Over the past fiscal year Carver County agents have participated in multiple trainings specific to normative feedback, have completed audio tapes of client interactions when using normative feedback, and have received feedback from the District Supervisor as to their specific progress regarding individual proficiency. Efforts toward fully implementing normative feedback as a standard practice are ongoing and making positive progress to that end.

Council of State Governments (CSG)- Justice Reinvestment Initiative

All three MN delivery systems have partnered together and are currently receiving technical assistance from CSG and the Bureau of Justice Assistance (BJA) to continue to implement the recommendations for MN made by CSG after assessing the state's supervision procedures through the Justice Reinvestment Initiative. Legislatively, an oversight body, the Community Services Advisory Council (CSAC), was created with specific goals. That oversight group will provide both direction and approve recommendations from various statewide workgroups. Technical assistance was awarded to all 3 delivery systems to implement a statewide Risk/Needs Assessment tool. A workgroup was formed for this initiative and is actively working to implement one tool within the next year. All delivery systems have agreed to move forward with using the Level of Service/Case Management Inventory (LS/CMI) as MN's risk and needs tool. The workgroup is currently working to create a "Request for Proposal" for outside parties to submit interest in validating this tool for the state of MN. Once validated, MN will utilize this tool to determine risk and need areas and level of supervision for justice-involved adults. Additional tools may also be utilized for offense specific cases and other responsibility areas.

There is also a Phase II workgroup that is designated to assist in the implementation of many of CSG's original recommendations. Initially, this group is looking at creating a single standard of supervision for MN, regardless of what county/agency a client is supervised in. In addition, they are creating recommendations to implement, statewide, assessment-driven, formalized, collaborative case planning to focus case planning goals on identified criminogenic and behavioral health need areas for moderate- and high-risk individuals. Finally, implementation of a statewide behavior modification tool or incentives/sanctions grid, is being considered.

CSG is also aiding Minnesota in development of statewide supervision outcome data. A statewide data committee has been established to create statewide outcomes that are able to measure supervision success and return on investment. The committee has worked with CSG staff to identify outcomes that impact success, such as housing or mental health rates, the percent of persons under supervision that are successfully completing cognitive behavior or other treatment services to address their pathways to criminality, and data on recidivism, violation rates, and percent of those who successfully completed

required conditions of supervision. The committee is currently working on where the data is located, the ability to gather data statewide and standards on data input for each agency to follow.

Lastly ISR Transformation has been focused on supervision standards across all ISR agencies where the supervision is structured at an individual level rather than a “program”. The purpose of ISR Transformation is to develop standards and guidelines for the administration of ISR that increases success (desistance), enhances equity, and appropriately balances the need for public safety with person-centered approaches. ISR Transformation is currently working on implementing the changes established by the working group in CY 2024.

Strategic Planning at the Local Level

DOC: Initiatives for probation services in Carver County within the DOC are in line with current best practices, are person-centered in nature, and focus on evidenced-based practices in the community. The Chaska District provides cognitive based programming to high-risk clients supervised in Carver County, to include weekly Decision Points groups, Carey Guides, and other cognitive behaviors tools and interventions. The groups and intervention strategies will continue, with the hope of expanding upon current efforts in Carver County. Part of strategic planning initiatives in Carver County include the addition of two new agent positions, covering an existing agent position to make that position permanent, and the addition of support staff position that will have duties supporting work in Carver County. Feedback from agents indicated that high demand regarding pre-sentence investigation had impeded their ability to dedicate their time to high-risk clients or clients experiencing crisis in the daily life. The addition of the new agent positions is done so with the intent of allowing all DOC agents in Carver County to better serve their clientele.

CPO:

Use appropriate and effective supervision of adult and juvenile clients using evidence-based practices to promote public safety and reduce recidivism.

- Increase adherence to the Ten Steps to Risk Reduction practice model that all agents, the director, and the supervisor were trained in 2023.
- Enhance treatment and client interventions by creating individualized case plans for higher risk clients.
- Enhance client interventions by consistent cognitive skills instruction on a group and individual basis with documentation via the Client Contact SMART chrono in CSTS.
- Continue improving our client engagement skills by using Motivational Interviewing training refreshers, as well as requiring probation agents to set specific goals in this area and participating in MITI coding and coaching feedback sessions.
- Enhance risk assessment accuracy by using individualized assessment tools such as the Impaired Driving Assessment.
- Increase use of skill building intervention tools such as Carey Guides, Thinking Reports, etc.

Improve data collections methods and reporting to for data-driven decision making.

- Continue to collect yearly recidivism data and report to Carver County Finance.
- Provide a continuum of community-based services and sanctions to hold clients accountable, reduce barriers to success, improve their ability to become productive and lawful members of the community, reduce recidivism and enhance public safety.

- Continue to work with county partners to explore diversion options for our juvenile clients to keep them out of the justice system whenever possible.
- Provide incentive-based probation supervision and opportunities for early discharge if earned.
- Fully implement Ape Siyalu Diyaniyan (see below) probation supervision for higher risk juvenile girls.
- Fully implement STRIVE (see below) as an innovative approach to reducing the risk of higher risk juvenile males.

Manage programs and resources in a competent and cost-efficient manner that encourages creativity and innovation.

- Stabilize the funding and staffing of our Veterans and Drug Treatment Courts by using creative measures to increase participation as well as collaboration with other counties to improve positioning for future funding.
- Manage Diyaniyan grant through OJJDP by submitting quarterly financial reports and progress reports. Use grant expenditures with the goal of reducing out-of-home placement for this population.
- Utilize new state funding revenue to partner with a local therapist for effective treatment, mentoring, and skill practice for STRIVE program.

Attract and retain a competent, diverse workforce prepared to meet current and future needs of probation services.

- Enhance staff engagement and motivation by continuing to use a hybrid staffing model, while balancing remote work with in-person staff meetings and activities.
- Ensure safety of staff with consistent safety training and refreshers for field and office safety.
- Ensure fully trained and competent staff by bringing monthly training and staff activities to an in-person setting.

Pre-Trial, Diversion and Other Services

Pretrial standards based on best practices focus on maximizing court appearances and providing referral for services, rather than release condition compliance. Please see Pre Trial-Best Practices in Appendix B.

Pretrial:

- DOC: Currently the DOC provide some assistance in the supervision of pre-trial clients in Carver County. In the current capacity agents provide basic intake of clients ordered to pre-trial testing who have been charged with felony level offenses in Carver County. A noted need for expanding upon current efforts has been known for some time, as those on pre-trial testing often require significant resources; as coordination between treatment programs, the clients themselves and the Court is required. A new agent position will be established to better serve those on pre-trial supervision, will seek to close feedback loops between clients and the courts, with the goal of seeing clients attend future Court hearings successfully, and transition to supervision should they be sentenced to do so.
- CPO: Pursuant to MN Statute 629.74, Court Services completes the MNPAT-R on all clients included in the above statute. Any misdemeanor or gross misdemeanor offense ordered by the Court for pre-trial testing (drug/breath testing and/or electronic alcohol testing) or monitoring (electronic home monitoring) is supervised by Court Services. Court Services

notifies the Carver County Attorney's Office or the Chanhassen City Attorney's Office of any violation behavior via Memo with supporting evidence.

Diversion:

The purpose of diversion is to prevent first time juveniles from involvement in the juvenile court system. Juveniles in this program are given an opportunity to attend an educational course, make restitution to their victim, if any, and pay a diversion fee. If all conditions are completed, the matter is closed, and no further court action is necessary.

The Carver County Attorney's Office screens and refers eligible juveniles to Court Services for diversion supervision. The following matters are typically eligible for diversion per the County Attorney's Office criteria: juvenile petty offenses and misdemeanors when there have been no gross misdemeanor or felony adjudications, or court continuances for over three years, or no petty or misdemeanor adjudications, continuances, or diversions for over one year; the first two tobacco offenses and the first two curfew offenses are typically diverted regardless of prior convictions, continuances, or diversions. If not diverted, these matters fall under "pay or appear" circumstances; all tobacco violations are handled by civil citations. If the civil citation is not paid then the citation is referred for diversion regardless of prior delinquency history, and familial criminal sexual conduct matters. For non-criminal sexual conduct matters, diversion conditions should be completed within 60 days. Extensions may be granted on a case-by-case basis. If the juvenile is non-compliant with any diversion condition(s), the Juvenile Diversion Agent will communicate the non-compliance with the juvenile. If there is continued non-compliance on the part of the juvenile, the Juvenile Diversion Agent will refer the matter back to the County Attorney's Office utilizing the Failed Diversion Memo. For criminal sexual conduct matters, if the juvenile fails to comply with the conditions of the CSC Diversion Program and/or attempts by Juvenile Diversion Agent to get the juvenile back into compliance, the juvenile will be referred back to the Carver County Attorney's Office with a recommendation that a petition be filed.

Court Services is also working with the County Attorney's Office and Health and Human Services Child and Family Division, with support from local law enforcement partners from the Carver County Sheriff's Office and the Chaska Police Department, on the creation of a familial domestic assault diversion program. The goal of the program is to coordinate case management services and improve family engagement for youth entering the system on allegations of domestic assault or related offenses while protecting public safety and preventing further domestic assault behavior. The program will use targeted interventions designed to promote safe and stable environments for youth and their families, reduce unnecessary out-of-home placements, and keep youth from penetrating deeper into the juvenile delinquency system while ensuring public safety and access to therapeutic or other supportive services. The program will require supervision and accountability, require evaluations, contracts, follow-through, and family/caretaker involvement to support rehabilitation efforts, and allow the juveniles who qualify to avoid having a charge and/or conviction on their permanent record and the associated collateral consequences that can accompany the charge and adjudication. Targeted roll-out of this program is slated for 2024.

Other services:

- Court ordered investigations/reports:
 - DOC: Corrections Agents with the DOC in Carver County write and submit many reports to the Court to aid in sentencing and disposition for adult clients charged or convicted of felony level offenses. Agents provide pre-sentence and pre-plea investigations, and criminal history worksheets as ordered by the Courts. These reports aid the Courts and Attorneys in Carver County in matters of sentencing for adults charged with offenses requiring the Court's attention.
 - CPO: Pre-Sentence (PSI), including Pre-Plea Investigation reports, Predisposition Reports (PDR), Extended Juvenile Jurisdiction (EJJ), Certification Reports, and Post-Conviction Investigations are completed upon an order from the Court. PSI reports are completed after a finding of guilt to provide the sentencing court with relevant and accurate background information and risk assessments to aid in determining the appropriate sentence and to aid in case planning upon placement on supervision. Pre-Plea Investigation reports are completed prior to a finding of guilt. Like the PSI process, background information is collected, but because there is no finding of guilt, a sentencing recommendation is not provided. PDR reports include relevant and accurate juvenile background information and risk assessment to aid in determining an appropriate disposition and to aid in case planning upon placement on supervision.

- Conditional release
 - DOC: The DOC in Carver County provides supervision to those released from MN Correctional Facilities to supervised release within the community. All individuals released from a DOC facility who reside within Carver County are supervised by the corrections agents with the DOC. Intensive supervised release agents supervise those deemed to be a high risk to reoffend within the community, to include those deemed Level 3 Predatory Offenders. Intensive supervised release agents also supervise those individuals released from the Challenge Incarceration Program. Agents with the DOC in Carver County also supervise high risk individuals on supervised release on enhanced supervision caseloads.
 - CPO: Pursuant to MN Statute 169A.44, non-felony violations of the Driving While Impaired (DWI) Minnesota statute 169A.20 under circumstances described in Minnesota statute 169A.40, subdivision 3, if maximum bail is not supplied, clients are subject to the conditions of abstaining from alcohol use and are subject to electronic alcohol monitoring (REAM). Court Services provides referrals for EAM with our contracted provider Midwest Monitoring and Surveillance. EAM may be in the form of SCRAM continuous alcohol monitoring or through remote breath testing via a handheld device. Any violation(s) of conditional release are reported to the County Attorney's Office or the City of Chanhassen Attorney's Office via memo.

Narrative of Core Interventions and Evidence-based Practices (EBP)

The DOC and Court Services use risk, need, and responsivity principles for effective case management that adhere to the following:

Key Supervision Principles:

- **Use of validated risk needs and responsivity assessment tools that are validated and evaluated for disparities.**

DOC: Primary assessment tools are LS/CMI and Youth Level of Service/Case Management Inventory (YLS/CMI) as the overall tool for most persons under supervision. For sex-specific crimes, the DOC uses the Static 99 and Stable, and the DOC MNSTARR 2.0 for risk on supervised releasees from a MN Correctional Facility. Field Services' policy is to have the assessment completed within 30 days of the person being placed under supervision and reassessed annually for adults and every six months for juveniles. The CSAC has prioritized validation of the LS/CMI tool for MN's justice-involved population in 2024.

In addition to the risk/needs assessments mentioned above, DOC utilizes various trailer tools based on specific offenses. Court Services uses validated risk assessment tools to evaluate risk of re-offending and to identify criminogenic needs for targeted interventions. Strengths are identified as well as responsivity factors to maximize the client's ability to learn from rehabilitative interventions through the tailoring of the interventions to the learning style, motivation, and abilities of the client. Case plans are created to ensure implementation of appropriate supervision strategies that maximize client opportunities for success (positive adjustment, development of problem-solving skills, enhanced social skills, etc.), and address accountability for change. Case plans are the "road map" designed to assist high/enhanced risk adult and juvenile clients by identifying social, psychological, vocational, educational, financial, and special needs, and by establishing goals to reduce risk and improve need areas. Case plans are jointly developed by both clients and the supervising agent. Case plans consider risk, need and responsivity, focus on incentives, build on strengths, and assess the client's "stage of change." Program referrals and cognitive-based interventions consider unique client risk and needs areas.

CPO: Primary assessments tools include: Level of Service Case Management Inventory (LSCMI), the LSI-R: SV - Level of Service Inventory - Revised: Screening Version (LSI-R:SV), Youth Level of Service Prescreen, the Youth Level of Service Case Management Inventory (YLSCMI), and the Impaired Driving Assessment (IDA). All juvenile non-traffic and non-petty offenses are administered the YLS prescreen. Any scores of three or greater result in the completion of the full YLSCMI, and any youth with a predisposition report ordered will also have a full YLSCMI completed. Scores from the YLSCMI result in a youth receiving a risk level classification of low, medium, or high risk. Reassessment of the YLSCMI occurs every six months.

At the time of intake, adults supervised by Court Services are administered either the LSI-R:SV or the IDA (in cases of gross misdemeanor level Driving Under the Influence offenses). Scores of three or greater on the LSI-R:SV will result in completion of a full LSCMI, and any adult with a presentence investigation ordered will also have a full LSCMI completed. Scores from both the LSCMI and the IDA will result in a classification level of administrative, moderate, high, or enhanced risk. Reassessment via the LSCMI is required annually while reassessment via the YLSCMI occurs every six months. There is currently no reassessment tool for the IDA.

- **Supervision intensity and case management contacts vary based on level of risk per normed cut off scores.** Interventions are most effective in reducing recidivism when they match a

person's assessed level of risk. The focus of supervision should be on moderate, moderate-high, and high-risk persons. Contacts include office, home, and virtual contacts. Low risk persons should receive support and assistance in completion of conditions that do not require a supervision agent to perform.

- DOC bases supervision on the client's assessed risk, with those assessed as higher risk receiving higher levels of supervision and interventions than lower risk clients. Caseload capacity in the Chaska Office has been high, with caseload capacity prone to fluctuation and change both regarding task obligations (i.e., pre-sentence investigations) and caseload size. Strategic planning has addressed this issue and looks to establish manageable caseload sizes to better allow for agents in Carver County to work more effectively with those supervised in the community. This will be accomplished by utilizing newly allocated funds by the Minnesota State Legislature to create new positions
- CPO adheres to the risk principle in a similar fashion as the DOC above.
- **Adherence to general responsivity and providing cognitive behavior interventions.** Agents use core correctional practices, motivational interviewing, and skill directed interventions that include modeling, practice, and homework. All DOC agents are trained and provided electronic Carey Guides and 170 agents have Tools on Devices.
 - DOC: All individuals supervised by the DOC in Carver County are eligible to participate in a Decision Points group, which is a weekly cognitive based program, facilitated by agents in the community. Currently two agents in Chaska are trained as Decision Points facilitators, with a third agent scheduled for training in March 2024. All agents in Carver County are trained in Carey Guides, which is an individualized cognitive behavioral intervention tool, geared at specific criminogenic needs and drivers of criminality. All agents have active licenses to use Carey Guides and are a frequent tool of agents supervising in Carver County.
 - CPO: Court Services Agents are expected to identify the "driver" of criminal behaviors and provide clients opportunities for skill practice and skill development during appointments and in the assignment of homework. Individual and group cognitive behavioral interventions and programming are routinely used with clients to address thinking, beliefs, attitudes, and values and are delivered to address cognitive restructuring, provide modeling and role modeling, assist in social skills development and problem-solving skills development to reduce recidivism among medium, high, and enhanced risk clients. Many of the activities and assignments in the group curriculums also lend themselves nicely for 1:1 intervention work with clients as well and are used at the agent's discretion. Court Services agents use the following individual interventions: Carey Guides, Carey Guides Tools on Devices, driver workbooks, numerous internal 1:1 intervention tools via an extensive "intervention library" available electronically and in paper format. Thinking for a Change (T4C), Decision Points (DP), Habilitation Empowerment Accountability Therapy (H.E.A.T), Habilitation Empowerment Accountability Therapy for Youth (H4Y), and Voices are all cognitive skills curriculums available for delivery by trained facilitators in Court Services.
- **Addressing specific responsivity such as mental health, housing, gender, and culturally specific services.** The Minnesota Department of Corrections supports housing first initiatives and collaboration for addressing mental health needs, gender specific interventions that target

unique pathways into the justice system and working with Tribal Nations on supervision and intervention partnerships. The DOC has four full time staff that help work with persons and communities around housing needs. DOC supervisors and staff that work closely with our Tribal Nations participated in Tribal Relations training offered by the University of Minnesota in this last year and DOC has started to track tribal affiliation in our data management system for future gap analysis of programming needs.

- DOC: Housing for vulnerable populations within Carver County is an ongoing issue. Housing resources are scarce, often leading to at risk populations moving out of the county for communities with more housing options or clients seeking transient housing options. Transiency is a situation often seen by agents in Carver County, with clients opting to utilize short-term housing options with family or friends in lieu of more permanent or stable options. Housing options for higher risk clients in Carver County are often limited to motel options within the City of Chaska, with other communities in Carver having no existing options for housing in the community. Housing options for Level 3 Predatory offenders are even more scarce, if any exist, would be limited to either familial options, options in outside communities, or motel options. Currently local motel options are often utilized by more transient clients within Carver County, typically within the City of Chaska. Many of these options are not open to Level 3 Offenders in Carver County.
- CPO: Court Services has ready access to housing resources available through Carver County Health and Human Services, including coordinated entry homeless assessments, homeless prevention programs, rent and deposit assistance, energy assistance programs, and homeless outreach services. We also work closely with community partners Launch Ministry and His House who both assist those living on little or are homeless.
- Gender Responsive Services: Responsivity principles in our field have shown us that recidivism can be reduced if clients are matched according to identified gender. As a response to the research, Court Services has gender specific caseloads for medium and high-risk females on both adult and juvenile caseloads, and for juvenile males.
- Justice-involved juveniles have been an especially hard-hit population over the past couple of years. There was a loss of 200+ treatment beds in that time frame leaving many of our juveniles without adequate services and supports to address underlying chemical dependency, mental health, and cognitive behavioral programming needs. Court Services attempted to bridge this gap using already-established programs and curriculums while also developing new strategies and programs. For juvenile females, Court Services offers the Voices curriculum and Ape Siyalu Diyaniyan, a probation supervision model created by Probation Agent Lindsay Jayawardena. For juvenile males, Court Services will begin offering STRIVE in 2024. All programs are described below.
 - Voices is an evidence-based curriculum designed to address the unique needs of adolescent girls and young women. Using a trauma-informed lens, Voices is based on the realities of girls' lives and the principles of gender responsivity grounded in theory, research, and clinical experience. Voices advocates a strength-based approach and uses a variety of therapeutic approaches, including psychoeducational, cognitive-behavioral, mindfulness, body-oriented, and expressive arts. Voices encourages clients to seek and celebrate their "true selves" by providing a safe space, encouragement, structure, and the support they need to embrace their journeys of self-discovery. The program includes

modules on self, connecting with others, healthy living, and the journey ahead, and includes work around bullying, the pressures of social media, human sex trafficking, binge drinking, texting, social media, and online or “in real life” (IRL) friends as factors in girls’ social lives.

- Ape Siyalu Diyaniyan. In the fall of 2023, Court Services was selected as one of eight nationwide federal grantees through the Office of Juvenile Justice and Delinquency Prevention (OJJDP) to implement Ape Siyalu Diyaniyan (Diyaniyan for short), a gender-specific, trauma-responsive probation supervision program designed by and for females, to reduce risk for girls in the juvenile justice system. Diyaniyan was developed in consultation with the National Child Traumatic Stress Network’s Essential Elements of a Trauma-Informed Juvenile Justice System and the Department of Justice’s Eight Principles of Evidence Based Principles for Effective Interventions in Community Corrections. Meaning “All our daughters” in Sinhala, Diyaniyan’s goal is to reduce recidivism by empowering girls to live safe and well with others and themselves through investing in girls and shifting focus from delinquent behaviors themselves to the underlying reasons for their justice system involvement. Programming will target female youth ages 11-17 assessed at medium to high risk of recidivism and placed on probation supervision with Court Services. Key elements to the success of Diyaniyan are guaranteed access to trauma-responsive mental health services and supports, engagement of caregivers by offering care and support of the youth to foster positive outcomes and increase protective factors, completion of a formal program evaluation to maximize productivity and program fidelity, and ongoing training of Diyaniyan staff in evidence-based practices, trauma-informed practices and diversity, equity, and inclusion matters. In this five-phase community-based program, youth will have guaranteed access to gender and trauma-responsive mental health services with local partner, Marbigail Therapy Services, LLC offering bilingual (Spanish and English) support exclusive to Diyaniyan youth and their families. Prompt assessment coupled with distress tolerance skill development are the foundation to stabilization and pair with Diyaniyan’s supervision model. While receiving relevant mental health supports, the Diyaniyan probation supervision model utilizes a curated library of interventions targeting underlying adaptations to trauma which commonly contribute to girls’ justice system involvement and impact evidence-based risk areas. Options in interventions offer flexibility and culturally relevant options addressing risk areas, stepping outside of typical homogenous supervision models. Phases create fluid case plans which identify what works best for each girl’s risk reduction. The coordinated strategy then reaches to the intentional fostering of protective asset development. Understanding prosocial belonging creates safety and wellness for girls, Diyaniyan provides means to access community-based program membership of empowerment organizations and/or skills-building collectives. A resiliency team is developed with each girl, connecting them to relationships lasting post-justice system involvement.
- Successfully Teaching Resilient Individuals Valuable Experiences (STRIVE). For juvenile males assessed as medium to high risk of recidivism, Court Services is currently developing Successfully Teaching Resilient Individuals Valuable Experiences (STRIVE) developed by Probation Agents Ryan Jaehnert and Mitch

Dickson with an anticipated roll-out in April 2024. STRIVE is an incentive-driven program created to reduce risk of medium and high-risk males through participation in community-based activities and linkage with community-based resources while creating long term positive impacts on both the community and participant. The 16-week STRIVE program will blend weekly participation in cognitive-based skill-building activities using activities from Thinking for a Change (T4C), Habilitation Empowerment Accountability Therapy for Youth (H4Y), Carey Guides, Decision Points, Dialectical Behavioral Therapy (DBT), and other cognitive behavioral based tools, connection and participation with a mentor, participation in an organized, prosocial community-based activity, such as group community services events, sports, health and wellness, theater and the arts, chess, etc., with an alumni component post-program completion. Goals of the program are to develop social and emotional skills, establish long-term mentor support, facilitate interaction with more prosocial peers, participate in organized and productive leisure time activities, improve school attendance and grades, and ultimately, reduce risk of re-offending and increase public safety. Key partners for STRIVE include Marbigail Therapy Services, LLC, non-profit G'Z US Connects, and Southwest Christian High School, all of whom have participated in the planning process. Marbigail Therapy Services, LLC will provide psycho-educational and skill-building activities using DBT and other cognitive-based principles. Locally owned and operated, Marbigail Therapy Services, LLC is owned by Rosa Garcia, MSW, LICSW. Ms. Garcia has over twenty (20) years of experience working to improve mental health outcomes in underserved and justice-involved communities and groups with complex, multi-diagnoses in both social and clinical settings. With the staff and capacity to implement multiple evidence-based therapeutic modalities, including Cognitive Behavioral Therapy, Dialectical Behavioral Therapy, Alternative for Families – Cognitive Behavioral Therapy, and Trauma-Focused – Cognitive Behavioral Therapy, Ms. Garcia's experience is at a level to offer meaningful services to meet the complexities of justice system-involved youth. G'Z US Connects offers innovative high-quality mentorship to vulnerable and youth at risk (Mentee). The mentorship program consists of a group of men that have been restored from a life of crime, addiction and gangs, and are now offering youth an opportunity to have consistent positive male role model support. Southwest Christian High School is a local private school who has committed space to the STRIVE program as well as having staff who have expressed interest in partnering with STRIVE to assist with activities. Southwest Christian's Athletic Complex is a 50,000+ square foot facility featuring multipurpose room for STRIVE activities, a 5,000 square foot weight room, three indoor courts, a turf area with batting cages and hockey rapid hands simulator, and a golf simulator.

- Culturally Responsive Services: Effective programs should include cultural responsiveness to their clients, considering characteristics such as race, ethnicity, nationality, religion, and other factors that may collectively shape clients' service needs and experiences. Provision of culturally responsive programs and interventions attempt to achieve reductions in recidivism, improve program engagement, and seek to influence longer-term positive outcomes on education, employment, family relationships, self-esteem, and self-efficacy. Court Services has one staff member (Agent Jarelle Miller) trained to

deliver Habilitation Empowerment Accountability Therapy (H.E.A.T.) and Habilitation Empowerment Accountability Therapy for Youth (H4Y) groups. Assignments within both curriculums also lend themselves nicely to 1:1 intervention with clients. Agent Miller also provided a training to other Court Services agents in the use of H.E.A.T tools.

- Habilitation Empowerment Accountability Therapy (H.E.A.T.) is a culturally tailored group intervention designed for African American men between 18 and 29 years of age who are engaged in problematic substance use and involved in the criminal justice system. The program encompasses 36 modules delivered across nine months. H.E.A.T. focuses on creating a resilient community out of participants, many of whom might be wrestling with negative mainstream portrayals of their identity. With every expectation of mutual respect and trust, H.E.A.T. works to dissipate any defensive shields against treatment, emphasizes strengths, and works to assist participants realization of their worth, capability, and potential, they're guided towards a positive perception of their identity, providing the compelling motivation to persist through the program. H.E.A.T. encourages participants to bring about community healing through activism and mentoring.
- Habilitation Empowerment Accountability Therapy for Youth (H4Y) is a program designed for Black males aged 13 to 17 who are involved in the juvenile justice system. H4Y applies a holistic, culturally relevant, responsive, strength-based model that emphasizes a positive and engaging approach to programming. H4Y offers a strength-based approach that understands young Black males face numerous barriers, including racism and socio-economic challenges and sends the message that they are competent, capable, and worthy. H4Y contributes to boosting self-image and motivation and addresses spiritual, mental, emotional, physical, environmental, and experiential aspects. The program validates the life experiences of these young men and offers guidance to help resolve the multitude of emotional, psychological, and environmental issues influencing their self-image, behavior, and choices. Spirituality is nurtured as a sense of peace, purpose, and connection to others, encouraged in ways most comfortable for the participant.
- Marbigail Therapy Services, LLC. Court Services contracts with a local juvenile mental health provider, Marbigail Therapy Services, LLC. Marbigail Therapy Services, LLC is a local female owned and operated mental health agency ran by Rosa Garcia, MSW, LICSW. Ms. Garcia has over twenty (20) years of experience working to improve mental health outcomes in underserved and justice-involved communities and groups with complex, multi-diagnoses in both social and clinical settings. Ms. Garcia's intention around diversity has built an organizational staff with Latino, Asian, and LGBTQ+ providers, and therapeutic services are offered in English, Spanish, and Hmong. With the staff and capacity to implement multiple evidence-based therapeutic modalities, including Cognitive Behavioral Therapy, Dialectical Behavioral Therapy, Alternative for Families – Cognitive Behavioral Therapy, and Trauma-Focused – Cognitive Behavioral Therapy, Ms. Garcia's experience is at a level to offer meaningful services to meet the complexities of justice system-involved youth.

- **Caseload sizes for supervision intensity should be capped based on normed supervision and task workload studies.** Minnesota Department of Corrections uses supervision workload points tracked in CSTS to manage caseload sizes.
 - DOC: Current staffing needs meet current obligations but do so in a manner that does not fully allow agents in the Chaska Office to dedicate their time and resources to clients most vulnerable and in need of enhanced levels of supervision. Two new agent positions in the Chaska Office, with anticipated start dates in March or April of 2024, will help alleviate strains placed on current agents. The new positions, being funded through additional monies allocated from the Minnesota State Legislature, will take on a bevy of tasks to include pre-sentence investigations, criminal history worksheets, pre-trial program obligations and supervision, and supervision of low risk clientele; all of which allow existing agents to focus on effective supervision of higher risk clients in Carver County.
 - CPO does not use supervision workload points.

- **Early discharge should focus on intervention dosage and not just completion of conditions**
 - **DOC and CPO :** Early discharge from probation is used by agents in instances where clients have met certain benchmarks towards their supervision goals and are deemed appropriate for an early discharge. Early discharge from probation is seen as an earned privilege and is not recommended lightly. Clients who are deemed appropriate for early discharge must be assessed as low risk, have completed all monitorable conditions of probation, be in good standing, and have paid all restitution (if applicable). Conversations with local stakeholders regarding who would be appropriate for early discharges from probation have occurred and will continue ongoing to support good working relationships between DOC agents in Carver County and local stakeholders.
- **The focus of supervision is skill development.** While supervision focuses on conditions, agents work with clients in developing new skills to avoid future recidivism is the key to long term success.
 - **DOC and CPO:** Currently all agents in Carver County are trained in the use of cognitive behavioral interventions, to include Carey Guides. Carey Guides are used to target specific issues observed by agents in order to reduce areas of high criminogenic need. Use of Carey Guides and other cognitive behavioral interventions are expanding as agents become more familiar and comfortable with the tools. Bi-monthly communities of practice, which allow for ongoing skill practice of evidence based and cognitive behavioral interventions, are held in the Chaska District to aid in agent growth and skill development, as well as quarterly District Trainings to that same end.
- **Use of incentives and adherence to the 4 to 1 positive ratios.** Agents are trained in using reinforcements which have proven to be more effective in supporting behavior changes than the use of punishment.
 - **DOC and CPO:** Reinforcers used by agents in Carver County are used frequently to enhance client's intrinsic motivations for change. Reinforcers used are the following: early discharge from probation, reduced fees or fines, reduced STS or CWS hours, verbal, or written praise for compliance.

- **Utilize community-based interventions compared to the reliance on out of home placements including incarceration for technical violations.** Programming and services in one’s local community should be exhausted prior to recommending revocation.
 - **DOC and CPO:** Multiple substance abuse treatment options, as well as mental health treatment options do exist in Carver County. NorthStar Regional located in Chaska, MN, provides many services to clients on supervision in Carver County. Sober housing options are available, often through NorthStar Regional Treatment Center, for those utilizing outpatient treatment programming.

Victim Concerns

The needs of victims vary based upon the individual and their unique circumstances. Most commonly, victims want to be and feel safe, to be afforded the opportunity to recover from the trauma associated with their experience, and to regain a sense of control over their lives. Court Services supports victims by providing information about their perpetrator’s case and about their own rights, developing safety plans that take into consideration the victim’s specific needs, and supporting efforts to restore victims from the harms experienced. Probation’s interactions with crime victims seek to be victim-centered and trauma-informed. Input is sought from the victim in reports to the Court and their input is taken into consideration in execution of case planning activities.

Partnerships with governmental and non-governmental entities seek to strengthen the system of care for victims. Court Services and DOC work closely with the Carver County Attorney’s Office Victim Witness Unit and other community-based organizations, such as the Southern Valley Alliance, to ensure victims have access to a diverse array of services and supports. These partnerships strive to increase communication and coordination, reduce duplication of contacts, and streamline information collection and referral processes.

Restitution determination is a central part of assisting victims in becoming financially whole. Agents conduct restitution investigations at the pre-plea, presentence, and post-sentence levels. Coordination with the County Attorney’s Victim Witness Unit also occurs for any matters eligible for the Crime Victim’s Reparation Board compensation. After placement on probation, agents closely monitor client restitution payments and work with clients to ensure timely payment of restitution. Should there be non-payment of restitution, probation officers will work with the client on budgeting and seeking out other means of financial support, and in the event of continued non-payment, probation will file probation violations to return the client to court for the non-payment of restitution.

DOC agents also utilize services provided for victims within the MN DOC Victim Services & Restorative Justice Unit.

Correctional Fees

Please describe your agency’s use of correctional fees including the following:

In 2022, DOC imposed supervision fees for each case a client was being supervised for (\$100 for misdemeanor, \$200 for gross misdemeanor and \$300 for felonies).

- Aggregate amount of fees imposed in CY 2022.
- Aggregate amount of fees collected in CY 2022.

Fee Description	2022 Fees Imposed	2022 Fees Collected
DOC Supervision Fee	70,400.00	22,929.11
Total	70,400.00	22,929.11

Court Services Fees**

Total Fee Report 2022 (Note these fees include all fees including the fees listed below, in addition to Out of Home Placement Fees for children)

Fees Imposed	Fees Collected	Uncollected
\$808,471.00	\$187,477	\$620,994

Fee Type	2022 Fees Collected
Chemical Testing Fee	\$10,305
Electronic Home Monitoring Fee	\$26,477
Sentence to Service Fee	\$710
Adult Supervision Fee (244.19)	\$121,450
Juvenile Diversion Fee	\$8,240
Total Collected in Fees 2002	\$187,477

**Please note: Beginning Jan. 1, 2024, Carver County Court Services eliminated the Adult Supervision Fee (244.19) and Sentence to Service Fee.

Contracted Services and Proposals for New Services

DOC: The Minnesota Department of Corrections covers all electronic monitoring costs for **supervised release** clients through a contract with BI Incorporated. All counties, regardless of delivery system, have access to the contract. Monitoring is generally established prior to the client's release from the MN Correctional Facility or through a violation hearing or restructure recommendation.

Midwest Monitoring is used by agents in Chaska Office to address electronic home monitoring needs for **probation** clients being supervised within the community.

CPO: Court Services holds the following contracts for services:

- **Minnesota Monitoring:** This is a five-year contract for drug testing. This contract was a collaborative between Court Services, Sheriff's Office and Health and Human Services. A Request for Proposal (RFP) was released in August 2019 and Minnesota Monitoring was the awarded vendor. The conditions and pricing were negotiated and agreed upon by all parties. There is no specific dollar amount associated with this contract, however, expenditures combined from all county departments exceed \$100,000 per year.
- **Midwest Monitoring and Surveillance (MMS):** Midwest Monitoring and Surveillance has been retained for electronic home monitoring and electronic alcohol monitoring subsequent to being selected through a Request for Proposal (RFP) issued in late 2022. Services include home monitoring, GPS, and various methods of electronic alcohol monitoring. Court Services uses monitoring and surveillance for both juvenile and adult clients. In addition to pretrial and conditional release monitoring, additional services are typically used as a punitive or

surveillance measure as an alternative to incarceration or child placement. The Child and Family unit at HHS uses these services for children in need of protective service (CHIPS), or children open on a voluntary basis. Child and Family also uses this service for monitoring alcohol use of CHIPS parents on their caseloads. There is no specific dollar amount attached to this contract as adult clients pay MMS directly.

- **Marbigail Therapy Services, LLC:** Court Services contracts with Marbigail Therapy Services, LLC for therapeutic services related to the Diyaniyan program. (Please see “Gender Responsive Services” above for detailed information about this program.) Marbigail Therapy Services, LLC is a locally owned and operated mental health agency ran by Rosa Garcia, MSW, LICSW. Ms. Garcia has over twenty (20) years of experience working to improve mental health outcomes in underserved and justice-involved communities and groups with complex, multi-diagnoses in both social and clinical settings. Her organization has the capacity to implement multiple evidence-based therapeutic modalities, including Cognitive Behavioral Therapy, Dialectical Behavioral Therapy, Alternative for Families – Cognitive Behavioral Therapy, and Trauma-Focused – Cognitive Behavioral Therapy. Expenditures for this particular contract are currently \$86,000 per year. The contract will run year to year. There will be a formal program evaluation completed upon conclusion of the OJJDP funding period for the Diyaniyan program. Court Services is also in the process of contracting with Marbigail Therapy Services, LLC to provide psycho-educational services and mentoring supports for the STRIVE program. (Please see “Gender Responsive Services” above for detailed information about this program.) The contract is expected to be finalized in late March/early April. Expenditures for this particular contract are expected to be no greater than \$50,000 per year. The contract will run year to year. Measurable outcomes are currently being determined.
- **Drug Treatment Court:** Court Services is the fiscal agent for the Bureau of Justice Assistance Drug Court enhancement grant awarded in the amount of \$750,000. In addition to drug testing for Drug Treatment Court, contracted services through this grant are as outlined below:
 - Certified Peer Recovery Specialist (CPRS)* - a contract with NorthStar Regional for the services of a Certified Peer Recovery Specialist (CPRS) for the Carver County Drug Court. The CPRS will assist our Drug Court by serving as a recovery mentor for our Drug Court Participants while in the program and upon graduation from the program. This service is currently budgeted within the grant with slight increases each year. The contract in 2024 will be for \$26,520.00, which essentially covers a half-time CPRS.
 - Defense Counsel* - State Public Defender’s Office represents post-conviction Drug Court participants. This contract is for \$10,000 per year and will run year to year.
 - Program Evaluation* - Contracting is also in progress for the completion of a process evaluation which will be completed by December 2024. This evaluation will monitor Drug Court’s adherence to state and national best practice standards as well as adherence to the mission, goals, and objectives of the program. A future program evaluation will be conducted at the end of the BJA funding period to assess impacts on recidivism.
- **Veterans Treatment Court:** Court Services is the fiscal agent for the state allocation from the state’s Treatment Court Initiative (TCI) for funding of the Veterans Treatment Court in Carver County. Salary and benefits for the Veterans Treatment Court Coordinator, training, drug testing, supplies, and program evaluation are covered by these funds. The current allocation for our Veterans Court is \$100,000 per year. The following evaluations have been completed for the Veterans Treatment Court program: process evaluation in January 2021, a mentor focus group evaluation in April 2021, and a recidivism evaluation in December 2022.
- **Random Electronic Alcohol Monitoring (REAM):** This grant agreement funds indigent clients who are ordered to, or are required by statute, to submit to Random Electronic Alcohol Monitoring

(REAM) for DWI offenses. The grant requires quarterly financial reports to be submitted to the MN Department of Corrections on a quarterly basis. Carver County Court Services' REAM budget is \$7,000 per year.

STS Contract

This contract is an agreement between Court Services and the MN DOC for a full-time, Sentence to Serve Crew Leader. The STS Crew Leader is an employee of the MN DOC and supervises people who have been ordered to complete community work service. This contract runs from July 1, 2023-June 30, 2025, and totals \$155,254.96.

Carver County has a long standing and productive STS program that performs crucial tasks within the communities of Carver County, as well as for the County itself. The STS program has a positive relationship with many departments within the County. The STS program has a close relationship with the Three Rivers Parks District, providing individuals to perform many needed tasks. Historically the STS crew has had high crew sizes but has seen a reduction in crew size numbers. This dip has largely been associated with restrictions related to the COVID – 19 pandemic. More recently crew size numbers have been increasing, with the goal of regaining previous momentum.

Budget

MN DOC:

	FTE's	FY24	FY25	Total
Felony	6.68	\$ 658,684.37	\$ 688,325.16	\$ 1,347,009.53
Agent	4.00	\$ 400,085.50	\$ 418,089.35	\$ 818,174.84
Cost - CE		\$ 53,762.79	\$ 56,182.12	\$ 109,944.91
Cost - Interstate		\$ 20,059.63	\$ 20,962.31	\$ 41,021.94
Cost - Mgt-Admin		\$ 40,570.66	\$ 42,396.34	\$ 82,967.01
OAS Sr.	0.34	\$ 26,367.15	\$ 27,553.67	\$ 53,920.82
Supervisor	0.34	\$ 45,462.96	\$ 47,508.79	\$ 92,971.75
Support	1.00	\$ 72,375.68	\$ 75,632.59	\$ 148,008.26
TX Court	1.00	\$ -	\$ -	\$ -
Grand Total	6.68	\$ 658,684.37	\$ 688,325.16	\$ 1,347,009.53

MN DOC Salary Roster:

Classification	Budget Label	Min	Max
Office & Admin Specialist Int	Support	\$40,862.00	\$54,184.00
Office & Admin Specialist Sr	OAS Sr.	\$43,764.00	\$59,237.00
Corr Agent	Agent, CBB Agent	\$50,530.00	\$81,557.00
Corr Program Director	Supervisor	\$75,126.00	\$108,221.00
District Supervisor	Supervisor	\$90,390.00	\$129,247.00
Regional Manager	Cost - Mgt-Admin	\$96,800.00	\$138,883.00
Director	Cost - Mgt-Admin	\$115,800.00	\$165,683.00
Management Analyst 1	Cost - Mgt-Admin	\$47,210.00	\$68,298.00
Management Analyst 3	Cost - Mgt-Admin	\$55,624.00	\$81,557.00

The budget for Court Services is summarized in the following table:

Court Services Budget						
Budget Summary	2022 Actual	2023 Budget	2024 Requested	2024 Approved	% Change 2023-2024	Change In Levy
Revenue total	(974,500)	(808,550)	(1,249,535)	(1,249,535)	54.54%	6,703
Expenditure total	2,632,244	2,555,562	3,003,250	3,003,250	17.52%	
Levy dollars needed	1,657,744	1,747,012	1,753,715	1,753,715	0.38%	

Court Services is currently authorized to operate with 17.60 Full-Time Equivalent (FTE) positions and a request for 1.00 FTE in 2024 was approved. The department staff provides probation supervision and related services for the District Court and Carver County, with funding support from the MN DOC. The department provides mandatory probation supervision services for all levels of sentenced juvenile clients, adult misdemeanor and gross misdemeanor clients, pre-trial and conditional release services for specific court-ordered cases, juvenile diversion, and a variety of community-based correctional interventions and programs.

Court Services currently receives \$1,022,930 in subsidy from the MN Department of Corrections. This subsidy is used for agent salaries and benefits. **See agent salary ranges below:**

Court Services Staff						Salary range
Position:	# of staff	2023 FTE's Actual (as of 11/14/23)	2024 FTE Division Requested Changes	2024 Administrator Recommended Changes	2024 FTE's Approved	
Corrections Administrative Assistant	2.00	2.00	-	-	2.00	\$22.54-\$32.80/hr
Court Coordinator-Veterans	0.80	0.80	-	-	0.80	\$26.57-\$39.85/hr
Court Coordinator-Drug	1.0	1.0			1.0	\$26.57-\$39.85/hr
Court Services Agent	3.00	3.00	1.00	1.00	4.00	\$34.67-\$52.01/hr
Court Services Agent, Senior	8.00	8.00	-	-	8.00	\$38.70-\$58.06/hr
Court Services Director	1.00	1.00	-	-	1.00	\$101,566.40-\$152,360.00/yr
Court Services Supervisor	1.00	1.00	-	-	1.00	\$92,060.80-\$138,070.40/yr

Jail Re-entry Program Coordinator	0.80	0.80	-	-	0.80	\$34.67-\$52.01/hr
Office Manager	1.00	1.00	-	-	1.00	\$32.14-\$48.20/hr
Department Total	18.60	18.60	1.00	1.00	19.60	

Highlights

DOC: Agents working with the Department of Corrections in Carver County do amazing work, often under intense pressure. Agents participate in the weekly facilitation of Decision Points, while embracing Department initiatives regarding best practices, all while meeting obligations to the Courts and the clients they supervise. Agents in Carver County have close relationships with local law enforcement and work towards positive outcomes for those they supervise; to achieve public safety in the communities in which they work. In the coming year, new agent positions will be established and with those positions comes the expectation that these efforts will only improve, with client successes and public safety being the end goal staff will continue to work toward.

CPO: Court Services highlights for CY23 are outlined below:

Drug Court – Bureau of Justice Assistance (BJA) Drug Court Enhancement Grant activity begins in January 2023 with an expansion to include probation violations to serve a greater population base and the addition Certified Peer Recovery Specialist (CPRS) component. Participants are paired with a CPRS while in residential treatment where there is weekly contact. Support from the CPRS continues a minimum of three months post-Drug Court graduation to facilitate a smooth transition to community supervision outside the structure of the Drug Court program. The Drug Court program also underwent a training and technical assistance process through All-Rise – a federal training provider – beginning in July 2023 and ending in November 2023. All-Rise conducted a comprehensive site assessment with a review of policies and procedures and an on-site staffing and court observation to ensure adherence to national best practice standards, and training was provided on team member roles and responsibilities and incentives and sanctions. Our program was in full compliance.

10 Steps to Recidivism Reduction Practice Model Training - all agents, Director Eric Johnson, and Supervisor Kristi Holcomb were trained in this Carey Group practice model in January 2023. The model is based on four core competencies and skill sets that facilitate client behavior change – building professional alliance, engaging in skill practice, appropriately using rewards and responses to non-compliance, and effective case planning and management.

Cognitive Behavioral Programs – added an additional in-house Decision Points facilitator (Agent Jarelle Miller) in March 2023; added an additional in-house VOICES facilitator (Agent Lindsay Jayawardena) in June 2023; added an in-house Habilitation Empowerment Accountability Therapy (H.E.A.T.) (Agent Jarelle Miller) in July 2023; and added an in-house Habilitation Empowerment Accountability Therapy for Youth (H4Y) (Agent Jarelle Miller) in September 2023.

Ape Siyalu Diyanyan Trauma-Informed Probation Supervision – received an Office of Juvenile Justice and Delinquency Prevention (OJJDP) girls' recidivism reduction grant. See “gender-responsive services” for details on this program.

Appendix A DOC Training Requirements

Title	Hours	Applicability	Description
Defensive Tactics	8	All DT trained staff	Recertification for all staff previously trained in defensive tactics.
Office Safety	3	All office staff (STS discretionary)	Office safety training w/scenarios
EBP Trainings	20	All Agents	2 hrs of training for each of the following: Case Planning, MI, CCP, Carey Guides, LSCMI/YLSCMI, formal/informal boosters, COPs Staff will be required to obtain the remaining 10 hours through self-learning opportunities and/or formal learning (literature review, webinars, EBP Café videos, additional boosters, other training opportunities). Staff can access EBP resource information: https://mn.gov/doc/assets/Virtual%20EBP%20Options%204-2023_tcm1089-572601.docx
Interstate Compact	2.5	All ICOTS Users	2.5 hours of refresher or advanced course regarding Adult Interstate Compact
Trauma Informed Care	1-2	All Staff	TBD
Intrastate Transfer/Release Planning	4	Agents	Updated policy changes (Spring 2024)
MNPAT	1	Staff who complete Bail Evaluations	Release January 2024 (training Dec 2023)

The below will be discretionary training.

Title	Hours	Applicability	Description
NARCAN	1	All staff carrying Narcan or requesting to carry	Naloxone training to administer nasal spray in OD incidents. Review of Opioid exposure and signs/symptoms
Chemical Irritant	1	All staff issued CI	TBD-is this needed for re-cert
Mental Health Training	TBD	All staff who have contact with clients	TBD
Tribal State Relations Training	TBD	All agent staff who work with Tribal Nations	Culturally Specific Training
Adverse Childhood Experience Training (ACES)	TBD	Agent Staff	Understanding the tool and what it means when working with clients
Sovereign Citizen Training	TBD	Agent Staff	Understanding the culture of sovereign citizens and how to work with this population

Appendix B Pre Trial-Standards

<https://nicic.gov/pretrial-justice-how-maximize-public-safety-court-appearance-and-release-internet-broadcast>

Best Practices Based on NIC Article Reviews

Pre-Trial Monitoring

Committee Findings: Studies were a bit dated with mixed results. Pre-Trial Monitoring did not appear to impact re-arrest rates. Studies did not look at specific conditions when Pre-Trial Monitoring was ordered.

Recommendations:

- Pre-Trial Monitoring should be used only in those cases scoring high risk on a validated assessment tool.
- Pre-Trial Monitoring should be used to offer support services such as referrals for mental health, chemical health, employment, housing, etc.
- Pre-Trial Monitoring conditions should be individualized to the defendant vs. having blanket conditions for everyone.

Court Date Notification Systems

Committee Findings:

Court notification systems were found to significantly impact court appearance rates. It worked best when specific information was provided, such as next court date, location of courthouse, & consequences for non-appearance. Additionally, a notice sent following a missed court appearance along with instructions as to how to resolve this issue, decreased the number of warrants issued. Electronic notices (texts/voicemails/broadcast messaging) are good, but live reminders are better and resulted in the defendant being twice as likely to show up for court. This was the most well researched and effective intervention regarding court appearances. Proven to save jail beds as well as minimize the impact to the defendant regarding employment, housing, and family responsibilities.

Recommendations:

- Post information in lobby areas describing how to sign up for State Court Administration e-court reminders.
- If placed on Pre-Trial Monitoring, assist defendant in setting up the e-reminders.

Pre-Trial Assessment Tools

Committee Findings: Pre-Trial assessment tools can improve outcomes and guide the

investment of resources. Implementation with fidelity as well as a process for quality assurance is crucial. Assessment tools need to be validated on the populations they serve to ensure minority communities are not negatively impacted and cut off scores are normed.

Recommendations:

Factors to review regarding validation of the Judicial Council approved assessment tool:

- Disparity regarding minority populations
- Cut off scores for low, medium, and high.
- AUC score
- Quality Assurance - annual booster trainings

Implementation –training staff on the validated assessment tool following approval of the tool by Judicial Council.

Pre-Trial Detention

Committee Findings: Pre-Trial Detention should be reserved for serious/violent crimes. Detaining low/moderate risk defendants can make them worse given they are likely to be detained with higher risk individuals and defendant's social supports are removed during this time. When defendants are detained with bail, they are unable to pay, many plead guilty to get out of jail. Defendants who were detained were more likely to experience the following collateral consequences:

- Harsher and/or longer sentences.
- Increased likelihood of re-arrest long term – increased recidivism

Difficulties maintaining employment/housing.

- Recommendations:
Quality risk assessments provided to the Court can assist in judicial decision-making regarding detention.

Pre-Trial Drug Testing

Committee Findings: Based on research from the 1980's and 1990's, there is no connection between drug testing and pre-trial success and/or failure. Information regarding the specifics of who was selected for drug testing is lacking. For example, was drug testing a blanket condition or individualized to the defendant's risk/need? There was a correlation between those that showed up for drug testing and court appearances. If defendants showed up for drug testing, they also tended to show up for court. If defendants failed to show up for drug testing, they also tended to not appear for court.

Various additional studies indicate a direct relationship between the use of illegal substances and crime. Of particular note, is the high propensity for violence when individuals are under

the influence of opiates and/or methamphetamine.

Recommendations:

- Drug testing should be reserved for high-risk defendants.
- Drug testing should be individualized to target defendant's risk/need and not used as a blanket condition for pre-trial monitoring.
- Drug testing can improve outcomes for defendants when a positive relationship is built, and pre-trial agents respond to positive test results in a supportive manner.
- Drug testing can serve as a support for defendants who choose to address their chemical dependency issues.

Pre-Trial Location Monitoring (EHM)

Committee Findings: There is very little research on EHM at the pre-trial stage. Studies have mixed outcomes and depending on which study you read, defendants on EHM are more, less, or equally likely to appear for court and/or remain law abiding than those not placed on EHM. Of further note, defendants placed on EHM had increased technical violations compared to defendants not placed on EHM. Many of these technical violations were due to equipment issues.

Recommendations:

Electronic Home Monitoring / Electronic Alcohol Monitoring should be reserved for high-risk defendants unless otherwise statutorily required.

Appendix C Overview of Supervision Population

(INCLUDING SR, ISR and pre-trial)

Describe your agency's supervision year-end population for calendar years (CY) 2020, 2021, and 2022 broken out as follows in table or graph form. Follow the same instructions/parameters as you use for reporting on the annual probation survey.¹

- Pre-trial Population

**Pretrial Agent Tasks*

DOC	2020		2020 Total	2021		2021 Total	2022		2022 Total	Grand Total
	Adult	Hispanic		Unknown	Hispanic		Unknown	Hispanic		
Female			36	36	39	39	32	32	107	
Felony			30	30	35	35	31	31	96	
Am Ind/Alaskan Nat					1	1	2	2	3	
Asian/Pacific Islander			1	1	1	1			2	
Black			3	3	2	2	4	4	9	
White			26	26	31	31	25	25	82	
Gross Misdemeanor			4	4	2	2			6	
Unknown			1	1					1	
White			3	3	2	2			5	
Misdemeanor			2	2	2	2			4	
White			2	2	2	2			4	
Petty Misdemeanor							1	1	1	
White							1	1	1	
Male	3	206	209	9	173	182	6	166	172	563
Felony	3	177	180	9	161	170	5	157	162	512
Am Ind/Alaskan Nat			1	1	2	2	6	6	9	
Asian/Pacific Islander			4	4	7	7	6	6	17	
Black	1	32	33		35	35	46	46	114	
Unknown					3	3	2	2	5	
White	2	140	142	9	114	123	5	97	102	367
Gross Misdemeanor			23	23	7	7	7	7	37	
Asian/Pacific Islander			1	1					1	
Black			3	3	1	1	2	2	6	
White			19	19	6	6	5	5	30	
Misdemeanor			6	6	5	5	1	2	14	
Am Ind/Alaskan Nat					1	1			1	
Black			3	3	1	1			4	
White			3	3	3	3	1	2	9	
Grand Total	3	242	245	9	212	221	6	198	204	670

○ Probation Population

Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2020	DOC	Carver	Felony	471	154	124	502	374	128	415	63	3	17	4	15	487
2020	CPO	Carver	Gross Misd	515	226	248	501	381	120	383	32	7	10	69	35	466
2020	CPO	Carver	Misd	506	321	365	453	331	122	302	37	3	3	108	27	426
2020	CPO	Carver	Juvenile	114	96	113	97	71	26	45	12	1	5	34	5	92
Total				1606	797	850	1553	1157	396	1145	144	14	35	215	82	1471

Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2021	DOC	Carver	Felony	503	170	136	539	396	143	436	73	4	17	9	14	525
2021	CPO	Carver	Gross Misd	502	218	259	464	343	121	390	35	5	8	26	44	420
2021	CPO	Carver	Misd	451	357	342	461	355	106	350	47	2	6	56	46	415
2021	CPO	Carver	Juvenile	97	86	93	90	56	34	61	10	1	3	15	11	79
Total				1553	831	830	1554	1150	404	1237	165	12	34	106	115	1439

Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2022	DOC	Carver	Felony	533	179	203	511	372	139	421	62	4	17	7	19	492
2022	CPO	Carver	Gross Misd	462	211	230	448	321	127	359	34	7	6	42	46	402
2022	CPO	Carver	Misd	457	390	368	472	328	144	353	33	6	11	69	57	415
2022	CPO	Carver	Juvenile	90	90	88	92	72	20	61	13	0	2	16	10	82
Total				1542	870	889	1523	1093	430	1194	142	17	36	134	132	1391

○ Supervised Release (SR), Parole, and Intensive Supervised Release (ISR) Population

	2020		2020 Total	2021		2021 Total	2022		2022 Total	Grand Total
	Hispanic	Non Hispanic		Hispanic	Non Hispanic		Hispanic	Non Hispanic		
Intensive Supervised Release		5	5		4	4		5	5	14
Female								1	1	1
White–Non-Hispanic								1	1	1
Male		5	5		4	4		4	4	13
Black		1	1							1
Black-Non Hispanic					1	1				1
White		4	4							4
White–Non-Hispanic					3	3		4	4	7
Standard Supervised Release	4	41	45	4	38	42	5	37	42	129
Female		6	6		6	6	1	5	6	18
White		6	6							6
White–Hispanic							1		1	1
White–Non-Hispanic					6	6		5	5	11
Male	4	35	39	4	32	36	4	32	36	111
Asian or Pacific Islander		1	1							1
Asian-Non Hispanic					1	1		2	2	3
Black		6	6							6
Black-Non Hispanic					5	5		6	6	11
White	4	28	32							32
White–Hispanic				4		4	4		4	8
White–Non-Hispanic					26	26		24	24	50
Grand Total	4	46	50	4	42	46	5	42	47	143

In addition, please provide the following:

- Average Caseload Sizes by Caseload Type
- Percentage and number of probation clients by Risk Levels (Very High/High, Medium, Low, and Unknown)

MN DOC:

Risk Level	High		Low		Medium		Per Policy- No Assmt Required		Prescreen Low--No Assmt		Unknown		Total #	Total %
	#	%	#	%	#	%	#	%	#	%	#	%		
Adult	42	100.00%	262	100.00%	150	100.00%	4	100.00%	75	100.00%	57	100.00%	590	100.00%
Brooklynn Turbes	7	16.67%	14	5.34%	2	1.33%	1	25.00%	1	1.33%	2	3.51%	27	4.58%
Kayla J Fahey	1	2.38%	171	65.27%	2	1.33%	3	75.00%	74	98.67%	21	36.84%	272	46.10%
Kyle J. Zajicek	1	2.38%	2	0.76%		0.00%		0.00%		0.00%		0.00%	3	0.51%
Patty Huss	4	9.52%	60	22.90%	5	3.33%		0.00%		0.00%	9	15.79%	78	13.22%
Ronald Kahl	4	9.52%	11	4.20%	140	93.33%		0.00%		0.00%	15	26.32%	170	28.81%
William Jenson	25	59.52%	4	1.53%	1	0.67%		0.00%		0.00%	10	17.54%	40	6.78%
Grand Total	42	100.00%	262	100.00%	150	100.00%	4	100.00%	75	100.00%	57	100.00%	590	100.00%

*Select agents supervise clients across multiple counties. *Risk Level snapshot in Dec 2022.

Assignment Type	High		Low		Medium		Per Policy- No LSCMI		Prescreen Low--No Assmt		Unknown		Total #	Total %
	#	%	#	%	#	%	#	%	#	%	#	%		
Felony	41	97.62%	243	92.75%	142	94.67%	4	100.00%	67	89.33%	49	85.96%	546	92.54%
Administrative Caseload (includes STS only/unsup probation/juvenile monitoring)		0.00%	25	9.54%	1	0.67%	1	25.00%	14	18.67%		0.00%	41	6.95%
Enhanced Supervision	21	50.00%	4	1.53%	2	1.33%		0.00%		0.00%	1	1.75%	28	4.75%
ESO Phase 1	4	9.52%	3	1.15%		0.00%		0.00%		0.00%	3	5.26%	10	1.69%
ESO Phase 2		0.00%		0.00%	5	3.33%		0.00%		0.00%		0.00%	5	0.85%
ESO Phase 3		0.00%	24	9.16%		0.00%		0.00%		0.00%		0.00%	24	4.07%
ESO Phase 4		0.00%	30	11.45%		0.00%		0.00%		0.00%	2	3.51%	32	5.42%
Intake/Pretrial/Investigation Caseload- includes incoming transfers	3	7.14%	3	1.15%	8	5.33%	1	25.00%	8	10.67%	36	63.16%	59	10.00%
ISR	1	2.38%		0.00%		0.00%		0.00%		0.00%		0.00%	1	0.17%
Pre-Trial Supervision		0.00%		0.00%		0.00%		0.00%		0.00%	3	5.26%	3	0.51%
Specialty Court-Probation	6	14.29%	2	0.76%	2	1.33%		0.00%		0.00%		0.00%	10	1.69%
Traditional Supervision	6	14.29%	152	58.02%	124	82.67%	2	50.00%	45	60.00%	4	7.02%	333	56.44%
Gross Misdemeanor	1	2.38%	17	6.49%	8	5.33%		0.00%	7	9.33%	7	12.28%	40	6.78%
Administrative Caseload (includes STS only/unsup probation/juvenile monitoring)		0.00%	1	0.38%		0.00%		0.00%	2	2.67%		0.00%	3	0.51%

Enhanced Supervision	1	2.38%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1	0.17%			
ESO Phase 3		0.00%	1	0.38%	0.00%	0.00%	0.00%	0.00%	0.00%	1	0.17%			
Intake/Pretrial/Investigation Caseload- includes incoming transfers		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5	8.77%	5	0.85%		
Traditional Supervision		0.00%	15	5.73%	8	5.33%	0.00%	5	6.67%	2	3.51%	30	5.08%	
Misdemeanor		0.00%	2	0.76%		0.00%	0.00%	1	1.33%	1	1.75%	4	0.68%	
Traditional Supervision		0.00%	2	0.76%		0.00%	0.00%	1	1.33%	1	1.75%	4	0.68%	
Grand Total	42	100.00%	262	100.00%	150	100.00%	4	100.00%	75	100.00%	57	100.00%	590	100.00%

Carver County Court Services (Adult- Current Snapshot)

Type	Number	Percent
Administrative (Low)	565	50%
Moderate	175	16%
High/Enhanced	130	12%
Unclassified	114	10%
Pre-Trial	41	4%
Tx Court/STS/Re-entry	91	8%
Total	1116	100%

Carver County Court Services (Juvenile- Current Snapshot)

Type	Number	Percent
Diversion	40	23%
Administrative	45	26%
Moderate	43	25%
High/Enhanced	37	21%
Unclassified	10	5%
Total	175	100%

Please also provide the following outcomes for CY 2022:

- Percent of adult probation cases successfully closed and unsuccessfully closed.
- Percent of juvenile probation cases successfully closed and unsuccessfully closed.

MN DOC:

	Adult	Successful # of cases	%	Unsuccessful # of cases	%	Total # of cases	Total %
Felony		166	67.48%	20	8.13%	186	75.61%
Discharge		18	7.32%		0.00%	18	7.32%
Discharge-Early		49	19.92%		0.00%	49	19.92%
Discharge-Expiration		63	25.61%		0.00%	63	25.61%
Discharge-Multiple Stay Types		1	0.41%		0.00%	1	0.41%
Dismiss		35	14.23%		0.00%	35	14.23%
Executed-Client Demanded-COC serving MCF (Felony Supervision)			0.00%	5	2.03%	5	2.03%
Executed-COC but serving Local (Felony Supervision)			0.00%	1	0.41%	1	0.41%
Executed-COC serving MCF (Felony Supervision)			0.00%	14	5.69%	14	5.69%
Gross Misdemeanor		33	13.41%	2	0.81%	35	14.23%
Discharge		6	2.44%		0.00%	6	2.44%
Discharge-Early		4	1.63%		0.00%	4	1.63%
Discharge-Expiration		15	6.10%		0.00%	15	6.10%
Dismiss		8	3.25%		0.00%	8	3.25%
Executed-Client Demanded-LOC (GM/M Supervision)			0.00%	1	0.41%	1	0.41%
Executed-Court-LOC (GM/M Supervision cases)			0.00%	1	0.41%	1	0.41%
Misdemeanor		24	9.76%		0.00%	24	9.76%
Discharge		2	0.81%		0.00%	2	0.81%
Discharge-Early		4	1.63%		0.00%	4	1.63%
Discharge-Expiration		14	5.69%		0.00%	14	5.69%
Dismiss		4	1.63%		0.00%	4	1.63%
Petty Misdemeanor		1	0.41%		0.00%	1	0.41%
Discharge-Expiration		1	0.41%		0.00%	1	0.41%
Grand Total		224	91.06%	22	8.94%	246	100.00%

Carver County Court Services Probation Cases Closed (Adult- cases closed in 2022)

Type	Number	Percent
Discharge early	5	1%
Discharged	323	95%
Executed sentence	10	3%
Death	3	1%
Total	341	100%

Carver County Court Services Probation Cases Closed (Juvenile- cases closed in 2022)

Type	Number	Percent
Successful discharge	19	79%
Unsuccessful discharge	5	21%
