



## Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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### INSPECTION DETAILS FOR:

#### Carver County Temporary Holdover Facility

**Address:** 606 E Fourth Street, Chaska, MN 55318

**MN Governing Rule:** 2960 Children's Residential Facility

**Inspection Type:** Biennial **Inspected By:** Lisa Becking – Senior Detention Facility Inspector **Inspected on:** 10/21/2021

**Inspection Method:** This was the biennial inspection of the Carver County THF. On the day of my visit, there were three youth in the facility. It included a review of resident and employee files, tour of the facility interviews with staff and administration and the review of other licensing documentation. Due to COVID, I did NOT interview youth.

**Officials Present During Inspection:** Assistant Jail Administrator Tracy Dotas; Sergeant Ben Beyer

**Officials Present for Exit Interview:** Assistant Jail Administrator Tracy Dotas; Sergeant Ben Beyer

**Issued Inspection Report to:** Assistant Jail Administrator Tracy Dotas; Sergeant Ben Beyer; Regional Manager Dayna Burmeister

### RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	316	314	2

### TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 11/01/2021 **Ends On:** 10/31/2023 **Facility Type:** 8 Day Temporary Holdover Facility

**Placed on Biennial Status:** Yes **Biennial Status Annual Compliance Form Due On:** 10/31/2022

**Delinquent Juvenile Hold Approval:** **Certificate Holder:** Carver County  
909 E Fourth Street  
Chaska, MN 55318

**Special Conditions:** None.

#### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Secure 8 day holdover	Coed	6	100	6.00	0	0	None.	None.

### RULE COMPLIANCE DETAILS

**Chapter 2960 - Mandatory Rules Not In Compliance****Total: 2****1. 2960.0050 RESIDENT RIGHTS AND BASIC SERVICES. Subpart 3.A.. Basic rights information.**

The license holder must meet the requirements of this subpart. The license holder must give the resident a written copy of the resident's basic rights information and explain to the resident in a language that the resident can understand, if the resident is incapable of understanding the written basic rights documents, information about the resident's rights related to the resident's care in the licensed facility within 24 hours of admission.

**Inspection Findings:**

The resident basic rights are not currently included in the resident handbook. The rights are not posted in the resident area or the staff work station.

**Corrective Actions:**

**Update the resident handbook to include all of the resident basic rights. Post the basic resident rights in the resident day area, classroom and the staff work station.**

**Response Needed By: 12/15/2021****2. 2960.0710 RESTRICTIVE PROCEDURES CERTIFICATION. Subpart 11. Review of patterns of use of restrictive procedures.**

At least quarterly, the license holder must review the patterns of the use of restrictive procedures. The review must be done by the license holder or the facility's advisory committee. The review must consider: A. any patterns or problems indicated by similarities in the time of day, day of the week, duration of the use of a procedure, individuals involved, or other factors associated with the use of restrictive procedures; B. any injuries resulting from the use of restrictive procedures; C. actions needed to correct deficiencies in the program's implementation of restrictive procedures; D. an assessment of opportunities missed to avoid the use of restrictive procedures; and E. proposed actions to be taken to minimize the use of physical holding and seclusion.

**Inspection Findings:**

The quarterly reviews are not being created or reviewed as required by this rule part. This is a 6 bed facility with a low number of restrictive procedures used. However, this is a requirement of the restrictive procedure certification and must be adhered to.

**Corrective Actions:**

**Create a tracking process for all restrictive procedures used at the facility (physical escort, mechanical restraints and disciplinary room time- DRT). Review the tracked information on a quarterly basis. Have quarterly reviews available for inspection by DOC.**

**Response Needed By: 12/15/2021**

**INSPECTION COMMENTS**

The Carver County Temporary Holdover Facility inspection was completed on October 21, 2021, using Minnesota Rules, Chapter 2960, governing juvenile residential facilities. Sections of 2960 that are applicable to your facility included: Administrative Standards, Secure, Corrections, Detention and Restrictive Procedures certifications. Inspection results are contained in this report.

This inspection visit consisted of a tour of the Temporary Holdover Facility, including the intake area, resident rooms, bathrooms, living area and classroom. It also included a walkthrough of the jail gym and kitchen area.

The inspection also included discussions/interviews with administration and staff members. There was a review of resident files, a review of camera footage and overnight well-being checks, a review of logs and other pertinent documentation. There was also a review of the facility policy and procedure manual and resident handbook.

The following comments and concerns are a result of the inspection. While these may not be specific rule violations, these are areas that provided constructive feedback to help address potential facility issues.

Comments:

1. The facility response to COVID-19 follows CDC guidelines and includes masks for residents and staff, and an area for all entering to sanitize hands prior to entry into the facility. The accommodations for quarantined youth (either positive or pending test results) are good.

2. Camera and log review of the well-being checks looked good.

The inspection went well. Maintaining normal operations during COVID-19 mitigation efforts have been challenging for all facilities and the Carver County Temporary Holdover Facility is commended on their efforts in this area. Positive discussions with staff provided a great deal of information.

Thank you for your cooperation during this licensing visit. Please contact me if you have any questions regarding this report, at 507-382-9791.

**JJDPa Compliance**

This facility's federal compliance review is completed by the Minnesota Department of Public Safety as it is a co-located facility.

Report completed By: Lisa Becking – Senior Detention Facility Inspector

Signature: \_\_\_\_\_

