



# Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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## INSPECTION DETAILS FOR:

### Blue Earth County Jail

**Address:** 401 Carver Road, Mankato, MN 56002

**MN Governing Rule:** 2911 Local Adult Detention Facilities

**Inspection Type:** Biennial **Inspected By:** Jen Pfeifer – Detention Facility Inspector **Inspected on:** 06/20/2019

**Inspection Method:** Facility tour, staff and resident interviews, employee and resident file reviews, and related documentation reviews.

**Officials Present During Inspection:** Jail Administrator Joe Saleda

**Officials Present for Exit Interview:** Jail Administrator Joe Saleda

**Issued Inspection Report to:** Jail Administrator Joe Saleda; Sheriff Brad Peterson; County Administrator Robert Meyer; Regional Manager Dayna Burmeister

## RULE COMPLIANCE SUMMARY

| Rule Chapter | Requirement Type | Total Applicable | Total Compliance | Total Non Compliance | Total Compliance With Concerns | Compliance Rating | Substantial Compliance Result/Criteria |
|--------------|------------------|------------------|------------------|----------------------|--------------------------------|-------------------|--|
| 2911         | Mandatory        | 125              | 122              | 1                    | 2                              | 99.20%            | Compliance rating of 100%              |
| 2911         | Essential        | 100              | 100              | 0                    | 0                              | 100.00%           | Compliance rating of 90%               |

## TERMS OF OPERATION

**Authority to Operate:** conditional approval **Begins On:** 07/01/2019 **Ends On:** 06/30/2021 **Facility Type:** Jail  
**Placed on Biennial Status:** Yes **Biennial Status Annual Compliance Form Due On:** 06/30/2020  
**Delinquent Juvenile Hold Approval:** 6 hrs **Certificate Holder:** Blue Earth County Sheriff's Office  
**Special Conditions:** None.

### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

| Bed Type | Gender | Approved Capacity | %Operating Capacity | Operational Capacity | Bed Details | Conditions |
|----------|--------|-------------------|---------------------|----------------------|-------------|------------|
| Secure   | Coed   | 146               | 90                  | 131.40               | None.       | None.      |

## RULE COMPLIANCE DETAILS

**Chapter 2911 - Mandatory Rules Not In Compliance****Total: 1**

## 1. 2911.5450 DANGEROUS MATERIALS.

A facility shall have a written policy and procedure that specifies that materials dangerous to either security or safety shall be properly secured. Storage and use of flammable, toxic, and caustic materials must be in accordance with all applicable laws and regulations of governing jurisdictions. The policy must cover control and use of tools and culinary and medical equipment.

**Inspection Findings:**

There is an inventory system in place for sharps in the kitchen however there are items listed in the secure cabinet that are no longer in there and items in the cabinet that are not on the inventory sheet.

**Corrective Actions:**

**All equipment stored in the lock box shall be inventoried to ensure accountability. This inventory shall be documented.**

**Response Needed By: 08/31/2019****Chapter 2911 - Mandatory Rules In Compliance With Concerns****Total: 2**

## 1. 2911.1000 TRAINING PLAN.

A facility administrator or designee shall develop and implement a training plan for the orientation of new employees and volunteers and provide for continuing in-service training programs for all employees and volunteers. Training plans shall be documented and describe curriculum, methods of instruction, and objectives. In-service training plans shall be prepared annually and shall provide documentation indicating that training for individual employees has taken into consideration their length of service, position within the organization, and previous training completed.

**Inspection Findings:**

The training plan is adequate but it does not incorporate all the required training that is given each year such as yearly post order reviews and all drills.

**Corrective Actions:**

**Update the training plan to include objectives for each training. Include specific drills to be completed and post order review.**

**Response Needed By:**

## 2. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

**Inspection Findings:**

After review of the video it appears that well-being checks are being completed too quickly.

**Corrective Actions:**

**It is recommended that jail administration create a process for auditing well-being checks to ensure compliance with the rule.**

**Response Needed By:**

## INSPECTION COMMENTS

### Jail comments:

This was Joe Saledas first inspection as the Jail Administrator. Joselyn Lockmiller has been in this capacity as the interim since July 2018.

The facility is clean and well maintained. The staff were professional and knowledgeable about their job duties.

The well-being checks that were viewed were within the time allowed but appeared to be done quickly and at times staff did not look into the cells where inmates were located. Correctional Officers need to slow down and ensure they are doing a full well being check on the inmates. It is recommended that the well-being checks be audited by the jail sergeants to include video review of these checks.

It is recommended that a complete evacuation drill be completed along with man down, cut-down, and other scenario based drills. Kitchen, medical and maintenance staff should also be reviewing the facilities emergency policies each quarter. Document these reviews.

The jail will remain on biennial inspections.

## JJDPA Compliance

Compliance Report for the monitoring Facilities Pursuant to the Juvenile Justice Delinquency Prevention Act of 2002.

On June 20, 2019, a Juvenile Justice and Delinquency Prevention Act audit was conducted. The Blue Earth County Jail is in a metropolitan statistical area and has 6 hour hold. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

According to the Statewide Supervision System, the Blue Earth County Jail held or processed zero (0) juveniles during the federal fiscal year 2019. Blue Earth County Jail does not hold or process any juveniles in the jail. The findings are as follows:

DSO: I did not find any violations of the facility holding status offenders in the jail.

Jail Removal: I did not find any violations for the jail removal standard.

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation. Blue Earth County does not hold delinquent juveniles in the facility per their policy. Juveniles are brought to Carver County Juvenile Detention Center or Juvenile Alternative Facility in Scott County.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court holding: There is four secure court holding cells at Blue Earth County with two in one area and two in another area. There is a separate juvenile entrance and secure hallway for juveniles only that lead to the court holding cells. Juvenile court is time phased from adults in addition to physical plant separation.

Based on the documentation that I reviewed, I did not find any violations of the JJDP act during the Blue Earth County inspection.

**Report completed By:** Jen Pfeifer – Detention Facility Inspector

**Signature:** *Jennifer Pfeifer*