



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS FOR:

Beltrami County Jail

Address: 626 Minnesota Avenue NW, Bemidji, MN 56601

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Annual **Inspected By:** Jen Pfeifer – Senior Detention Facility Inspector **Inspected on:** 04/09/2025

Inspection Method: Facility walk-through, staff and inmate interviews, staff and inmate file reviews, facility documentation and video reviews.

Officials Present During Inspection: Jail Administrator Calandra Allen; Sheriff Jason Riggs

Officials Present for Exit Interview: Jail Administrator Calandra Allen

Issued Inspection Report to: Jail Administrator Calandra Allen; Sheriff Jason Riggs; Regional Manager Jacob McLellan

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Recommendations	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	124	1	1	99.21%	Compliance rating of 100%
2911	Essential	102	102	0	0	100.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 06/01/2025 **Ends On:** 05/31/2026 **Facility Type:** Jail
Placed on Biennial Status: No **Biennial Status Annual Compliance Form Due On:**
Delinquent Juvenile Hold Approval: no approval **Certificate Holder:** Beltrami County Sheriff's Office
Special Conditions:

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	Effective Date	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	80	1/30/2023	90	72.00	None.	

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 1**

1. 2911.5300 SEARCHES, SHAKEDOWNS, AND CONTRABAND CONTROL. Subpart 4. Daily inspections.

A facility shall be inspected at least daily for contraband, evidence of breaches in security, and inoperable security equipment, and shall document the inspection.

Inspection Findings:

The facility was not able to provide documentation for daily inspections and was unable to verify that they are being completed.

Corrective Actions:

The facility shall develop a procedure for the daily inspection of contraband, evidence of breaches in security, and inoperable security equipment. The inspections shall be documented in a manner in which it is clearly identified. Submit this procedure to the Department of Corrections within 15 days of receipt of this report. The inspector will continue to monitor for compliance.

Response Needed By: 05/23/2025**Chapter 2911 - Mandatory Rules In Compliance With Recommendations****Total: 1**

1. 2911.0300 INTENDED USE AND NONCONFORMANCE WITH RULES Subpart 2. Nonconformance, unsafe, unsanitary, or illegal conditions.

When conditions do not substantially conform or where specific conditions endanger the health, welfare, or safety of inmates or staff, the facility's use is restricted pursuant to Minnesota Statutes, section 241.021, subdivision 1, or legal proceedings to condemn the facility will be initiated pursuant to Minnesota Statutes, section 641.26 or 642.10.

Inspection Findings:

See Physical plant comments

Corrective Actions:

Although the County is moving forward with building a new facility, it is strongly recommended that the facility continue to proactively address its aging infrastructure to ensure the health and safety of the staff and inmate population.

Response Needed By:**INSPECTION COMMENTS****PHYSICAL PLANT INSPECTION:**

The lack of storage noted in the 2024 inspection report to include the intake area is still a concern. The intake area is insufficient for the number of bookings conducted annually. The intake holding cells and property storage area are not integrated into this space, making this area staff intensive.

Due to the facilities age and history of past inspection findings, the facility will remain on an annual inspection cycle to establish a record of consistent compliance with the rules.

JJDPA Compliance

On April 9, 2025, a Juvenile Justice and Delinquency Prevention (JJDP) Act audit was conducted. The Beltrami County jail has no approval to hold delinquent juveniles. According to DOC Portal and facility records the Beltrami County jail held or processed zero (0) juveniles from October 2024 through the date of inspection.

DSO: No violations determined.

Jail Removal: No violations determined.

Sight and Sound Separation: No violations determined.

Based on these facts and documentation that reviewed, no violations of the JJDP Act were identified during the Beltrami County Jail inspection.

Report completed By: Jen Pfeifer – Senior Detention Facility Inspector

Signature: _____

