



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
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INSPECTION DETAILS Becker County Jail FOR:

Address: 1428 Stony Road, Detroit Lakes, MN 56502

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Sarah Johnson – Senior Detention Facility Inspector **Inspected on:** 02/26/2020

Inspection Method: Facility tour, staff and resident interviews, employee and resident file reviews, and related documentation reviews.

Officials Present During Inspection: Jail Administrator Paula Peterson; Sheriff Todd Glander

Officials Present for Exit Interview: Jail Administrator Paula Peterson; Sheriff Todd Glander

Issued Inspection Report to: Jail Administrator Paula Peterson; Sheriff Todd Glander; County Administrator Jack Ingstad; Regional Manager Sherry Hill

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	122	3	1	97.62%	Compliance rating of 100%
2911	Essential	102	101	1	0	99.02%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: conditional approval **Begins On:** 04/01/2020 **Ends On:** 03/31/2022 **Facility Type:** Jail

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 03/31/2021

Delinquent Juvenile Hold Approval: 24 hrs exclusive of weekends and holidays **Certificate Holder:** Becker County Sheriff's Office

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	186	90	167.40	168 bed at operational capacity.	None.

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules Not In Compliance**Total: 3**

1. 2911.2500 SEPARATION OF INMATES. Subpart 1. General.

A combination of separate housing units inclusive of special management areas, general population, and minimum security areas and cells, dormitories, and dayroom spaces shall be provided to properly segregate inmates pursuant to Minnesota Statutes, section 641.14. The facility shall provide for the separate housing of the following categories of inmates: A. female and male inmates; B. community custody inmates such as work release or sentencing to service; C. inmates requiring disciplinary segregation; D. inmates requiring administrative segregation; E. juveniles who do not meet Minnesota statutory requirements for placement with adults; F. special management, general population, and minimum security inmates as considered appropriate to the facilities design intent and classification system; and G. inmates classified as mentally ill or special needs inmates in a manner consistent with Minnesota Statutes, section 253B.05.

Inspection Findings:

The facility had a couple of areas in the jails where different classifications were not separated. This standards issue is in conjunction with the classification the facility uses.

Corrective Actions:

The different classifications of the jail need to maintain separation. Documentation and follow through of different classifications need to be recognized to verify proper separation on inmates. Submit to the Department of Corrections corrective action plan.

Response Needed By: 04/15/2020

2. 2911.5000 POST ORDERS; FORMAL INMATE COUNT; WELL-BEING CHECKS. Subpart 5. Well-being.

A facility shall have a system providing for well-being checks of inmates. A written policy and procedure shall provide that all inmates are personally observed by a custody staff person at least once every 30 minutes. Thirty-minute checks should be staggered. If a well-being check does not occur due to an emergency, it must be documented in the jail log and have supervisory review and approval. More frequent observation is required for those inmates of a special need classification who may be harmful to themselves. Examples of inmates of a special need classification include those classified as potentially suicidal, or as mentally ill, or those experiencing withdrawal from drugs or alcohol.

Inspection Findings:

The well-being checks are being done in a timely manner but it was noted that during sleeping hours staff completed the well-being checks at a pace that was too fast to be regarded as a well-being check. Well-being checks need to be completed at a pace that verifies all inmates are ok.

Corrective Actions:

This is a repeat rule violation from the inspection 6 months ago. This issue needs to be addressed at the administrative level with possible discipline to those staff that do not comply. This compliance issue must be addressed. Submit corrective action of proper well-being checks to the Department of Corrections for review.

Response Needed By: 04/15/2020

3. 2911.6800 CONTROL. Subpart 3. Prescribed medications upon transfer or release.

Prescribed medication shall be given to an inmate or to the appropriate authority upon transfer or release, unless the attending physician decides that in the medical interest of the inmate the medications should not be released with the inmate. The action taken shall be documented.

Inspection Findings:

There are some medication that are not released with the inmate when the attending physician decides that it is in the medical interest of the inmate. But when medications are not released as ordered by the physician there is no required documentation.

Corrective Actions:

Medical protocols on documentation will need to be reviewed on medications that are not being released with the inmate. Submit corrective action to the Department of Corrections for review.

Response Needed By: 04/15/2020

Chapter 2911 - Essential Rules Not In Compliance**Total: 1**

1. 2911.0900 STAFFING REQUIREMENTS. Subpart 20. Coordination of programs.

In a Class III and Class VI facility, a staff person shall be designated to coordinate educational and vocational programs, social service programs, work release, and volunteer services programs. The following minimum inmate to program staff ratio shall apply for the average daily population: A. 30 or under, program staffing needs comply with subpart 4; B. 31 to 60, one full-time program staff person; and C. over 60, program staffing needs are addressed as part of the overall facility staffing plan.

Inspection Findings:

See Comments.

Corrective Actions:

NA.

Response Needed By:**Chapter 2911 - Mandatory Rules In Compliance With Concerns****Total: 1**

1. 2911.2600 CLASSIFICATION OF INMATES. Subpart 1. Policy and procedure.

A facility shall have a written policy and procedure that provides for inmate classification in terms of level of custody required, housing assignment, participation in facility programs, and use of any overrides. The facility's policy and procedure on classification shall include consideration of the following: A. inmate gender; B. juvenile or adult status; C. category of offense; D. severity of current charges, convictions, or both; E. degree of escape risk; F. potential risk of safety to others and self; G. institutional disciplinary history; H. serious offense history; I. special needs assessment, inclusive of vulnerable adults, which includes a determination of how medical needs, mental health needs, developmental disability, or other behavioral or physical limitations or disabilities may impact on the classification of an inmate and appropriate housing of same; and J. special management inmate status.

Inspection Findings:

The classification at intake is missing letters I and J of the rule. Overall the classification is good but their system needs to be reviewed as to how it is working in the new facility and how classification follow through is being completed.

Corrective Actions:

Submit to the Department of Corrections the new classification completed at intake that includes letters I and J of the rule and the new classification procedures to maintain proper classification. Staff will need to be retrained on the new classification system.

Response Needed By: 04/15/2020**INSPECTION COMMENTS****COMMENTS:**

Program staff - The facility has one program staff to address the needs of on average 90 inmates, which is inadequate for a facility of this size. The one program person is also responsible for staff training, work release, and the state ICWC and STS crews. Proper programming opportunities for inmates are essential for jail operations and the intent of the county board when this facility was to open was to have programming focused of reducing recidivism and provide community support. There are programming opportunities that are being missed due to lack of program staff.

Overall, the facility has done well with the transition to the new facility and the facility will now be placed on biennial status.

JJDPa Compliance

Compliance Report for the monitoring Facilities Pursuant to the Juvenile Justice Delinquency Prevention Act of 2002.

On September 25, 2019, a Juvenile Justice and Delinquency Prevention Act audit was conducted. There was no need to conduct another one at this time.

Report completed By: Sarah Johnson – Senior Detention Facility Inspector

Signature:


