



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108
Telephone: 651-361-7146 Fax: 651-642-0314 Email: ie-support.doc@state.mn.us

INSPECTION DETAILS FOR:

Aspen Home

Address: 1386 Summer Court NW, Bemidji, MN 56601

MN Governing Rule: 2960 Children's Residential Facility

Inspection Type: Biennial **Inspected By:** Marcia Sparrow – Detention Facility Inspector **Inspected on:** 06/21/2023

Inspection Method: Home tour, foster parent and resident interviews, resident file reviews, and related documentation reviews.

Officials Present During Inspection: Home Supervisor Kaysey Lichtenwalter

Officials Present for Exit Interview: Home Supervisor Kaysey Lichtenwalter

Issued Inspection Report to: Home Supervisor Kaysey Lichtenwalter; Superintendent Mindy O'Brien; Regional Manager Jacob McClellan

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance
2960	Mandatory	138	137	1

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 08/01/2023 **Ends On:** 07/31/2025 **Facility Type:** Foster Residence Setting

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 07/31/2024

Delinquent Juvenile Hold Approval: **Certificate Holder:** Northwestern Minnesota Juvenile Center
PO Box 247
Bemidji, MN 56619

Special Conditions: None.

Approved Capacity Details **Operational Capacity is calculated as a percent of Approved Capacity beds.*

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Pre 96 LTSR	Post 96 LTSR	Bed Details	Conditions
Foster Residence	Coed	5	100	5.00	0	0	None.	None.

RULE COMPLIANCE DETAILS

Chapter 2960 - Mandatory Rules Not In Compliance**Total: 1**

1. 2960.3080 PLACEMENT, CONTINUED STAY, AND DISCHARGE. Subpart 6.E.. Foster child services.

The license holder must: E. know the whereabouts of the child in the license holder's care. The license holder must be guided by the case plan or court order in determining how closely to supervise the child. The license holder must immediately notify the placing agency if the child runs away or is missing.

Inspection Findings:

On June 14, 2023, a youth left the facility without permission from the license holder. The license holder did not know the whereabouts of the youth, and the license holder did not immediately notify the placing agency.

Corrective Actions:

The license holder must know the whereabouts of the youth at all times, and immediately call the placing agency when a youth runs or is missing.

Response Needed By: 09/01/2023**INSPECTION COMMENTS**

The biennial inspection of Aspen Home located in Bemidji, MN, occurred on June 21, 2023, using Minnesota Rules, Chapter 2960.3000, governing children's residential facilities foster care.

Overall, this inspection went very well. The facility was extremely clean and well maintained. Several cosmetic updates have taken place over the past two years, and some are currently still in process.

I appreciate the time and transparency during this inspection. Please contact me at 612-468-2027 should you have any questions regarding this report or any licensing concerns.

JDDPA Compliance

JDDPA- Federal compliance. Non-secure foster home- N/A.

Report completed By: Marcia Sparrow – Detention Facility Inspector

Signature:

