

6W COMMUNITY  
CORRECTIONS

FISCAL YEAR 2024-2025  
COMPREHENSIVE PLAN

PROUDLY SERVING THE  
COUNTIES OF:

CHIPPEWA

LAC QUI PARLE

SWIFT

YELLOW MEDICINE

*Serving member counties  
by enhancing public  
safety and improving  
outcomes through the  
use of evidence-based  
practices.*

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## **INTRODUCTION**

6W Community Corrections is comprised of Chippewa, Lac qui Parle, Swift, and Yellow Medicine Counties. The four counties are located in the far west central region of the state and lie contiguous to one another. Two of the counties, Lac qui Parle and Yellow Medicine, border the state of South Dakota. 6WCC encompasses a total area of 2,847.34 square miles. The combined population is 38,214.

The figures below are from the US Census Bureau QuickFacts and are estimates as of July 1, 2022.

	Chippewa	Lac qui Parle	Swift	Yellow Medicine
Population	12,284	6,689	9,755	9,486
Square miles	581.23	765.02	741.99	759.10
Male	50.3%	51.3%	50.9%	50.9%
Female	49.7%	48.7%	49.1%	49.1%
Persons under 18	24.3%	21.1%	22.4%	23.2%
Persons over 65	22.4%	27.9%	23.7%	21.9%
White	92.3%	96.0%	93.7%	92.2%
Hispanic/Latino	8.5%	3.1%	6.5%	5.7%
American Indian	1.5%	0.6%	0.7%	3.9%
Black	.9%	0.7%	1.0%	1.0%
Asian	1.3%	0.9%	0.9%	0.7%
Persons in Poverty	10.4%	9.5%	9.5%	10.7%

## **ADMINISTRATION AND ORGANIZATION OF CORRECTIONAL SERVICES**

Via a Joint Powers Agreement authorized by Minnesota Statute 401, the four counties of Chippewa, Lac qui Parle, Swift, and Yellow Medicine have been operating under the Community Corrections Act since October 1, 1977. The 6W Community Corrections Executive Board is the governing body for the agency. The Executive Board is comprised of two county commissioners from each county and a judicial representative chosen from one of the three judges chambered within the four counties. The Executive Board meets monthly.

## 2024 EXECUTIVE BOARD MEMBERS

### Chippewa County

David Lieser, \*Vice Chair  
David Nordaune

### Lac qui Parle County

DeRon Brehmer  
Todd Patzer

### Swift County

Gary Hendrickx  
Eric Rudningen

### Yellow Medicine County

Ron Antony, \*Chair  
Mitchell Kling

### Judicial Representative

Honorable Keith Helgeson, Eighth Judicial District Judge  
Chambered in Yellow Medicine County

Agency Vision: To contribute to safe communities by effectively intervening in each case referred to the agency.

Agency Mission: To serve the counties of Chippewa, Lac qui Parle, Swift and Yellow Medicine by enhancing public safety and improving client outcomes through the delivery of effective and efficient correctional services that are supported by evidence-based practices.

6WCC has an Advisory Board as required by Minnesota Statute 401. The principal responsibility of this Board is to review and approve the agency comprehensive plan. In addition, the Advisory Board may take on special projects relating to the development and delivery of correctional services at the local level. The Advisory Board reports to the Executive Board with recommendations that require Executive Board approval.

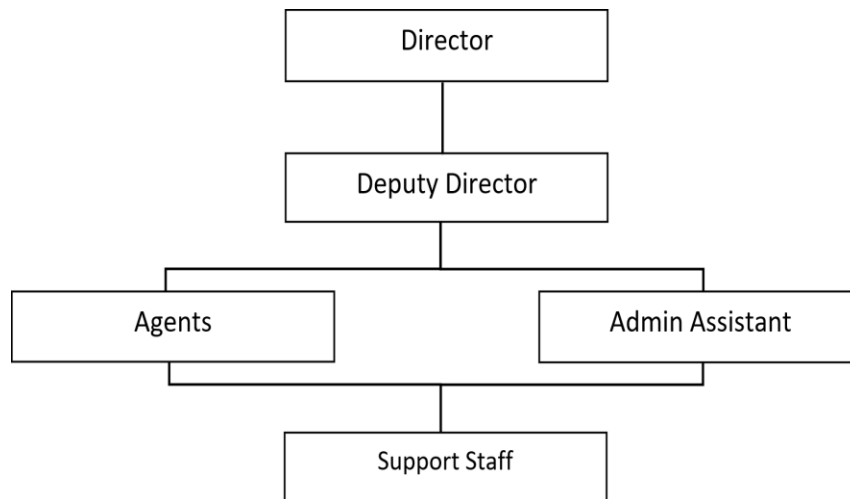
Membership on the Advisory Board is by appointment made by the Executive Board and terms are for two years. Members are drawn from the communities of 6WCC and represent diverse interests as required by statute.

The Advisory Board met on February 27, 2024 and approved the Fiscal Year 2024-2025 Comprehensive Plan.

2024 Advisory Board Membership

Agency Representative	Christie Gloege, 6WCC Deputy Director
BIPOC Representative	Upper Sioux Community Member, Yellow Medicine County
Citizen Representatives	Morgan IronHeart, Chippewa County Deborah Colón, Swift County
Education	Scott Sawatzky, Principal, Lac qui Parle Valley District
Judiciary	Vacant due to retirement of Judge David Mennis February 2024
Law Enforcement	Chief Ken Schule, Montevideo Police Department
Prosecutor	Matt Haugen, Chippewa County Attorney
Social Service	Rae Ann Keeler-Aus, *Chair Director, Yellow Medicine County Family Service
Victim Services	Linda Hagen, Yellow Medicine County Victim Advocate

2024 Agency Organizational Chart



The agency adheres to the Minnesota Department of Corrections (DOC) training requirements for corrections agents. Agents must complete the DOC Agent Academy which covers the key evidence-based practices components. Agents must complete a minimum of 40 hours of training yearly, ten of which must be dedicated to correctional evidence-based practices. This is achieved through a combination of various external training events such as the Minnesota Association of Community Corrections Act Counties Agent EBP Conference, as well as internal Communities of

Practice (COP) skill-building sessions and in-service presentations. Additionally, agents participate in an array of virtual training opportunities through entities such as the Minnesota Sentencing Guidelines Commission, Interstate Compact Commission, National Institute of Corrections, and Bureau of Justice Affairs. Training reports are required, and an internal training file is utilized to track hours for each agent. Agency-wide staff meetings combining supervision and support staff occur monthly that allow for focus on internal policies, procedures and practices. All staff participate in training and testing/certification related to criminal justice technology and information systems such as the Client Information Tracking System (CSTS), National Crime Information Center (NCIC) computerized criminal history system, Department of Driver Services (DVS) records, etc.

## **OVERVIEW OF SUPERVISION POPULATION**

### *-Pre-trial population*

6WCC does not operate a pre-trial supervision program.

### *-Adult and juvenile probation population*

The following figures were obtained from the annual Probation Survey Report.

Probation	Gender			Race					Hispanic Origin	
	2020 Year End Population	Male	Female	White	Black	American Indian	Asian/ PacificIslander	Other	Hispanic	Not Hispanic
<b>Chippewa</b>										
Felony	87	62	25	65	4	6	2	10	11	76
Gross Misdemeanor	57	45	12	40	1	7	4	5	4	53
Misdemeanor	35	22	13	26	4	0	0	5	4	31
Juvenile	9	6	3	4	1	1	0	3	3	6
<b>Total</b>	<b>188</b>	<b>135</b>	<b>53</b>	<b>135</b>	<b>10</b>	<b>14</b>	<b>6</b>	<b>23</b>	<b>22</b>	<b>166</b>
<b>Lac qui Parle</b>										
Felony	29	18	11	27	1	0	0	1	0	29
Gross Misdemeanor	11	8	3	10	0	1	0	0	0	11
Misdemeanor	10	8	2	9	0	0	1	0	1	9
Juvenile	5	4	1	5	0	0	0	0	0	5
<b>Total</b>	<b>55</b>	<b>38</b>	<b>17</b>	<b>51</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>54</b>
<b>Swift</b>										
Felony	64	44	20	51	4	1	3	5	2	62
Gross Misdemeanor	39	24	15	31	0	0	6	2	3	36
Misdemeanor	37	22	15	22	7	2	2	4	1	36
Juvenile	6	4	2	5	1	0	0	0	0	6
<b>Total</b>	<b>146</b>	<b>94</b>	<b>52</b>	<b>109</b>	<b>12</b>	<b>3</b>	<b>11</b>	<b>11</b>	<b>6</b>	<b>140</b>
<b>Yellow Medicine</b>										
Felony	76	52	24	54	3	13	0	6	4	72
Gross Misdemeanor	37	29	8	27	1	5	1	3	4	33
Misdemeanor	20	13	7	13	1	4	0	2	1	19
Juvenile	5	4	1	5	0	0	0	0	1	4
<b>Total</b>	<b>138</b>	<b>98</b>	<b>40</b>	<b>99</b>	<b>5</b>	<b>22</b>	<b>1</b>	<b>11</b>	<b>10</b>	<b>128</b>
<b>2020 Agency Total</b>										
Felony	256	176	80	197	12	20	5	22	17	239
Gross Misdemeanor	144	106	38	108	2	13	11	10	11	133
Misdemeanor	102	65	37	70	12	6	3	11	7	95
Juvenile	25	18	7	19	2	1	0	3	4	21

Probation	2021 Year			White	Black	American Indian	Asian/ PacificIslander	Other	Hispanic	Not Hispanic
	End Population	Male	Female							
<b>Chippewa</b>										
Felony	90	62	28	75	3	7	0	5	8	82
Gross Misdemeanor	61	49	12	47	2	5	3	4	4	57
Misdemeanor	44	29	15	34	3	0	1	6	7	37
Juvenile	6	5	1	5	1	0	0	0	2	4
<b>Total</b>	<b>201</b>	<b>145</b>	<b>56</b>	<b>161</b>	<b>9</b>	<b>12</b>	<b>4</b>	<b>15</b>	<b>21</b>	<b>180</b>
<b>Lac qui Parle</b>										
Felony	33	24	9	28	2	2	0	1	1	32
Gross Misdemeanor	15	9	6	14	0	1	0	0	1	14
Misdemeanor	19	17	2	16	0	0	0	3	2	17
Juvenile	3	3	0	2	0	0	0	1	0	3
<b>Total</b>	<b>70</b>	<b>53</b>	<b>17</b>	<b>60</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>4</b>	<b>66</b>
<b>Swift</b>										
Felony	73	51	22	55	8	3	2	5	3	70
Gross Misdemeanor	32	23	9	25	1	0	5	1	2	30
Misdemeanor	36	25	11	25	6	1	1	3	2	34
Juvenile	2	2	0	1	0	0	0	1	0	2
<b>Total</b>	<b>143</b>	<b>101</b>	<b>42</b>	<b>106</b>	<b>15</b>	<b>4</b>	<b>8</b>	<b>10</b>	<b>7</b>	<b>136</b>
<b>Yellow Medicine</b>										
Felony	73	52	21	50	1	17	0	5	5	68
Gross Misdemeanor	35	28	7	28	1	2	1	3	2	33
Misdemeanor	29	22	7	20	0	6	1	2	1	28
Juvenile	6	2	4	3	0	0	0	3	1	5
<b>Total</b>	<b>143</b>	<b>104</b>	<b>39</b>	<b>101</b>	<b>2</b>	<b>25</b>	<b>2</b>	<b>13</b>	<b>9</b>	<b>134</b>
<b>2021 Agency Total</b>										
Felony	269	189	80	208	14	29	2	16	17	252
Gross Misdemeanor	143	109	34	114	4	8	9	8	9	134
Misdemeanor	128	93	35	95	9	7	3	14	12	116
Juvenile	17	12	5	11	1	0	0	5	3	14

Probation	2022 Year			White	Black	American Indian	Asian/ PacificIslander	Other	Hispanic	Not Hispanic
	End Population	Male	Female							
<b>Chippewa</b>										
Felony	81	57	24	64	5	7	0	5	13	68
Gross Misdemeanor	49	44	5	36	2	4	3	4	7	42
Misdemeanor	53	33	20	38	3	0	3	9	6	47
Juvenile	6	5	1	1	0	1	0	4	1	5
<b>Total</b>	<b>189</b>	<b>139</b>	<b>50</b>	<b>139</b>	<b>10</b>	<b>12</b>	<b>6</b>	<b>22</b>	<b>27</b>	<b>162</b>
<b>Lac qui Parle</b>										
Felony	42	34	8	38	0	1	0	3	3	39
Gross Misdemeanor	19	18	1	17	0	1	0	1	1	18
Misdemeanor	14	9	5	13	0	0	1	0	1	13
Juvenile	3	1	2	1	0	0	0	2	0	3
<b>Total</b>	<b>78</b>	<b>62</b>	<b>16</b>	<b>69</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>6</b>	<b>5</b>	<b>73</b>
<b>Swift</b>										
Felony	64	44	20	51	6	3	1	3	5	59
Gross Misdemeanor	37	27	10	34	1	0	1	1	4	33
Misdemeanor	35	23	12	25	3	1	4	2	3	32
Juvenile	5	2	3	5	0	0	0	0	1	4
<b>Total</b>	<b>141</b>	<b>96</b>	<b>45</b>	<b>115</b>	<b>10</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>13</b>	<b>128</b>
<b>Yellow Medicine</b>										
Felony	67	47	20	49	2	14	1	1	3	64
Gross Misdemeanor	37	29	8	28	0	4	1	4	3	34
Misdemeanor	28	21	7	25	1	2	0	0	2	26
Juvenile	3	3	0	1	0	0	0	2	0	3
<b>Total</b>	<b>135</b>	<b>100</b>	<b>35</b>	<b>103</b>	<b>3</b>	<b>20</b>	<b>2</b>	<b>7</b>	<b>8</b>	<b>127</b>
<b>2022 Agency Total</b>										
Felony	254	182	72	202	13	25	2	12	24	230
Gross Misdemeanor	142	118	24	115	3	9	5	10	15	127
Misdemeanor	130	86	44	101	7	3	8	11	12	118
Juvenile	17	11	6	8	0	1	0	8	2	15

*-Supervised release population (does not include individuals under intensive supervised release with the Minnesota Department of Corrections)*

Probation	2020 Year			White	Black	American Indian	Asian/ PacificIslander	Other	Unknown	Hispanic	Not Hispanic	Unknown
	End Population	Male	Female									
<b>Chippewa</b>												
Supervised Release	20	15	5	15	0	2	0	1	2	5	2	13
Total	20	15	5	15	0	2	0	1	2	5	2	13
<b>Lac qui Parle</b>												
Supervised Release	6	4	2	6	0	0	0	0	0	0	4	2
Total	6	4	2	6	0	0	0	0	0	0	4	2
<b>Swift</b>												
Supervised Release	10	10	0	8	1	0	0	1	0	1	2	6
Total	10	10	0	8	1	0	0	1	0	1	2	6
<b>Yellow Medicine</b>												
Supervised Release	13	11	2	6	2	4	0	1	0	1	4	8
Total	13	11	2	6	2	4	0	1	0	1	4	8
<b>Agency Total</b>	<b>49</b>	<b>40</b>	<b>9</b>	<b>35</b>	<b>3</b>	<b>6</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>7</b>	<b>12</b>	<b>29</b>
<b>2021 Year</b>												
Probation	2021 Year			White	Black	American Indian	Asian/ PacificIslander	Other	Unknown	Hispanic	Not Hispanic	Unknown
	End Population	Male	Female									
<b>Chippewa</b>												
Supervised Release	21	18	3	15	0	1	0	3	2	7	3	11
Total	21	18	3	15	0	1	0	3	2	7	3	11
<b>Lac qui Parle</b>												
Supervised Release	4	3	1	4	0	0	0	0	0	0	4	0
Total	4	3	1	4	0	0	0	0	0	0	4	0
<b>Swift</b>												
Supervised Release	7	7	0	5	1	0	0	1	0	2	3	2
Total	7	7	0	5	1	0	0	1	0	2	3	2
<b>Yellow Medicine</b>												
Supervised Release	9	7	2	7	1	0	0	1	0	0	5	4
Total	9	7	2	7	1	0	0	1	0	0	5	4
<b>Agency Total</b>	<b>41</b>	<b>35</b>	<b>6</b>	<b>31</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>9</b>	<b>15</b>	<b>17</b>
<b>2022 Year</b>												
Probation	2022 Year			White	Black	American Indian	Asian/ PacificIslander	Other	Unknown	Hispanic	Not Hispanic	Unknown
	End Population	Male	Female									
<b>Chippewa</b>												
Supervised Release	16	13	3	10	0	2	0	2	2	4	3	9
Total	16	13	3	10	0	2	0	2	2	4	3	9
<b>Lac qui Parle</b>												
Supervised Release	5	4	1	3	0	0	0	2	0	2	1	2
Total	5	4	1	3	0	0	0	2	0	2	1	2
<b>Swift</b>												
Supervised Release	8	7	1	7	1	0	0	0	0	1	3	4
Total	8	7	1	7	1	0	0	0	0	1	3	4
<b>Yellow Medicine</b>												
Supervised Release	14	12	2	8	0	3	1	2	0	1	4	9
Total	14	12	2	8	0	3	1	2	0	1	4	9
<b>Agency Total</b>	<b>43</b>	<b>36</b>	<b>7</b>	<b>28</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>8</b>	<b>11</b>	<b>24</b>



*-Average caseload size by caseload type*

Due to the small size of the agency, all agent positions are considered generalist positions. All positions complete tasks such as bail evaluations, pre-sentence investigations and sentencing guidelines worksheets. In addition, all agent positions are assigned to coordinate the color code testing program at each location. All positions supervise a mix of low-risk/low response cases through medium and high-risk traditional supervision. Two positions carry a specialty caseload of adult sex offense cases which includes attendance at sex offender treatment group. Two positions provide enhanced supervision of adult high-risk cases. One position serves as the Chippewa Drug Court agent.

6WCC has developed a system to uniformly measure the combined caseload and workload for each position. The combined caseload/workload figures are calculated at the start of each week, and incoming work is assigned accordingly. The overall agency caseload/workload measurement is also used administratively to determine resource allocation and needs.

Caseload size - and the corresponding time available to agents to provide timely interventions - can have a profound impact on the quality of supervision, rehabilitation, and public safety. 6WCC strongly believes that maintaining adequate caseload size and workload proportion is crucial to the mission of the agency. During calendar year 2022, the typical agency caseload size for a traditional supervision position was 60-70 individuals. The typical caseload size for the specialty adult sex offense and enhanced high-risk positions was 35-40 individuals.

*-Percentage and number of probation clients by risk level*

A snapshot of the agency client population on December 31, 2022 showed 553 individuals. The assessed risk and corresponding supervision level is listed below.

<b>Risk/Supervision Level</b>	<b>Total Clients</b>	<b>Percentage</b>
High/Enhanced	138	25%
Medium	131	24%
Low	162	29%
Administrative	55	10%
Drug Court	3	.5%
Pending	64	11.5%
Total	553	100%

**OUTCOME MEASURES**

-Percent of adult probation cases successfully and unsuccessfully closed in 2022.

Overall, 84% of adult probation cases were closed successfully while 16% were closed unsuccessfully. Individual county rates are as follows:

	Successful	Unsuccessful
Chippewa	88%	12%
Lac qui Parle	92%	8%
Swift	78%	22%
Yellow Medicine	77.5%	22.5%

-Percent of juvenile probation cases successfully and unsuccessfully closed in 2022.  
100% of juvenile probation cases were closed successfully in all four counties.

## **STRATEGIC PLANNING**

Over the next four years, 6WCC will be focusing on the following areas that are tied to effective delivery of supervision and programming in order to achieve successful outcomes.

- Establish and implement a comprehensive workforce management program that attracts, develops, and retains highly skilled and motivated employees.

The ability to hire and retain employees is crucial to achieving successful supervision outcomes. In recent years, 6WCC has experienced a significant decrease in qualified applicants for vacancies, particularly corrections agent positions. This challenge is not unique to 6WCC, as local law enforcement and social service agencies in rural areas such as ours are struggling with staffing as well. The agency plans to examine strategies such as involvement with area high school career fairs, paid internships, college loan repayment assistance, and continuing education funding to aid in attracting and retaining quality employees that want to live and work in rural Minnesota. Maintaining competitive compensation and a strong, positive work environment will also be key.

- Ensure the agency is positioned to adopt standards and measures that comply with the 2023 session legislation, including the ability and resources to collect and report outcome measures and associated data.
- Increase delivery of cognitive-behavioral interventions.

Research indicates that cognitive-behavioral interventions are the most effective way to address and modify problematic thought patterns and behaviors that contribute to criminal activity. In order to increase the internal agency capacity to deliver cognitive-behavioral interventions to clients, 6WCC plans to implement several initiatives. All agents will be trained to facilitate a group cognitive skills program curriculum such as Decision Points or the Domestic Violence Education Program (Taymans/Gillespie). The agency intends to start an internal domestic violence program using the DVEP curriculum and increase the number of Decision Points groups. Additionally, agents will be able to use the curriculum components during individual sessions with clients. The agency is providing access to free online cognitive skills/decision making programming for individuals to address violation incidents as appropriate.

- Develop and implement an alternative dispositional response program in Chippewa County that expedites access to assessment and services for clients with substance use disorder (SUD) issues while incentivizing successful outcomes.

During calendar year 2023, 6WCC Director Midge Christianson participated in the federal Reaching Rural Initiative as a member of the Chippewa County stakeholder team. The team identified a project goal to develop an alternative criminal justice system process and program for individuals with SUD. The team obtained a Bureau of Justice Affairs Training and Technical Assistance Grant for Dr. Brian Lovins of Justice System Partners to serve as consultant for the project. Planning and implementation will take place in calendar year 2024, to include identification of outcomes that will be tracked over the course of the following year. If successful, the agency will examine the feasibility of expanding the model to additional 6WCC member counties.

- Contract for Rural Recovery Assistant services.

6WCC has received a \$90,000 implementation grant from the Bureau of Justice Assistance Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP.) The grant period is March 2024 through May 2025. 6WCC will use the funds to contract for services to include conducting jail and community outreach to individuals struggling with SUD issues, expediting access to assessments and treatment, connecting individuals to housing, transportation, and community sober support networks, and aiding individuals in their overall recovery journey.

- Examine the feasibility of developing a sober living resource in the community.

As part of the Reaching Rural Initiative, the Chippewa County team identified a need within the area for a community sober living alternative. Director Midge Christianson will continue to assist efforts to develop an area sober living model. The Team also intends to further explore the possibility of applying for a federal COSSUP grant to fund a sober living model, as well as other programming and services to assist justice-involved individuals and others struggling with substance use disorder.

## **PRE-TRIAL, DIVERSION AND OTHER SERVICES**

Pre-trial supervision is not a statutorily mandated service as noted in Minnesota Court Rule 6.02, subd. 1(a), with the exception of felony DWI cases per M.S. 169A.44, subd. 2(4). Due to resource constraints, 6W Community Corrections does not operate a pre-trial supervision program.

The agency does provide pre-trial reporting as required by statute for individuals charged with felony DWI. Violation notifications are forwarded to the County Attorney and Court for appropriate action.

6WCC agents complete the Minnesota Pre-Trial Assessment Tool (MNPAT) as required by statute.

6WCC provides adult and juvenile diversion services in the member counties in conjunction with the County Attorneys Offices. Written criteria, policies and procedures were developed jointly with the County Attorneys, who maintain referral discretion. 6WCC has the authority to accept or deny referrals and set conditions of the diversion contract. Agents monitor progress and

recommend dismissal of the case upon successful completion. Failure to complete the diversion conditions results in referral back to the County Attorney for resumed prosecution.

Adult pre-sentence investigations as ordered by the District Court are assigned for completion to one of the 12 6WCC corrections agents based upon an internal agency-wide caseload/workload measurement process. Investigations involving adult sex offense convictions are completed by the enhanced sex offender agents. Additionally, the agency provides a criminal history and preliminary sentencing guidelines points calculation for submission to Court following the filing of adult felony complaints. Juvenile pre-dispositional and extended jurisdiction juvenile investigations (social history reports) are completed by one of the five agents providing juvenile supervision. All adult and juvenile investigations include interviews with the individual as well as parents in juvenile cases, completion of appropriate risk assessment tools, contact with collateral sources of information, and victim notification and input as required by statute. Results of the risk assessment(s) are included in the report in terms of specific identified areas of risk and need that form a nexus for recommended programming and conditions. The assigned agent also facilitates completion of any additional evaluations that may be ordered by the Court in conjunction with the investigation.

Conditional and supervised release services for individuals under the jurisdiction of the Commissioner of Corrections are delivered in accordance with risk/needs/responsivity principles. The agency adheres to policies and procedures established by the Department of Corrections and Hearings and Release Unit. Individuals meeting criteria for Intensive Supervised Release are monitored by the Minnesota Department of Corrections as required due to agency size.

Chippewa, Swift, and Yellow Medicine County each operate a restorative justice program with a full-time coordinator and staff independent from 6WCC. These programs facilitate Juvenile Circle Sentencing, Truancy Review Boards, and other circles of support for juveniles and adults as well as providing education and services to the schools in some counties. The restorative justice process was implemented in Yellow Medicine County initially in the early 2000's and adopted by Chippewa and Swift counties as well due to successful outcomes. Restorative justice has been instrumental in addressing the needs of area youth in their home communities and has significantly decreased the need for out of home placement.

6WCC provides supervision for the Chippewa County Drug Court Program. Referral criteria, phases, and corresponding contact levels are established by the 8<sup>th</sup> Judicial District Drug Court Program and must meet standards set by the state Drug Court Initiative in order to receive District level state grant funding. In addition to individual supervision, the assigned Drug Court agent participates in the bi-weekly team staffing meetings and attends the bi-weekly Drug Court hearings.

The agency operates its own random color code drug testing program.

## **CORE INTERVENTIONS AND EVIDENCE-BASED PRACTICES PROGRAMMING**

6WCC has implemented the risk-needs-responsivity evidence-based supervision model, and continuously strives to maintain fidelity and improve delivery of corresponding interventions and approaches. Our comprehensive Evidence-Based Practices Case Management Policy, first adopted in 2017, outlines the core components and expectations within this framework. The agency conducts audits and uses various tools such as the Smartchrono to measure adherence to practices, maintain fidelity to principles, and provide coaching and feedback to agents.

The agency uses the following tools to assess individual risks, needs and responsivity factors for each client. The tools are actuarial and have been validated for use with justice-involved populations. Assessments are completed at the time of a pre-sentence or pre-dispositional investigation, or upon intake of a case if no investigation is performed. Agency policy requires re-assessment annually for those assessed as medium and high-risk.

### Adult Assessment Tools

Hennepin County Pre-Screen  
Adult Level of Service/Case Management Inventory  
Ontario Domestic Assault Risk Assessment  
Dynamic Risk Assessment for Sexual Offenders

### Juvenile Assessment Tools

Minnesota Department of Corrections Juvenile Assessment of Client Risk and Needs Pre-Screen  
Youth Level of Service Inventory  
Problem Oriented Screening Instrument for Teenagers

The results of the assessment(s) are used to determine the level of supervision and focus of interventions and programming. Low risk/low need individuals are placed on a low-response reporting system with minimal interventions. 6WCC has adopted a robust early discharge policy in consultation with the local Bench for this population.

Individuals exhibiting medium/high risk and needs are supervised accordingly on a continuum that includes increased interaction with their supervising agent focused on achieving behavioral change through cognitive interventions. Agents use additional tools such as the Carey Guides Driver Workbook to assist individuals in identifying their specific criminogenic factors contributing to involvement with the criminal justice system. Interventions, treatment, and other programming are targeted to each individual's specific identified criminogenic needs.

The dynamic criminogenic factors are used to form a case plan for individuals identified as high-risk and need. Case plans may also be implemented as deemed appropriate for those identified as medium risk and need. Case plans are developed jointly between the agent and individual. Agents use motivational interviewing to assist clients in focusing on drivers shown to contribute to recidivism at a higher rate than others, and to identify personal strengths, barriers and responsivity

factors in achieving goals. Put simply, the case plan is a road map to guide individuals on their path to achieving positive and lasting behavioral change. The agency conducts ongoing case plan audits in order to ensure that case plans are driven by the results of the individual's assessment tool, and address the top five domains associated with criminal behavior (antisocial attitudes, antisocial beliefs, antisocial peers, family/marital, and substance use.)

6WCC believes that our supervision agents are the primary resource for delivering client change interventions, particularly in small rural areas such as ours where treatment programs are limited and barriers to obtaining services can be significant. The agency has placed substantial emphasis on implementing cognitive behavioral interventions, programming, and approaches in multiple formats.

The agency uses a variety of tools, guides, and products developed by The Carey Group and other entities as the primary source for individual cognitive interventions. Weekly adult cognitive skills group programming is facilitated by agent teams in a virtual format using the Decision Points curriculum. In 2023 the agency added the use of online courses in cognitive thinking/decision-making available through Court Solutions Online as a response to early violation behavior when appropriate. There is no cost to individuals for either cognitive skills group or completion of online courses, and participants have access to IPAD devices and internet access provided by 6WCC if needed to facilitate participation.

Substance use disorder (SUD) and mental health services are offered through various community providers, in addition to virtual availability. Sex offender assessments and treatment are available locally through CORE Professional Services, P.A. at locations in Marshall and Willmar, or virtually. The 6WCC enhanced sex offender agents attend CORE sexual offender treatment group at both locations under the therapist-agent synchrony model.

At this time, domestic abuse violence programming is available externally in a virtual format through various providers, including locally based Project Turnabout. The agency is in the planning stages of adding internal domestic abuse programming facilitated by agent teams using the Domestic Violence Education Program (DVEP) cognitive curriculum developed by Juliana Taymans.

6WCC maintains a collaborative partnership with the Minnesota Department of Corrections (DOC) that allows for placement of individuals under traditional supervised release experiencing housing issues to utilize the DOC leased house in Montevideo. 6WCC and DOC agents work together to provide oversight of the house. Since development of this option in 2018, the number of local individuals on supervised release with no viable housing option has been greatly reduced. Agents also utilize the Prairie Five Community Action Council, Inc. to obtain assistance in identifying available community-based housing options and funding within the four-county area.

As part of the Reaching Rural Initiative that includes 6WCC Director Midge Christianson, listening sessions with those in recovery and the community were conducted in the Montevideo

area in 2023. A significant need for a local sober living alternative was identified. Exploring the feasibility of opening such a facility for community members, many of whom are justice-involved individuals, was adopted as part of the Team project. The Team has secured local stakeholder support from the Montevideo City Council, Chippewa and Yellow Medicine County Board of Commissioners and 6WCC Joint Powers Board, as well as community organizations. Exploration of operational and funding models will continue over the next year.

6WCC has integrated a swift, certain, and fair response initiative known as SCERT for medium and high-risk/high-need individuals that meet specific criteria. Through collaboration with local criminal justice stakeholders including the Court, targeted violation circumstances are addressed with an immediate response that may include noncustodial sanctions such as cognitive skills programming, expedited appearances before a Judge if warranted, and small graduated jail sanctions between three and nine days.

### **VICTIM CONCERNS**

Victim information is gathered from the adult criminal complaint or juvenile petition in probation cases, the prosecuting attorney's office, or the Department of Corrections agent assignment request in supervised release matters. With regard to pre-sentence and pre-dispositional reports, victim notification is provided in accordance with M.S. 611A.037 advising victims of their rights and providing the opportunity for input via the victim impact statement. Agents work with the victim services representative in the prosecuting attorney's office to coordinate gathering victim impact statements and input regarding dispositional recommendations. The agency strives to take individual victim concerns and dynamics specific to each case into respect when balancing contact and supervision strategies with safety measures. Post-dispositionally, collaboration occurs with advocates from area domestic and sexual assault service providers including the Women's Rural Advocacy Program and Safe Avenues Coalition to connect victims to services and resources within the community. Additionally, supervised release agents consult with Department of Corrections Victim Support and Resources staff when warranted regarding guidance and suggestions in difficult cases.

### **CORRECTIONAL FEES**

- The aggregate amount of correctional fees imposed by 6WCC for calendar year 2022 was \$122,642.50.
- The aggregate amount of correctional fees collected by 6WCC for calendar year 2022 was \$58,385.04.

The yearly fee amount collected supported a portion of the expense of an agent position. Effective August 1, 2023, the agency discontinued imposing fees of any type due to legislative action sunsetting most types of correctional fees by 2027. Historical review of the types and amounts of fee revenue revealed that the bulk of fees the agency imposed and collected would meet the new definition of supervision fees rather than service fees. The elimination of agency correctional fees was made possible due to the increase in state funding allocated during the 2023 legislative session. Unfortunately, the formula was not fully funded at the identified level of need. If that continues,

it will directly impact the agency’s ability to maintain services that were previously funded through fee collection.

Intake fees were assessed once per case and capped at \$600 total in a calendar year. Sentence to Service or community work service was authorized for all intake and diversion fees, and fee waiver was available for individuals meeting the federal poverty guideline or other unique circumstances.

**2022 Adult Fee Schedule**

**Adult Intake**

Correctional Fee – Felony	\$350
Correctional Fee – Gross Misdemeanor	\$300
Correctional Fee – Misdemeanor	\$200
Incoming Inter and Intra State Processing Fee	\$200

**Adult Interstate Transfer**

Per request initiated	\$100
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**Adult Cognitive Skills Class**

Initial referral	\$50
Re-referral following unsuccessful discharge	\$25

**Adult Diversion**

Misdemeanor	\$100
Gross Misdemeanor	\$150
Felony	\$200

Fees associated with the expense of drug testing supplies and lab analysis were assessed in both adult and juvenile cases. Sentence to Service or community work service was not authorized in lieu of drug testing fees.

**2022 Adult and Juvenile Drug Testing Fee Schedule**

**On-Site Cups:**

Initial Onsite Test	\$15
Follow-up screening	\$5 per drug tested
GCMS Confirmation	\$25 per drug tested

**Saliva Test:**

Initial Onsite Test	\$10
Buffer Test	\$5
Confirmation	\$35 per drug tested

**Standard Screen (not onsite):**

1 drug tested	\$10
2 or 3 drugs tested	\$15
4, 5, 6 drugs tested	\$20
7+ drugs tested	\$30
K2 screen	\$10
7 screen plus ETG	\$30
7 screen plus K2	\$30
7 screen plus K2 & ETG	\$35
Confirmation	\$25 per drug tested

**PharmChem Sweat Patch:** \$45



## **CONTRACTED SERVICES AND PROPOSALS FOR NEW SERVICES**

### **Sentence to Service**

6WCC contracts with the Minnesota Department of Corrections for operation of the Sentence to Service Program (STS) in Chippewa and Yellow Medicine counties. The contract provides for one STS Crew Leader and operation of the program. STS is a sentencing alternative for courts that puts carefully selected nonviolent individuals to work on community improvement projects. State, county, city, township and other nonprofit entities may submit project proposals. The program adheres to risk-need-responsivity principles as established by the DOC for operation of the program. The DOC submits quarterly program outcome reports indicating the number of crew members, number of hours completed, sum of projects completed, and dollar value of court and other fines/fees worked off in lieu of payment.

The total amount of the most recent contract for the period of July 1, 2023 – June 30, 2025 is \$155,254.96. One crew leader will supervise up to 10 individuals each approximately 40 hours per week.

### **Rural Recovery Services**

Beginning calendar year 2024, 6WCC will contract for Chippewa County justice-involved individuals. The contract is made possible through the Bureau of Justice Assistance Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP) implementation grant. The amount of the service contract is \$70,615.84. The grant period is March 2024 – May 2025. The purpose of the contracted services is to decrease the likelihood of recidivism for individuals whose criminal behavior is driven by substance use by expediting access to services and providing assistance and sober support in the community. Chippewa County books approximately 350 individuals annually, many of whom are struggling with substance use issues.

Examples of services that will be available to justice-involved individuals in Chippewa County include the following: providing jail and community outreach to those experiencing substance use disorder (SUD) issues, assistance expediting SUD and mental health assessments and locating treatment options, assistance accessing community resources including transportation, housing, financial assistance, and medical care, and providing sober support in the community.

## **BUDGET/BUDGET NARRATIVE**

For the first year of this comprehensive plan period, the Department of Corrections allows counties to submit a one-year budget covering the first year of the biennial funding cycle of 7/1/24-6/30/25. 6WCC's combined state subsidy allocation for this time period is \$1,392,264. The entire amount will be spent on employee personnel. The budget graphs below show the salary roster and FTE expenditure by program area as submitted to the DOC for the \$1,392,264 state subsidy allocation. The agency began CY2024 with 18 total FTE positions. An additional 1 FTE position has been approved as outlined in the Highlights section.

<b>Administration Salary</b> (Director, Manager, Clerical)			
<b>Role</b>	<b>Non-Subsidy Budgeted FTE Positions (as of 07/01)</b>	<b>Subsidy Budgeted FTE Positions (as of 07/01)</b>	<b>Subsidy Budget</b> (State subsidy money received)
Director		1.00	171,485
Admin Assistant		1.00	119,759
Case Aide		1.00	93,026
Clerical		4.00	326,648
Deputy Director	0.50		
<b>Total Admin Salary and Fringe</b>	<b>0.50</b>	<b>7.00</b>	<b>710,918</b>

<b>Non-Admin Salaries</b> (Agent, Case Aid, Case Manager, Social Worker)			
<b>Role</b>	<b>Non-Subsidy Budgeted FTE Positions (as of 07/01)</b>	<b>Subsidy Budgeted FTE Positions (as of 07/01)</b>	<b>Subsidy Budget</b> (State subsidy money received)
Agents	5.10	5.40	681,346
<b>Total Admin Salary and Fringe</b>	<b>5.10</b>	<b>5.40</b>	<b>681,346</b>

Total Counties Comprehensive Budget Plan and Expenditures

<b>Description</b>	<b>Non-Subsidy Budgeted FTE Positions (as of 07/01)</b>	<b>Subsidy Budgeted FTE Positions (as of 07/01)</b>	<b>Subsidy Budget</b> (State subsidy money received)
Salary and Fringe			
Administration	0.50	7.00	<b>710,918</b>
Non-Admin	5.10	5.40	<b>681,346</b>
Total Salary and Fringe	5.60	12.40	<b>1,392,264</b>
Total Current Expense			-
<b>Total</b>	<b>5.60</b>	<b>12.40</b>	<b>1,392,264</b>

During the same period, 6WCC member counties will contribute an additional \$1,361,267 in county levy dollars to fully fund the remaining agency expenses in the budget categories of personnel, service and contractual, travel, training, supplies, office equipment, and capital outlay. 6WCC must also maintain an adequate reserve balance as recommended by auditing standards.

**FY2024 Salary Roster**

Administrative Positions

- 1 FTE Director
- 1 FTE Deputy Director (.5 FTE to 1 FTE effective 1/1/24)
- 1 FTE Administrative Assistant
- 1 FTE Case Aide (no direct client service duties)
- 4 FTE Clerical

Non-Administrative Positions

- 11 FTE Corrections Agents (10.5 FTE to 11 FTE effective 1/1/24)

Personnel Budgeted Expenses 7/31/23-6/30/24

\$1,429,069	Salary
\$216,126	Base Fringe
\$416,694	Medical/Dental/Life

**HIGHLIGHTS**

The 2023 Legislative Session saw a historic increase of approximately \$43,000,000 in the community supervision system. Through this investment, the State of Minnesota acknowledged the pivotal role that community supervision plays in ensuring public safety. 6WCC will be using our increased allocation to support initiatives, programming, and positions that align with our agency mission, improve outcomes, and reduce recidivism as outlined below.

- Maintain a competitive salary structure and benefit plan to attract, train, and retain employees that are skilled in evidence-based practices and techniques that promote pro-social change.
- Increase the current .5 FTE Deputy Director position to one FTE to allow for additional agent coaching, evidence-based practices quality assurance, and outcome measurement design and collection.
- Add .5 FTE agent time to increase agency capacity for individual and group cognitive skills programming. Train all agents in cognitive skills curriculum, including a domestic abuse violence education program.
- Provide client access to cost-free participation in individual online cognitive skills/decision making programming as a response to violations.
- Eliminate all client fees.
- Replace aging technology, equipment, and fixtures.

In conclusion, 6WCC offers this comprehensive plan as a roadmap that will guide the collective work of the agency over the next four years. It underscores our commitment to work effectively with the individuals we supervise and contribute to public safety in the communities we serve.