

## **Transition from Residential Treatment: Frequently Asked Questions**

### **Eligibility**

**What kind of treatment does a person need to be leaving? Does this apply to client's leaving chemical dependency treatment? Or only Behavioral Health?**

The "Transition from Treatment" basis is available for any recipient exiting a residential behavioral health treatment setting with section 5 of the Professional Statement of Need completed by treatment staff. Residential behavioral health treatment includes the following:

- Licensed residential crisis stabilization services
- Licensed Intensive Residential Treatment Services (IRTS)
- Licensed residential substance use disorder (SUD) treatment

**Can we use this new basis when transitioning from correctional facilities, halfway houses, and IMD settings, including MSOP?**

No, this basis is only available for people exiting licensed residential behavioral health facilities as indicated above.

**Will there be a listing of what facilities are considered residential behavioral health treatment? Do workers need to verify residential treatment licenses?**

No, workers should verify that section 5 of the Professional Statement of Need has been completed. Workers do not need to verify residential treatment licenses. Contact your supervisor with questions about documentation on the PSN.

**In order to be eligible for the "Transition from Residential Treatment" basis of eligibility, does the applicant have to be leaving a residential treatment facility and moving into a residence that can accept Housing Support payments?**

Yes, people eligible for this basis of eligibility can move from a residential behavioral health treatment facility to any Housing Support provider that has a Housing Support agreement and approves their move-in.

**If a client comes out of treatment and moves into a permanent setting that provides Housing Support, does the 3 benefit month basis of eligibility apply?**

Yes, the “Transition from Residential Treatment” basis of eligibility can apply in any Housing Support location if the person meets all the eligibility criteria, though it is likely to be used in some types of places more than others.

**Are we required to use this basis of eligibility for clients if applicable, or does the client have the option of which process/basis of eligibility they would like to use?**

Yes, it is a requirement if section 5 of the Professional Statement of Need is completed.

**Are there specific providers for this type of Housing Support or is it paid to any apartment/landlord/motel? Is there a list of qualified providers for each county?**

Housing Support funds are always paid to providers who have a Housing Support agreement with the county or tribe where they are located. If you have questions about who is a Housing Support provider in your area, contact your supervisor or the contact person for Housing Support agreements for your county or tribe.

**Is there a "in facility time requirement" before they qualify for this?**

No, there is no minimum required time in treatment. The basis of eligibility is available if a person exits residential behavioral health treatment with housing instability, as indicated by treatment staff completing section 5 of the Professional Statement of Need.

**Does a person have go directly from treatment into housing to be eligible for the “Transition from Residential Treatment” basis of eligibility?**

We expect most people to transition directly from treatment into a Housing Support location, but there will be exceptions.

**If the client private paid their treatment, are they eligible for this basis?**

Yes, if treatment staff completed section 5 of the PSN indicating the person is exiting treatment with housing instability.

**If the client leaves residential behavioral health treatment and has a Professional Statement of Need, but they go into subsidized housing instead of Housing Support, are they eligible for this basis?**

No, a person is not eligible for Housing Support if they receive subsidized housing.

**Is there a limit to how many times a client can utilize Housing Support each year? For example, client just got out of treatment and is currently utilizing Housing Support, after 2 months goes back into treatment and gets discharged, but is homeless. Can they use Housing Support each time they are discharged from treatment as long as they are homeless?**

No, there is not a limit. A person will be eligible for this basis if residential treatment staff complete section 5 of the PSN when the person exits residential treatment.

**Can a client use the same PSN for going in and out of treatment continuously for this basis or would they need a new PSN filled out every time?**

No, a new PSN is required when they exit the residential treatment each time in order to qualify for the “Transition From Residential Treatment” basis of eligibility.

**Is there an income or asset test? What if a client actually has a job lined up after leaving residential treatment. Their income doesn’t get counted?**

No, the “Transition from Residential Treatment” basis of eligibility does not require income or assets for the transitional eligibility period.

**Why can the client only use the “Transition from Residential Treatment” basis of eligibility in only one setting? Why can they not use it at another Housing Support setting if they have not exhausted the three months? What if it is the same company different vendor number?**

State law limits eligibility to one setting following discharge from residential treatment.

## **Reporting**

**What if a client reports a new job? What if the county receives a NEW HIRE message? How do I process income during this time?**

For Housing Support, do not act on this information. Process this information based on current policy for all other programs. If no other program is open in MAXIS, case note that the information was reported and if verification was received. Workers will need this information once the client exhausts their transitional eligibility period and applies for traditional Housing Support.

**What if the client receives an asset that exceeds the \$10,000 asset limit during this time and it is reported to the county? How do I process this information that is known to the agency?**

For Housing Support, do not act on this information. Process this information based on current policy for all other programs. If no other program is open in MAXIS, case note that the information was reported and if verification was received. Workers will need this information once the client exhausts their transitional eligibility period and applies for traditional Housing Support.

## **What do I do for all other programs if income or assets are reported during the “Transition from Residential Treatment” eligibility period?**

This basis of eligibility only applies to Housing Support. Follow current program rules for all other programs.

## **Processing**

### **What is DHS working on to remove some of the manual processes like FIATing or updating notices?**

The current processing instructions include temporary workarounds in MAXIS. DHS estimates that the permanent MAXIS solution that eliminates many elements of the workaround will be available in late 2020 or early 2021.

### **Why do we need a new CAF at the end of the three months? Doesn't policy state if they are already on a cash program that they can just complete a Change Report Form?**

A CAF is not required at the end of three months if a Change Report Form is applicable. Follow normal application procedures. Workers must ensure that the applicant meets all traditional Housing Support eligibility factors prior to approving additional Housing Support benefits after the “Transition from Residential Treatment” eligibility period is exhausted.

### **Will a new Professional Statement of Need (PSN) be needed after the three month period?**

No, a person does not need a new PSN when switching from the “Transition from Residential Treatment” basis of eligibility to another basis of eligibility under traditional Housing Support. If the PSN on file does not verify a basis of eligibility for Housing Support, then new documentation is needed.

### **If someone goes into the first facility with this new basis, and leaves/discharges, but then re-admits to the same facility, would we REIN? Would they still qualify under the new basis? Would they have to apply for traditional housing support?**

There are several unknown case-specific factors in this scenario. For case-specific questions, please submit a Housing Support Policy Quest.

### **What do we use for review dates in MAXIS?**

Review date procedures are the same for all Housing Support cases, regardless of the basis of eligibility.

## **Overpayments**

### **Will all overpayments be vendor overpayments under the new basis of eligibility?**

Yes, unless fraud has been determined.

**If a client moves into LTH supportive housing and uses this new basis of Housing Support, are there still overpayments cited if they leave mid-month? We have been instructed not to do overpayments for LTH clients.**

There are no changes to Housing Support overpayment policy. See [overpayment guidance](#) in the [Housing Support section on CountyLink](#) for additional information.

## **Other Programs (General Assistance Personal Needs and Emergency General Assistance (EGA))**

**Do people still need to apply for GA and meet income & asset guidelines for their personal needs?**

Yes, the client is not eligible for GA without applying and meeting eligibility criteria.

**Are clients still eligible for GA/PN if they meet the criteria? If so, would we need a CAF at the end of 3 months or just a Change Report Form?**

Yes, people receiving Housing Support may be eligible if they meet the eligibility criteria. If at the end of three benefit months their Housing Support eligibility ends and they still wish to receive GA, they would need to meet a different basis of eligibility. The client would only need to complete a Change Report Form.

**If a person is in a treatment facility and receiving GA/PN and moves into a setting with Housing Support under a “Transition from Residential Treatment” basis of eligibility, does the GA/PN continue with no other app needed or do they need to re-apply for GA to be able to continue to receive it during that three months?**

If a person is already receiving GA/PN under the FACI basis, and is staying under the same basis during the transitional period, the client would not need to reapply.

**Can providers request EGA for transitional placements?**

A client – not a provider - can apply for EGA and, if eligible can receive funding for specific emergencies. Each county has their own policies on EGA. Some counties do not allow EGA funds to be used for Housing Support settings.