



Purpose: To clarify what immunization documentation licensed child care providers are required to have on file according to [Minnesota Statutes 121A.15](#).

Scope: This policy applies to all Minnesota child care providers licensed under Rule 2 and Rule 3.

A statement of immunization or exemption must meet certain requirements in order to comply with Minn. Statutes, section 121A.15. The Minnesota Department of Health (MDH) has created the Child Care Immunization Form to help parents and child care providers collect all of the information that is required by law. Child care providers must use the Child Care Immunization Form when communicating written information to parents about the immunization law; however, parents do not need to submit this form back to the center as long as they provide all of the required information, and the immunization record has been certified or they have obtained the proper signatures for an exemption.

To certify an immunization record:

- 1. If the child is 15 months or older AND fully immunized,** a parent may complete the Child Care Immunization Form with the month, day, and year of each vaccine dose, and then certify the immunization status by signing section 1A. Parents may instead submit an immunization record from their health care provider or the Minnesota Immunization Information Connection (MIIC), in which case a signature for certification would not be required.
- 2. If the child is younger than 15 months OR has not received all required immunizations** an immunization record from a health care provider (Physician/Nurse Practitioner/ Physician Assistant/ Public Clinic) is required. The provider can either complete the Child Care Immunization Form, or provide an immunization record printout. The record should include the month, day and year of the immunizations that the child has received and should be signed by the provider.

To document an exemption:

- 1. Medical exemption, history of disease, or laboratory evidence of immunity.** A physician, nurse practitioner, or physician assistant must complete and sign Section 2A on the Child Care Immunization Form.
- 2. Conscientious exemption.** Parents can either complete and sign Section 2B on the Child Care Immunization Form, or submit a notarized signed statement that lists the immunizations that are contrary to their conscientiously held beliefs.