



STATE ADVISORY COUNCIL ON MENTAL HEALTH
and Subcommittee on Children's Mental Health

May 6, 2021 – 10am-1pm

Attendees

Amy Jones, Angela (Bartolomeo) Schmitz, Anna Lynn, Ariana Dionisopoulos, Ashwak Hassan, Beth Prewett, BraVada Garrett-Akinsanya, Cici Hughes, Claire Courtney, Claudette Larson, Corey Harland, Cynthia Christensen, Danny Porter, Dave Lee, David Nathan, Dawn Ammesmaki, Donna Lekander, Ed Morales, Eren Sutherland, Ellie Miller, Hilary Hadfield, Jeffrey Lind, Kimberly Baker, Linda Hansen, Lisa Hoogheem, Mary Kjosling, Melissa Dau, Michael Gallagher, Michael Trangle, Robert Bosl, Rod Peterson, Rozenia Fuller, Sam Smith, Sarah Fuerst, Tabatha Amundson, Tanya Carter, Tom Delaney

Joint Meeting Minutes

Welcome and Introductions, Jeffrey Lind, co-chair of Subcommittee

Last meeting's minutes and today's agenda approved.

No public comment given.

Legislative Update, Sam Smith, NAMI MN

Sam Smith gave an update on legislation that NAMI MN is supporting.

Letter to Health and Human Services Conference Committee, Michael Trangle, vice-chair of Council

Integrated Care and Access workgroup drafted a letter to the Health and Human Services Conference Committee. Letter was reviewed and discussed by the joint committee. Majority vote to send letter to Health and Human Services Conference Committee after Sam edits the letter.

Adult Mental Health Initiative, Ashley Warling-Spiegel, Department of Human Services (DHS)

Ashley provided a presentation on the Adult Mental Health Initiative Reform efforts. PowerPoint will be shared with members.

Workgroup Updates, Dave Lee, chair of Council

Updates provided from members. See workgroup notes below.

RFP Review Process, Dave Lee, chair of Council

- The joint committee is charged in [statute](#) to “review and comment on all grants dealing with mental health and on the development and implementation of state and local mental health plans.” We have the opportunity to make impact with this duty.
- The RFP workgroup is drafting a process that will be reviewed by the joint committee.
- We will be piloting this process with Gary Travis at DHS.

Next steps and closing, Michael Trangle, vice-chair of Council



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- Discussed COVID-19 vaccinations
- Discussed future agenda items/topics. Tabatha will send out a poll to members for feedback on priorities and interest.
- BraVada shared information about the [7th Annual African Mental Health Summit](#). Tabatha will share the information with members.

Next Council/Subcommittee Meeting:

Date: June 3, 2021
Time: 10:00am-1:00pm
Location: [WebEx Only](#)

Request:

Submit written updates from your Agency/Organization/Community about current mental health activities by 9am on the day of Council and Subcommittee meetings. These written updates will be included in meeting minutes.

Reminder:

More information about the State Advisory Council on Mental Health and Subcommittee on Children's Mental Health, including meeting minutes, reports, and membership lists, can be found online: <https://mn.gov/dhs/mh-advisory-council/>



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Updates from state agencies:

DEED / Vocational Rehabilitation Services (VRS):

May updates for SAC from DEED-VRS

Vocational Rehabilitation Services (VRS) at the Minnesota Department of Employment and Economic Development (DEED) provides employment services directly to individuals with disabilities, as well as through community service providers. VRS provides specialized, one-on-one employment services for individuals with disabilities such as job counseling, job search assistance, training, and job placement services.

The Minnesota IPS (Individual Placement and Support) state team is pleased to announce that Minnesota has been selected to receive technical assistance and expert consultation in the Advancing State Policy Integration for Recovery and Employment (ASPIRE) initiative. Seven states were selected through a competitive application. The core teams from each of these states will form a national learning cohort. The ASPIRE initiative is funded by the Office of Disability Employment Policy (ODEP), U.S. Department of Labor (DOL). ODEP has contracted with Westat, a private research firm in Rockville, MD, to implement the ASPIRE initiative. Westat will develop a two-tiered learning community for ASPIRE. The first tier will be a collaboration between ODEP, Westat, and national experts working with each selected state.

The second tier will include the creation of a state steering committee for Individual Placement and Support (IPS), the evidence-based practice of supported employment. This group is a broad stakeholder group that will be formed to advise Minnesota's ASPIRE plan and includes leadership from DHS, DEED, advocates, people with lived experience, and providers who have been implementing IPS in MN.

Minnesota's goals for ASPIRE includes:

- Creation of a state Medicaid benefit covering IPS to ensure a stable source of funding and expanded access.
- Establish, communicate, and support cross-system consensus on the value of employment and the connection between employment and recovery, prioritizing IPS as the Evidence Based Practice for supporting employment in those with diagnosis of serious mental illness.
- Develop and implement a Memorandum of Understanding (MOU) between the lead state agencies to identify strategies that will align employment services and support needs across the lead state agencies. This will ensure people with mental illness and co-occurring substance use disorders can choose to participate in integrated competitive employment and access evidence-based employment services, including IPS and align with Minnesota's Employment First Initiative (E1MN).
- Develop and implement a strategic plan to focus on increasing diversity, inclusion, and equity within the Behavioral Health Services Delivery system, including geographic diversity, which will ultimately expand the partnership opportunities for the expansion of IPS in Minnesota.
- Develop and implement a plan for sharing cross-agency program level data to describe the employment services and supports and resulting outcomes achieved for people with mental illness and co-occurring substance use disorders.



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National Subject Matter Experts (SMEs) selected by ODEP and Westat will assist the MN team in identifying strategies to move Minnesota towards these goals within the next two years. We will keep you updated as this exciting opportunity is implemented.

DEED Updates

DEED is the state's principal economic development agency, promoting business recruitment, expansion and retention, workforce development, international trade, and community development. For more details about the agency and its services, visit the [DEED website](#) or follow us on [Twitter](#).

Governor Tim Walz [proclaimed April 2021 Technology Month](#) in Minnesota. This was an opportunity to draw attention to our technology sector and workforce and its importance to Minnesota's economy. While the importance of these jobs has been highlighted during the pandemic, technology workers have been in demand in Minnesota's economy for a long time and represent some of the highest-paid, best jobs in our state. According to the Minnesota Department of Employment and Economic Development (DEED) Labor Market Information (LMI) Office, the state of Minnesota is home to about 110,000 people working in Information Technology (IT) occupations.

Because of high demand for Information Technology workers, wages for workers in these occupations are higher than for most occupations in Minnesota. In fact, the median hourly wage for Information Technology occupations was \$42.71 an hour in 2020 – that's over \$20 an hour higher than the median for all occupations in the state.

DEED's Immigrant and Refugee Affairs and Vocational Rehabilitation Services teams provided specific resources to invite New Americans and people with disabilities to explore technical careers. The team is working with employers to overcome barriers to hiring – from unnecessary minimum requirements to unwarranted concerns about disability accommodations. Access related resources on the [Tech Month](#) page on CareerForceMN.com.

The webinar was part of Technology Month, which DEED and CareerForce are observing throughout all of April. This webinar featured AT specialists and employment specialists from VRS and SSB, along with representatives from UnitedHealth Group, discussing how assistive technology can work to the benefit of everyone. Here's the promotional blurb that's went out to employers: "Employers, are you overlooking great employees? [Hear from Minnesota author and playwright Kevin Kling](#) about why you should hire someone with disabilities. Most people with disabilities require minimal if any accommodations. [This free webinar to learn how assistive technology can make your workplace more welcoming](#) to employees and customers with disabilities.

The Minnesota Department of Employment and Economic Development (DEED) was awarded a **Retaining Employment and Talent After Injury/Illness Network (RETAIN) Phase II grant** from the U.S. Department of Labor (DOL) this week. Minnesota was one of five states to receive such a grant. The four-year \$19,518,509 grant through DOL's (Federal Department of Labor) Office of Disability Employment Programs (ODEP) will fund MN RETAIN, which helps employees stay at or return to work more rapidly when an injury or illness impacts their ability to work. Its goal is to help keep 3,200 Minnesotans connected to the workforce over the next four years. This phase of MN RETAIN will open for enrollment in late summer 2021.



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MN RETAIN works by connecting the injured or ill employee, their employer and their health care provider through a Return to Work Case Manager during the employee's recovery from illness or injury. MN RETAIN can offer such assistance for up to six months.

The case manager helps the injured employee and employer identify safe tasks and timing to return to work based on their health care provider's recommendations. The case manager helps employers navigate paperwork, evaluate workplace accommodations for their injured or ill employee and reduce employee turnover. Safely returning to work is known to speed healing and improve outcomes for employees, and it benefits employers by retaining a valuable employee.

Phase I of this grant started in 2018 and is currently running through 2021. During Phase I, MN RETAIN successfully achieved its goal of serving 150 injured or ill employees. Participants were able to return to their original employer without any work restrictions, enroll in additional education and training programs, or participate in temporary work experience in the public sector that met their physical restrictions. Program partners worked with 200 other public sector and nonprofit organizations to provide transitional work opportunities for participants when work restrictions prevented them from returning to their regular jobs.

DEED will work in collaboration with fellow state agencies, employers, health care organizations and Workforce Development Areas (WDAs) to serve eligible employees throughout Minnesota during Phase II of the RETAIN grant.

To be eligible, workers must live and work in Minnesota, have an injury or illness that affects their ability to work, have worked in the previous 12 months and enroll in MN RETAIN within 12 weeks of the onset of the illness or injury that impacts their ability to work.

MN RETAIN is a collaboration between DEED, the Minnesota Department of Labor and Industry (DLI), the Minnesota Department of Health (MDH), the Governor's Workforce Development Workforce Board, Workforce Development, Inc. (WDI) and Mayo Clinic.

Visit www.careerforcemn.com/RETAINworkers for additional information about MN RETAIN.

DHS:

No updates provided at this time

Department of Corrections (DOC):

No updates provided at this time

MDE:

No updates provided at this time

MDH:

Minnesota School Mental Health Training Initiative for Staff and Students

Schools and districts across Minnesota now have access to a suite of online mental health trainings for staff and students from the health simulation company, Kognito. Join our community of leaders to support the mental and emotional well-being of all Minnesota students. Teachers, school staff, and



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students are in an ideal position to recognize when a student's or peer's behavior or when changes in behavior may be a signal of distress.

- Created in collaboration with school and mental health experts and educators.
- Research proven online simulations provide hands-on, interactive, and personalized learning through use of role-play conversations with virtual students and virtual parents/guardians.
- Learn to recognize signs of psychological distress and connect students to support services.
- Meets educator suicide prevention training requirement per MN statute 122A.187 as determined by local school districts.
- Free unlimited access including implementation tools, discussion guides and technical support to roll out in your school or district.

Training Suites:

At-Risk K-12 for Educators includes three 45–60-minute modules: elementary, middle, and high school staff working with students.

At-Risk Early Childhood Educators a 45–60-minute module prepares preschool teachers to address the needs of children ages 3-5 that might need emotional support.

Friend2Friend a 25-minute, virtual game-based health education program that teaches students ages 13-18 how to have conversations about mental health and builds help seeking skills for themselves or a friend. This training is only available to schools and districts using the At-Risk K-12 for Educator trainings.

Join our Minnesota Kognito Community For more information about the Minnesota School Mental Health Training for school staff and students visit our website at <https://www.health.state.mn.us/communities/suicide/communities/kognitoatrisk.html> or contact us health.suicideprev.MDH@state.mn.us.

MDH accepts applications for upcoming Zero Suicide cohort

The Minnesota Department of Health has been working with health and behavioral health care organizations to implement the Zero Suicide Framework since 2017. Applications for the next cohort are being taken until Friday, May 7.

In that time, 36 health and behavioral health care organizations have made system-wide change through staff training, improved identification of individuals presenting with suicidal ideation/intent, improved coordination of care with providers, and coordinated follow-up using caring messages.

The Zero Suicide Framework aims to improve care and outcomes for individuals at risk of suicide seen in health care systems. The Framework assists health and behavioral health care organizations in



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developing and implementing a Zero Suicide approach. Zero Suicide is a comprehensive approach that includes seven elements:

Lead – create a leadership-driven, safety-oriented culture committed to dramatically reducing suicide among people under care

Train – develop a competent, confident, and caring workforce

Identify – systematically identify and assess suicide risk among people receiving care

Engage – ensure everyone has a suicide care management plan

Treat – use effective evidence-based treatments that directly target suicidality

Transition – provide continuous contact and support

Improve – apply a data-driven approach to inform system change

The Minnesota Department of Health Suicide Prevention unit will assist health and behavioral health care organizations in developing and implementing a Zero Suicide comprehensive approach. Beginning in June 2021, organizations will meet monthly as part of a cohort over the course of two years to learn skills and tools to implement the Zero Suicide Framework within their system.

Eligibility: Individuals who work in health and behavioral health care organizations looking to implement the Zero Suicide Framework within their system.

Commitment: Implement the Zero Suicide Framework within your organization.

Application deadline: Friday, May 7.

Contact Jenilee.telander@state.mn.us for more information on the application process or about Zero Suicide in Minnesota.

To stay up to date on Minnesota Suicide Prevention activities, sign up for the [Suicide Prevention Newsletter](#).

#StayConnectedMN – Mental Health Awareness Month

Now, more than ever, we need to find ways to stay connected to our well-being, our loved ones, and community.

This Mental Health Awareness Month (MHAM), we are highlighting messages about mental well-being, self-care, and managing stress and emotions, and knowing what resources are available to you.

We invite you to join us in using these messages. Any person or organization, including service organizations, non-profits, businesses, local health departments, can participate.



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[How to use the #StayConnectedMN – Mental Health Awareness Month messages](#)

The goal of this series is to share information about the importance of staying connected for our health, along with tips on how to stay connected.

Share the email to all staff or group members. We recommend adding images and graphics that tie into the theme. We have provided email language you can use, but feel free to edit and add your own ideas and resources.

Share the quick posts. MDH plans to share one each week during the month of May. Some ideas include sharing on social media, an employee intranet or message board, adding to a newsletter, or display in a shared space, such as a break room.

Share the resources available in the toolkit during meetings or other points of connection with friends, group members, staff, and coworkers.

Plan as much as your group needs or wants. Please share your ideas on social media using the #StayConnectedMN and #MHAM hashtags so others can learn from your creativity, and we can all stay connected.

[Download the #StayConnectedMN – Mental Health Awareness Month messages \(Word\).](#)

Minnesota Housing Finance Agency (MHFA):

No updates provided at this time

Governor's Office:

No updates provided at this time

Governor's Children's Cabinet:

No updates provided at this time

Workgroup Minutes March 31-April 30, 2021

[Family Systems, Prevention, Intervention, & Supports](#)

April meeting was cancelled.

[Integrated Care & Access](#)

April 20, 2021

Members Present: Claire Courtney, Claudia Daml, Cynthia Christensen, Sam Smith, David Nathan, Michael Trangle

1. Minutes from the 3/16/2021 meeting were approved as is.
2. Sam updated us regarding the status of the tele-health bills prior to their going to the conference committee. The House version authored by Rep Morrison contains our recommendations whereas the Senate version authored by Sen Rosen limits the MA telephone payment reimbursed at par to a 2



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year period. During that time there is to be a study looking at the impact of access geographically and on segments of the population. There was a consensus in our group that that for folks with Serious Mental Illness, Substance Use Disorders, the homeless, those without reliable internet in greater MN and inner cities, and those who cannot afford televideo; the telephone sometime functions as a lifeline and has much more impact than merely improving access.

2. Given that most of the remaining legislative action will be done by members of the conference committee, we strategized how to be efficient yet effective in our actions. We settled on drafting a letter to be sent to leaders of the Senate and House and all conference committee members with recommendations from the Governors Mental Health Advisory Council and Children's Subcommittee. Michael Trangle agreed to send a draft to our workgroup who in turn will help edit it, it will be presented to the larger groups on 5/6 and ideally sent out within the next few days to the leaders and conference committee members.

3. We brainstormed priorities to be highlighted in the aforementioned letter including:

- a. Taking steps to expand MN's mental health workforce while making it more culturally diverse (including loan forgiveness, alternative routes for BIPAC, including diverse individuals in professional Boards)
- b. increasing funding for school linked services
- c. funding a position at MN Dept of Commerce to measure initial access for patient to mental health and Substance Use disorders and enforce parity between those services and medical services
- d. funding pathways for MN children to access appropriate residential treatment without going through the child protection system
- e. increasing funding for transitional housing such as Bridges Rental Assistance while making more affordable housing available to folks with mental illnesses
- f. Channel federal funding from the American Rescue Plan to support tele-health (especially including telephone only), increasing resources to voluntarily engage folks with mental illnesses in order to avoid commitments, and increase funding for 1st Episode Psychosis programs,

Local Advisory Council

Date: 3/31/21

Workgroup Name: SACMH LAC

Chair: PASTOR ROZENIA FULLER

Attendees: ROZENIA FULLER- GUEST PATRICIA SIEBERT

Workgroup Goals: TO DEVELOPE A "LEGISLATIVE" ASK FOR THE SACMH LAC-



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Agenda / Current Tasks: WELCOME NEW MEMBER NANCY - LOOK AT HISTORY OF FUNDED POSITION? WHAT & WHO IT WAS AND HOW WAS IT FUNDED? WHAT HAPPENED

Discussion: HISTORIC OVERVIEW ABOUT SACMH FROM PERSPECTIVE OF PAT.S

Decisions made: REVISIT THE CONVERSATIONS- REVIEW THE LAST ASK- INVITE NEW MEMBER TO SHARE HOW THEY WANT TO SEE US MOVE FORWARD-EDUCATE ABOUT CURRENT RESOURCES.

Action items:

Action Steps	Person Responsible	Due Date
HAVE TABATHA SEND INVITE LAC MEETING	R. FULLER	5/2/2021
DISCUSSION ABOUT HISTORY OF \$ POSITION	R. FULLER	5/2/2021
NEW LAC MEMBER NEXT STEPS	R. FULLER	5/2/2021
INVITE GUEST TO NEXT MEETING	R. FULLER	5/2/2021
REVIEW LAST LAC LEG ASK? NOT AN ASK?	ALL	5/2/2021
WEBEX LINK WOULD NOT WORK TODAY	R. FULLER	5/2/2021

Next meeting:

Date: MAY 2021

Time: 3:30PM-4:30PM

Location: WEBEX

Mental Health & Juvenile Justice

Date: 4/01/2021

Workgroup Name: Mental Health & Juvenile Justice

Chair: Cici Hughes **Co-Chair:** Melissa Dau

Attendees: (Members bolded were in attendance) **Cici Hughes, Linda Hansen** (rep to cultural diversity), **Corey Harland, Melissa Dau, Stephanie Podulke, Rod Peterson.** (Members not in attendance) BraVada Garrett-Akinsanya, Jeffrey Lind, Angie Hirsch, Michael Gallagher:

Agenda / Current Tasks:

1. Linda to Schedule Regina Acevedo to a future JJ workgroup meeting Done
2. Workgroup members to at a minimum E-mail talking points to your Legislators Partly done
3. Cici to request presentation on Families First initiative for full council meeting Done
4. Linda and/or Jeff to request presentation update on PRTF's and CABHS from providers and DHS to discuss barriers. Done
5. Other topics

Discussion:



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1. MASSII – Regina Acevedo is coming next month to update. Developed questions.
 - a. When are they delivered and who does them?
 - b. What has been learned in the audit across the state?
 - c. Did they separate out Race and Gender, if not are they heading in that direction?
 - d. Next step are they leading to DA, when will that come?
 - e. Are the suicide prevention/ideation questions? What’s the follow up with those?
 - f. How many kids are meeting exempt criteria? Kids coming to the attention of the court would be a new situation would that qualify them even if they are currently seeing a therapist?
 - g. Will get life events list from Melissa Dau connection to the exempt criteria question – is state satisfied? Discussion.
2. Workgroup members to at a minimum E-mail talking points to your Legislators Partly done
 - a. Stephanie sent personal letters to all southern senators and leg. Did get a response back.
 - b. Linda tried twice but not finish.
 - c. Cory worked with employer and got response from Sen Hoffman and Sen Abeler and they are going to actively look into funding sources and rates match the need.
 - d. Cici sent emails to both Rep Peter Fischer and Senator Chuck Wiger has not heard back. Sent another email today.
3. Other topics discussed

We still have such an emergency with kids and openings.

Also there is a staffing shortage right now. PRTF can’t get staff so can’t bring in kids, so don’t have funding to train and recruit staff. Do we want the DHS lead to discuss the issue and see if DHS can provide training on high acuity kids right now when they come to counsel meeting?

Linda is working on presenting “think trauma training” 16-hour trauma training. DHS take on a trauma training. NCTFN may invite outsider agencies.

Melissa on how things are going with suicide during COVID – suicidal ideation and suicides are up hospitals see more. Questions around Substance use and suicide. Gets tricky to determine if MH or Drug over-dose.

Sen file 116 Military Vet Justice on SUD and MH: Seems to correlate with JJ. Could we collaborate with Vets on Mental Health and SUD? Brainstorming for now. Rod will research more and bring back.

Decisions made:

Action items:

Action Steps	Person Responsible	Due Date
PRTF – DHS lead request to come to council meeting to update and discussion on staff shortage and need for training resources. Can DHS help?	Cici Hughes	May meeting



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Action Steps	Person Responsible	Due Date
Senate file 116 research and bring back up to WG	Rod Peterson	Non set

Next meeting:

Date: 5/6/2021

Time: 9:00 am (Prior to full Council/subcommittee meeting)

Location: WebEX

Mental Health & Schools

April meeting was cancelled. Workgroup having representatives from urban, suburban and rural areas talk to the group about mental health service barriers being experienced. The goal is to get a good view of what districts are facing across the state.

Outreach to Cultural Diversity

Date: 4/21/2021

Workgroup Name: Outreach to Cultural Diversity

Chairs: BraVada Garrett-Akinsanya & Jode Freyholtz-London

Attendees: Jode Freyholtz-London, Mary Kjosling, Mary Kokernot, Stan Alleyne, Abdala Mohamud, Linda Hansen, Rod Peterson, David Nathan, Tabatha Amundson, BraVada Garrett-Akinsanya

Workgroup Goals:

- Review the evidence of mental health disparities in health care
- Recommend ways to eliminate those disparities to improve access to quality care
- Increase the proportion of racial minority providers in the Mental Health Workforce

Agenda / Current Tasks/Discussion:

[Vitals Aware Services](#)-Presentation by Stan Alleyne

- Technology designed to keep people safe in real time. Phone app or beacon (keychain fob) alerts first responders if within 80 feet of user.
- Voluntary service for individuals and families.
- Information on [website](#).
- Stan would like to do more outreach to diverse communities and partner with organizations.

Next meeting:



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Date: May 19, 2021

Time: 2p-3p

Location: WebEx (see website or calendar invite for link)

Recovery Supports

Attendees – Addyson Moore, Claire Courtney, Sara Gable, Jode Freyholtz-London, Rod Peterson, Amy Conant

Minnesota Warm Line & Peer Support

-MNwitw.org -wellness in the woods

Peer Support & Housing & Employment

Peer supports- having issues with providing support to find employment and very few BIPOC

Housing- finding and supporting housing needs for felons, SPMI, homeless

Employment: 15-25% of people with SPMI are employed/working

Talked about the grant program- looking at a possible Medicaid benefit for ISP benefit. DHS and Deed collaborated with Medicaid and MDE and WITW and other advocacy organizations to get the grants to help with IPS and will get the help from the federal government.

IPS- Individual Placement and Support

Evidence based supports for those with severe mental illness. Employment specialist is embedded with the mental health team. More people with ISP can get jobs than other traditional employment services 15% w/o services

~60% with ISP. Providers have to maintain fidelity to the practice (depending on that they receive more support from aspire)

https://mn.gov/deed/assets/ips-report_tcm1045-202259.pdf

Why are we not seeing IPS in Minnesota- look at last couple pages of report... hoping with the aspire initiative/grant we will be able to expand funding and resources for ISP and this will hopefully provide additional services

Virtual Peer Support Network

Recommend to the main group presentation about a VPSN presentation for one of our meetings. Virtual Peer Support Network 10-4 each day (10-1) (1-4) support people who need the support, but not all day every day. Play games, different types of support groups, sessions for specific groups of people, looking to build on those. People can jump on and watch vs. having to participate actively.



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WITW will be having a stigma awareness campaign in May 2021 on Monday afternoons. Anyone can get involved. Open Mic Mondays- sharing personal stories. Wednesday- Augsburg Teacher will be talking Friday-Keynote speakers and then will also have a time to learn about VPSN.

They are looking for individuals looking for individuals to get input and feedback into getting more equitable view lenses and will likely be released next year.

There was not enough funding to provide the supports needed to provide the services at the programs in Region 7.

Action Steps- Jode will send forward the stigma information and the meetings recommendation for the presentation will go in meetings minutes.

RFP

Date: 04/27/2021

Workgroup Name: Request for Proposals (RFPs)

Chair: Michelle Schmid-Egleston

Attendees: Dave Lee, Michael Trangle, Jeffrey Lind, Claudia Daml, Tabatha Amundson, Michelle Schmid-Egleston

Workgroup Goals:

Not yet formalized

Agenda / Current Tasks:

Finalize process to review HSASMI RFP

- Reviewers: Dawn Ammesmaki, Dave Lee, Claudia Daml, Eren Sutherland, Michelle Schmid-Egleston
- Will start review in next week or two.

Develop process for Council/Subcommittee to review RFPs

- Send RFP and guide/core questions to reviewers.
 - Ask that notes be taken.
 - Include information on things to look for through an equity lens (Tabatha will review BraVada's recommendations, consult with DHS Cultural and Linguistic Competency staff and then send the document to BraVada for feedback).
- Give reviewers 2 weeks.
- Reviewers send notes to Tabatha.
- Tabatha compile notes a recommendations onto one document.
- Schedule a meeting for the review team to meet at the end of the two week period. Maybe invite DHS RFP manager.
- Send finalized notes and recommendations to DHS RFP manager.



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Future RFP reviews

- Invite Ama Boumi to meeting with chairs, to discuss next steps for Council/Subcommittee to review RFPs.
- Perhaps narrow the scope of which RFPs will be reviewed by Council/Subcommittee. Should focus be on RFPs that align with the current priorities of the Council/Subcommittee?
- Educate and be clear with Council/Subcommittee members that review and comment on mental health grants is a [statutory requirement](#) of the Council/Subcommittee and everyone is expected to be a part of the process at some point.
 - Assure this is included in the orientation for new members.

Action items:

Action Steps	Person Responsible	Due Date
Contact Ama at DHS re: stipend	Tabatha	4/30/2021
Create list of considerations for people to keep in mind for reviewing	Tabatha	5/5/2021
Invite Ama to chair meeting	Tabatha	Invite for May Meeting

Next meeting:

Date: May 25, 2021

Time: 9a-10a

Location: WebEx (see calendar invite)

Planning Meeting for Mental Health Awareness at the State Fair

March 31, 2021

2 pm

Virtual Meeting

Join Zoom Meeting

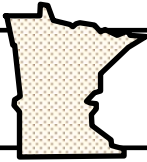
<https://zoom.us/j/99514088478>

Minutes

Attending: Sara Carothers, Alison Wolbeck, Dave Johnson, Claire Courtney, Dave Lee

Save The Date Notices

- a. These have been sent to everyone we have invited to the event since 2018, including people who have not been able to attend. In addition, we invited agencies that have asked to be on our invite list, as well as agencies that participated in the MOA mental health event in 2019.



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- b. Invites are prepared to go out to email, with just a few details that have to be filled in, depending on how the fair chooses to move forward with events. Should take minimal time to get these out the possible exhibitors once details from the fair are available.

2. Finances

- a. Carry Over Dollars - \$3,717.46
- b. P&L Review, Estimating for 2021
 - i. Expenses are expected to be largely the same as the past.
 - ii. The committee determined they likely want to use the same pricing structure as last year, with a sliding fee scale based on the agency's size.

3. Timeline

- a. Most items are adjustable. We are really on hold until the State Fair decides the format the event will be in for the year. Once that is known, we will adjust the timeline to meet it. The Fair has indicated more details to come in April.

4. Misc. Discussion

- a. John Moe has a new podcast, Depresh Mode. May be a good entertainer to invite to be involved in some way.
- b. Dave Johnson is going to take lead on working with the vendor for the shirts this year. Sara will find out what she has on this and send to him and help with the sales aspect of this.
- c. Sara talked with Sue Abderholden to help set Emcees for the event. Sue will help with this again for 2021. She has some new ideas.
- d. Dave Lee has asked the Governor for the proclamation. Sara will work with Sue to request either the Governor or the Lieutenant Governor attend to read this. The Lieutenant Governor might also make a good Emcee, a suggestion Sara has passed to Sue.
- e. Sara has asked NAMI Minnesota's marketing person to help again with the marketing plan and execution of this event again for 2021 and will ask another staff to assist with social media.
- f. Dave Lee is going to assemble a panel of speakers for a mental health in ag panel.

5. Next Planning Meeting

May 5, 2021 @ 2 pm

Virtual Meeting

Join Zoom Meeting

<https://zoom.us/j/99514088478>