

# New Governance Structure Formulation Team

September 7, 2016

## Agenda

Facilitator: Nancy Houlton

Members: Melissa Balitz, Sue Abderholden, Shauna Reitmeier, Clark Johnson,  
Rochelle Westlund

Staff: Claire Wilson, Matt Burdick, Jana Nicolaison

Date: Wednesday, September 7

Time 8-9am

Location: 444 Lafayette, St. Paul. Room 5242

Phone: 888.742.5095 Code: 967119882

1. 1) Determine the scope of the work and key deliverables
2. 2) Identify additional potential members
3. 3) Identify key resources e.g., prior reports, documents, recommendation or other resources
4. 4) Future meeting schedule
5. 5) Identify Spokesperson for Task Force reporting.