

# CLIENT RIGHTS

## Minnesota Sex Offender Program

Issue Date: 10/1/19                      Effective Date: 11/5/19                      Policy Number: 110-5300

**POLICY:** The Minnesota Sex Offender Program (MSOP) ensures clients are informed of their rights and limitations of those rights.

**AUTHORITY:** Minn. Stat. §§ 253B.03; 253D.19, subd. 1; and 144.651

**APPLICABILITY:** MSOP program-wide

**PURPOSE:** To provide MSOP clients with information on their rights.

**DEFINITIONS:** None

**PROCEDURES:**

- A. Upon admission to the program, unit staff provide clients with written information about client rights and limitations to those rights. (See MSOP Division Policy 210-5100, "Admission to the MSOP.")
- B. A client resource coordinator (CRC) is assigned to each living unit as a resource to clients to address questions and concerns regarding client rights.
- C. Staff providing direct care or having incidental contact with clients receive client rights training during new employee orientation and complete annual training on client rights. (See MSOP Division Policy 115-5400, "Employee Training and Development.")
- D. Client access to information regarding their rights
  1. Clients have access to the Health Care Bill of Rights (Minn. Stat. §144.651) and the Advisory: Limitation of Legal Rights of MSOP Clients (210-5100m) on unit computers. A CRC ensures posting of paper copies on all living units.
  2. A CRC posts the internal grievance procedure and advocacy resources available to clients on each living unit (see "Notice of Grievance Procedure ML Posting," (110-5300a), "Notice of Grievance Procedure SP Posting," (110-5300b), and MSOP Division Policy 215-5021, "Client Grievances"). The CRC's update these postings annually and as needed. Clients who need assistance to file a grievance may contact a CRC.
- E. The Commissioner of the Department of Human Services/designee may limit a client's statutory rights per Minn. Stat. § 253D.19, subd. 1.

**REVIEW:** Annually

**REFERENCES:** MSOP Division Policy 210-5100, "Admission to the MSOP"  
MSOP Division Policy 115-5400, "Employee Training and Development"  
MSOP Division Policy 215-5021, "Client Grievances"  
MSOP Division Policy 115-5403, "Orientation Training"  
MSOP Division Policy 215-5250, "Clients with Disabilities"  
MSOP Division Policy 215-5017, "Communication Tools and Accessibility Services"

**ATTACHMENTS:** Notice of Grievance Procedure ML Posting (110-5300a)  
Notice of Grievance Procedure SP Posting (110-5300b)  
Health Care Bill of Rights (Minn. Stat. § 144.651)  
Advisory: Limitation of Legal Rights of MSOP Clients (210-5100m)

**SUPERSESSION:** MSOP Division Policy 110-5300, "Client Rights," 11/6/18.  
All facility policies, memos, or other communications whether verbal, written, or transmitted by electronic means regarding this topic.

/s/  
Nancy A. Johnston, Executive Director  
Minnesota Sex Offender Program