

PARENT AWARE – COMPLETING AN ENVIRONMENT SELF- ASSESSMENT

When a program has set up a classroom and assigned a Lead Teacher, they can complete an Environment Self-Assessment (ESA) for that classroom in Develop.

1. Click on the **Classrooms** tab on the Organization Profile.

140874
ABC Learning Center Inc
DCYF License : 1095850
Active

Status	Org Details	Program Info	Classrooms	Quality	Employees	RBPD	Reports	Document Vault
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2. Click on **Parent Aware ESA** to complete the ESA for the desired classroom.

Toddler Room

Lead Teacher	Foxtest, Emily (30 Hours)
Teacher	Vacant
Age Ranges	Toddlers
Max Room Capacity	9
Hours Open Per Week	40

Parent Aware ESA

Completing a Environment Self-Assessment

3. Confirm the age range the classroom serves, prior to completing the Environment Self-Assessment. Whether this is the first online Environment Self-Assessment, or the program is Re-Rating, select the **Confirm** button.

Environment Self-Assessment - Toddlers

Age range confirmation is required before taking this self-assessment.

Age Ranges

Infants Toddlers Preschoolers School Age

Check box for age

Room / group capacity?
9

Confirm **Return**

History of the most recent completed online Environment Self-Assessment for a classroom are displayed.

A "Details" button is available to click if there is history.

Assessment History

⚠ None

4. A new Environment Self-Assessment will be available for the program to complete.

Programs can save their progress in the ESA by selecting **Save and Exit**. To return to the ESA, select **Confirm** after reviewing the age groups and you will be brought back to where you left off in the assessment.

ESA - Toddler Classroom - Toddlers

Save and Exit

0 out of 71 answered

Foundational Quality

1. SUPERVISION: Provider has supervision policies and procedures.
 Yes No

2. SUPERVISION: Licensing ratios are met and children are within sight and hearing at all times, consistent with licensing regulations.
 Yes No

3. SUPERVISION: Extra supervision is provided to children who are physically aggressive (such as children who push, hit, or bite) to reduce the possibility of injuries.
 Yes No

develop

The Minnesota Quality Improvement & Registry Tool

5. After the ESA has been completed, the goal section will appear. Programs can set goals for any of the items on the ESA. Refer to the Parent Aware Quality Documentation Portfolio for guidance about goals required for Indicator Evidence.

Submitted 10/9/2025

Assessment Goals

To strengthen the practices or learning environment of the classroom, please consider creating goals based off of the questions that were answered in the Environmental Self-Assessment

Save Goals

Click Set Goal for any of the items on the ESA.

Set Goal

Set Goal

Set Goal

Set Goal

Foundational Quality

- 1. SUPERVISION: Provider has supervision policies and procedures.
- 2. SUPERVISION: Licensing ratios are met and children are within sight and hearing at all times, consistent with licensing regulations.
- 3. SUPERVISION: Extra supervision is provided to children who are physically aggressive (such as children who push, hit, or bite) to reduce the possibility of injuries.
- 4. SAFETY: Equipment and materials are in good repair.

Foundational Quality

- 1. SUPERVISION: Provider has supervision policies and procedures.

Goal Statement and Strategies/Activities to accomplish goal

Goal Statement...

Strategies/Activities to accomplish goal...

Intended Outcome: Clearly define how this action will improve your program quality

How will this action improve your program quality...

Start Date

End Date

6. Repeat the steps to complete an ESA for each classroom desired.