



Family Child Care Task Force Meeting 8 Minutes

Tuesday, July 21, 2020

6:00pm to 9:00pm (CST)

Virtual meeting (WebEx)

Task Force Members Present: Ariane Bromberg, Samantha Chukuske, Cyndi Cunningham, Representative Lisa Demuth, Erin Echternach, Heidi Hagel Braid, Elizabeth Harris, Stephanie Hogenson, Senator Mary Kiffmeyer, Kim Leipold, Scott Marquardt, Kelly Martini, Ann McCully, Lanay Miller, Hollee Saville, Lauryn Schothorst, Julie Seydel, JoAnn Smith, Representative Ami Wazlawik, Senator Melissa Wiklund, Reggie Wagner (DHS), Cindi Yang (DHS)

Task Force Members Absent: Dan Dorman, Erin Johnson-Balstad, Marit Woods

Presenters: Cindi Yang, Director, Child Care Services; Scott Parker, Supervisor, Child Development Services; both from the Minnesota Department of Human Services (DHS)

Task Force Consultants Present: Judy Plante, Lanterna Consulting; Jessica Burke, Management Analysis and Development (MAD)

Each Task Force member received the following:

- Meeting 8 agenda
- Meeting minutes from June 23, 2020 meeting (meeting 7)
- FCCTF duties list
- Work group expectations
- Work group timeline and member assignments
- DHS presentation on FCCTF Duty 7
- Resource on FCCTF training (Duty 7)

Welcome, call to order, and introductions

Representative Wazlawik called the task force meeting to order at 6:17 pm. The task force approved the June meeting minutes via voice vote with no opposition.

Task force business announcements

Representative Wazlawik gave an overview of the meeting's purpose – to discuss the work groups the task force will use to focus on the task force duty areas.

Launch discussion for work groups

Judy gave an overview of the work group process and expectations.

- The work group calendar is spreading out duties over the calendar time the task force has left (note: their order does not reflect their relative priority).
- Most members who responded to the work group survey received their first-choice groups. Members who did not respond to the survey were added to groups, and groups were initially filled out to a maximum of six members (following the meeting, the co-chairs increased the maximum number to seven members). Members had the opportunity to join more than one work group.
- A member had a question about whether the maximum figure included a DHS representative or not.
- For each group, a member volunteered to serve as the group leader, which includes choosing a meeting platform and putting together meetings.
- The work groups covering Duty 5 and Duty 6 should wait to meet after the August meeting, when the full task force will develop questions and discussion items for those groups to consider.
- The tentative schedule for the work groups to report back to the full task force will be:
 - Duty 8: August 18 meeting
 - Duty 4: September 22 meeting
 - Duty 7: September 22 meeting
 - Duty 2: October 20 or 27 meeting
 - Duty 5: October 20 or 27 meeting
 - Duty 6: October 20 or 27 meeting

Discussion #1: Work group duty #7, Training

Cindi Yang and Scott Parker from DHS gave the task force a presentation on training to provide background information on duty #7. Task force members were able to ask questions after the presentation.

The presentation gave a summary of how training for child care providers is offered, provided, coordinated, and approved in Minnesota.

Discussion #2

The task force continued discussion on the work groups. Judy asked members to consider the following for the work groups covering duties #8 (Access to rules and statutes), #4 (Business development and technical assistance) and #2 (regulatory reforms):

- What questions should the work group explore?
- What options should the work group consider?

Each duty was discussed separately. The task force members were also asked to identify remaining issues for Duty #2.

Following the discussion, Judy said support staff would provide the discussion notes to work groups and give leaders instructions on how to set up calls.

Closing announcements

- Next full task force meeting is Tuesday, August 18.
- As the meeting adjourned, members were asked to fill out the meeting feedback survey.