

External Program Review Committee Emergency use of manual restraint (EUMR) subcommittee minutes

Date of meeting: March 13, 2020

DSD liaisons: Stacie Enders and Linda Wolford

Location: Elmer L. Andersen Human Services Building, Room 2222, 540 Cedar St., St. Paul 55101. Most members of the committee, however, participated through an online video conference line.

In attendance: Jodi Greenstein, Liz Harri and Danielle Bishop

Not present: Lindsay Nash, Tatiana Kerestesh, Mike Boston, Stephanie Schaefer and Mary Piggott

Question-and-answer session

There were no questions from the public during this meeting.

Discussion

- The subcommittee reviewed the [donut](#) and did not have any suggestions for changes. However, it will be renamed from “donut” to “2019-2020 EUMR Subcommittee Core Responsibilities” so future committee members know what it is.
- The subcommittee did not meet the requirements for quorum so they did not take any formal actions. The open topics will be moved to the next subcommittee meeting.

Closed session

Read aloud: The remainder of the meeting will be closed so that committee members can discuss any successes or problems they have encountered while working with providers to reduce the use of manual restraint. The discussion will be focused on specific teams and individual people, and ways to support their unique needs. The committee will also review data and documents that are specific to individual people (such as behavior intervention reporting forms), in an effort to determine workloads, who needs guidance and what specific guidance licensed providers may need. This meeting is closed as required by Minn. Stat. § 13D.05, subd. 2(a)(3), to conduct business requiring discussion of health, medical, welfare, or mental health data that is classified as not public under the Minnesota Government Data Practices Act.

Emergency Use of Manual Restraint Subcommittee Donut

Core responsibilities	Creativity and judgment	Outside scope of practice
<ul style="list-style-type: none"> • Know these core responsibilities • Attend committee meetings, be on time and come prepared • Maintain documentation of work completed, actions taken, follow-up completed • Understand and know when to reference Minn. R. 9544.0130 • Know when you need help to interpret the rule. Know when and how to connect with positive supports lead • Keep in contact with EPRC coordinator • Participate in the monitoring of 9544.0130 • Along with all EPRC members, make recommendations to the commissioner about policy changes related to the requirements in 9544.0130 • Review the EUMR reports (BIRFs) assigned to you and the license-holder’s response to the EUMR for that person • Work with the EPRC to develop criteria to evaluate the license-holder’s response • If the committee determines that a change is needed to reduce the frequency or duration of future EUMR by the license-holder, the EPRC committee must provide guidance to the license-holder about his or her response • Assess the competency of qualified professional applicants to develop and implement positive support transition plans 	<ul style="list-style-type: none"> • The type of technical assistance given to providers, though it must be related to “a change [that] is needed to reduce the frequency or duration of future emergency uses [of manual restraint]” • The method of providing technical assistance (e.g. over the phone, Skype, in person, email) • How members schedule their time • How members reach out to the positive supports lead 	<ul style="list-style-type: none"> • Recommend specific interventions and/or practices outside of what the whole committee recommends. For example, a token reinforcement system is too specific, but you may recommend that providers reexamine their reinforcement strategies and direct them to resources such as the Positive Supports Manual or Minn. R. 9544.0030, subp. 4 • Inserting oneself onto a person’s support team. If you attend a team meeting, you are not a decision-maker and must represent the interests of the EPRC • Telling the provider he or she must do things outside of what is required in statute and rule