

External Program Review Committee Emergency use of manual restraint (EUMR) subcommittee agenda

Date of meeting: Noon-2:00p.m. March 13, 2020

DSD liaison: Stacie Enders, Linda Wolford, and Ariana Dionisopoulos

Location: Elmer L. Andersen Human Services Building, Room 2222, 540 Cedar St., St. Paul 55101. Most members of the committee, however, will participate through an online video conference line.

Accommodations: If you need an accommodation for this meeting, you must notify a DSD liaison three days prior to the meeting by emailing PositiveSupports@state.mn.us.

Question-and-answer session

The public is welcome and encouraged to ask questions at the beginning of the meeting.

Discussion

- The subcommittee will review the minutes from the previous meeting and vote.
- The subcommittee will vote on the minutes from January 2020 because they did not meet quorum (did not have enough people to vote) at their last meeting.
- Also due to lack of quorum, the subcommittee will vote on the updates to the 2020 instruction manual that were presented during the February meeting.
- The subcommittee will review the “donut” on the next page for updates.
- Subcommittee members are welcome to bring up topics for discussion.

Closed session

The remainder of the meeting will be closed so that committee members can discuss any successes or problems they have encountered while working with providers to reduce the use of manual restraint. The discussion will be focused on specific teams and individual people, and ways to support their unique needs. The committee will also review data and documents that are specific to individual people (such as behavior intervention reporting forms), in an effort to determine workloads, who needs guidance and what specific guidance licensed providers may need. This meeting is closed as required by Minn. Stat. § 13D.05, subd. 2(a)(3), to conduct business requiring discussion of health, medical, welfare, or mental health data that is classified as not public under the Minnesota Government Data Practices Act.

Emergency Use of Manual Restraint Subcommittee Donut

Core responsibilities	Creativity and judgment	Outside scope of practice
<ul style="list-style-type: none"> • Know these core responsibilities • Attend committee meetings, be on time and come prepared • Maintain documentation of work completed, actions taken, follow-up completed • Understand and know when to reference Minn. R. 9544.0130 • Know when you need help to interpret the rule. Know when and how to connect with positive supports lead • Keep in contact with EPRC coordinator • Participate in the monitoring of 9544.0130 • Along with all EPRC members, make recommendations to the commissioner about policy changes related to the requirements in 9544.0130 • Review the EUMR reports (BIRFs) assigned to you and the license-holder’s response to the EUMR for that person • Work with the EPRC to develop criteria to evaluate the license-holder’s response • If the committee determines that a change is needed to reduce the frequency or duration of future EUMR by the license-holder, the EPRC committee must provide guidance to the license-holder about his or her response • Assess the competency of qualified professional applicants to develop and implement positive support transition plans 	<ul style="list-style-type: none"> • The type of technical assistance given to providers, though it must be related to “a change [that] is needed to reduce the frequency or duration of future emergency uses [of manual restraint]” • The method of providing technical assistance (e.g. over the phone, Skype, in person, email) • How members schedule their time • How members reach out to the positive supports lead 	<ul style="list-style-type: none"> • Recommend specific interventions and/or practices outside of what the whole committee recommends. For example, a token reinforcement system is too specific, but you may recommend that providers reexamine their reinforcement strategies and direct them to resources such as the Positive Supports Manual or Minn. R. 9544.0030, subp. 4 • Inserting oneself onto a person’s support team. If you attend a team meeting, you are not a decision-maker and must represent the interests of the EPRC • Telling the provider he or she must do things outside of what is required in statute and rule