

External Program Review Committee Requests for approval subcommittee agenda

Date of meeting: 2-4 p.m. February 24, 2020

DSD liaisons: Stacie Enders, Linda Wolford and Ariana Dionisopoulos

Location: Elmer L. Andersen Human Services Building, Room 2223, 540 Cedar St., St. Paul 55101. Most members of the committee, however, will participate through an online video conference line.

Accommodations: If you need an accommodation for this meeting, you must notify a DSD liaison three days prior to the meeting by emailing PositiveSupports@state.mn.us.

Question-and-answer session

The public is welcome and encouraged to ask questions at the beginning of the meeting.

Discussion

- The committee will review the minutes from the previous meeting and vote.
- The committee will review its donut (see next page) to see if it needs updating for 2020.
- Committee members are welcome to bring up topics for discussion.

Closed session

The remainder of this meeting will be closed so that committee members can review requests and develop recommendations for the commissioner to approve or deny those requests. Committee members will also review updates from providers who have active approval and develop recommendations specific to each person. In addition, members may review file systems and folders with private information. This meeting is closed as required by Minn. Stat. § 13D.05, subd. 2(a)(3), to conduct business requiring discussion of health, medical, welfare, or mental health data that is classified as not public under the Minnesota Government Data Practices Act.

Requests for approval subcommittee donut

Core responsibilities	Creativity and judgment	Outside scope of practice
<ul style="list-style-type: none"> • Know these core responsibilities • Understand and know when to reference Minn. R. 9544.0130 • Know when help is needed to interpret rule or statute. Know when and how to connect with positive supports lead • Keep in contact with EPRC coordinator • Participate in the monitoring of 9544.0130 – monitor good faith effort of providers to phase out the use of prohibited procedures and implement positive support strategies • Along with all EPRC members, make recommendations to the commissioner about policy changes related to the requirements in 9544.0130 • Thoroughly review requests to use prohibited procedures • Provide input, suggestions, and technical support on the additional terms, conditions, or materials license holders must meet for each approval • Document work completed • Be open to discussing terms and conditions with providers to support clear communication of committee expectations • Evaluate the programs and systems of a license holder making a request under subp. 3 A or B to ascertain the license holder's overall capacity to serve people who are the subject of the request • Assess the competency of qualified professional applicants to develop and implement positive support transition plans • Attend committee meetings, be on time and come prepared 	<ul style="list-style-type: none"> • How to provide technical assistance to providers when they have questions or are not complying with committee recommendations as intended • The method of communication (e.g. over the phone, Skype, in person, email) • How members reach out to the positive supports lead • How members schedule their time 	<ul style="list-style-type: none"> • Recommend specific interventions and/or practices outside of what the whole committee recommends. For example, a token reinforcement system is too specific, but members may recommend that providers reexamine their reinforcement strategies and direct them to resources such as the Positive Supports Manual or Minn. R. 9544.0030, subp. 4 • Inserting oneself onto a person's support team. If members attend a team meeting, they are not decision-makers and must represent the interests of the EPRC • Telling the provider they must do things outside of what is required in statute and rule