

## External Program Review Committee Requests for approval subcommittee minutes

**Date of meeting:** April 15, 2019

**DSD liaison:** Stacie Enders

**Location:** Elmer L. Andersen Human Services Building, Room 2223, 540 Cedar St., St. Paul 55101. Most members of the committee, however, participated through an online video conference line.

**Attended:** Kim Frost, Dan Baker, Laura Daire, Stacy Danov, Melanie Eidsmoe, Danielle Bishop, Barbara White

**Not present:** None

### Question-and-answer session

There were no public participants at this meeting

### Discussion

Vote: Those in favor of approving the meeting minutes from the open portion of the March 2019 meeting:

- Kim Frost: yes
- Laura Daire: yes
- Danielle Bishop: yes
- Stacy Danov: yes
- Dan Baker: yes
- Melanie Eidsmoe: yes
- Barbara White: yes

Vote: Those in favor of approving the manual, Reviewing and responding to requests for approval:

- Kim Frost: yes
- Laura Daire: yes
- Danielle Bishop: yes
- Stacy Danov: yes
- Dan Baker: yes
- Melanie Eidsmoe: yes
- Barbara White: yes

### Closed session

Read aloud: "The remainder of this meeting will be closed from 2:17 to 4:00pm so that committee members can review requests and develop recommendations for the commissioner to approve or deny those requests. Committee members will also review updates from providers who have active approval and develop recommendations specific to each person. In addition, members will review methods for storing private information, which will include demonstrations of file systems and folders with private information. This meeting is closed as required by Minn. Stat. § 13D.05, subd. 2(a)(3), to conduct business requiring discussion of health, medical, welfare, or mental health data that is classified as not public under the Minnesota Government Data Practices Act."