

External Program Review Committee Emergency use of manual restraint (EUMR) subcommittee agenda

Date of meeting: Noon-2:00p.m. January 10, 2019

DSD liaison: Stacie Enders, Linda Wolford, and Ariana Dionisopoulos

Location: Elmer L. Andersen Human Services Building, Room 2222, 540 Cedar St., St. Paul 55101. Most members of the committee, however, will participate through an online video conference line.

Question-and-answer session

The public is welcome and encouraged to ask questions at the beginning of the meeting.

Discussion

- The subcommittee will review the minutes from the previous meeting and vote.
- Members will review the following addition for the subcommittee work manual:
 - *For people who are not assigned an EPRC representative through Stacie's review but had an EUMR BIRF submitted in the past 30 days, Liz will use the following criteria to identify people for follow up (Liz will identify, Stacie will assign a committee member to follow up):*
 - *If the restraint was 30 minutes or longer, Liz will read the BIRF to see if there are indications of an ongoing problem and will report concerns to Stacie. If the situation appears to be resolved or the team has a reasonable plan described in the BIRF for preventing future EUMR, Liz will not report that BIRF to Stacie.*
 - *Anyone who currently needs a PSTP but has not already been assigned to an EPRC representative should be identified for follow up.*
 - *Any use of prohibited procedures that DHS is not already aware of should be identified for follow up.*
 - *Some people do not meet the criteria for a PSTP through counting only EUMR BIRFs but might have other types of BIRFs that add up to 3 in 90 days or 4 in 180 days (not including BIRFs that did not need to be submitted, such as the commonly over reported PRN BIRFs). A committee representative will follow up on those BIRFs if the response to the intervention is inadequate (defined as not meeting the professional standards of practice outlined in Minn. R. 9544.0030, subp. 4).*
 - *If through any of the committee review processes we come across PRN BIRFs that did not need to be submitted per Minn. R. 9544, we will let providers know they are over reporting, provide copy of rule, and explain why those reports do not need to be submitted. We will also let them know we are available for consultation if they have questions.*

- Subcommittee members are welcome to bring up topics for discussion.

Closed session

The remainder of the meeting will be closed so that committee members can discuss any successes or problems they have encountered while working with providers to reduce the use of manual restraint. The discussion will be focused on specific teams and individual people, and ways to support their unique needs. The committee will also review data and documents that are specific to individual people (such as behavior intervention reporting forms), in an effort to determine workloads, who needs guidance and what specific guidance licensed providers may need. This meeting is closed as required by Minn. Stat. § 13D.05, subd. 2(a)(3), to conduct business requiring discussion of health, medical, welfare, or mental health data that is classified as not public under the Minnesota Government Data Practices Act.