

MHCP provider news and updates

September 4 - 17, 2018

Systems announcements

Watch this space for information about MN–ITS availability, technical information, and other systems notifications.

MN–ITS Password Security Changes

Effective Monday, September 17, 2018, DHS will move MN–ITS to a new platform. This move includes password security enhancement for MN–ITS users.

As before, MN–ITS users who forget their password or are locked out of their account must contact their account administrator to reset their password. MN–ITS administrators who are locked out of their account still need to call the Minnesota Health Care Programs (MHCP) Provider Call Center to reset their password.

Upcoming password security changes:

Users who log back in after a password reset will be asked to set up three security questions. Having the security questions in place will allow users to change their password themselves in the future without the help of an account administrator. However, users who forget their password or get locked out of their account will still need their administrator to reset the password.

Users will not be able to use the same password they used the last six times they changed it and must wait two days before they can change it again.

Password requirements are as follows:

- Must be at least 8 characters
- Must have at least 1 lower case character (passwords are case sensitive)
- Must have at least 1 upper case character
- Must have at least 1 number
- Must use at least 1 special character

Note: **do not use** these special characters: <, >, /, {, }, \, |

Please check your bookmarks!

The URL for MN–ITS is: <https://mn-its.dhs.state.mn.us>. This is not a change. However, if you have an old URL for MN–ITS saved in your favorites, you will no longer be automatically redirected to the MN–ITS login page. Please check your bookmark to be sure you have the correct URL saved. Call the MHCP Provider Call Center at 651-431-2700 or 800-366-5411 with any questions. (pub. 9/13/18)

Hearing aid contract for 2018

The [2018 Hearing Aid Volume Purchase Contract](#), effective September 1, 2018, is now available online. The 2017 contract expired August 31, 2018. Providers have a 30-day grace period for dispensing instruments purchased, but not delivered before the contract expired. You must dispense hearing aids obtained under the 2017 contract before the end of the grace period: September 30, 2018. This includes hearing aids with approved authorizations. (pub. 9/5/18)

Critical access mental health center rate increase expanded

For-profit mental health centers may now receive the 23.7 percent community mental health center payment rate enhancement if the provider demonstrates a commitment to serve low-income and underserved populations. This rate is

equal to the rate for essential community providers. Go to the [Service rates information](#) webpage to see more about the Mental Health Critical Access Rate Increase. Eligible mental health providers must complete the [Critical Access Mental Health Applicant Assurance Statement \(DHS-7689\) \(PDF\)](#) and fax it to Minnesota Health Care Programs. (pub. 8/29/18)

Elderly waiver obligation error

DHS recently learned that some members on the Elderly Waiver (EW) program had waiver obligations imposed in error beginning in July 2017. We will reprocess the claims where the error occurred and report the new patient responsibility using adjustment and reason codes PR 142 on the remittance advice. If a member previously paid all or part of the incorrect waiver obligation amount to you, you must refund the amount to the member upon receiving the remittance advice reporting the new patient responsibility. (pub. 8/22/18)

Second survey for nonmedical-related waiver transportation – deadline extended to September 21, 2018

We have extended the deadline to complete the survey about the current capacity and characteristics of Minnesota's waiver transportation fleet to **September 21, 2018**. Your participation as a direct provider of nonmedical related waiver transportation services is critical in the Minnesota Department of Human Services (DHS) waiver transportation survey.

Only direct providers of nonmedical related waiver transportation services should complete this survey.

Go to [MN Home and Community-Based Transportation Services Access Study](#) on the Navigant website for more information about the non-medical related waiver transportation access study, to download the cost survey, listen to the recorded training sessions, and access training materials. (pub. 8/22/18; rev. 9/5/18; rev. 9/12/18)

New EIDBI rights and responsibilities forms

New forms are available for the Early Intensive Developmental and Behavioral Intervention (EIDBI) benefit. The [EIDBI Benefit: Your rights and responsibilities \(DHS-7645A\) \(PDF\)](#) informs people who receive EIDBI services and their legal representatives of their rights and responsibilities. The [EIDBI Benefit: Provider agency rights and responsibilities \(DHS-7645B\) \(PDF\)](#) informs EIDBI provider agencies of their responsibilities. Review both forms with the people receiving EIDBI benefits and their legal representatives when creating the initial treatment plan and each year the person continues to receive EIDBI services. Call the Minnesota Health Care Programs (MHCP) Provider Call Center at 651-431-2700 or 800-366-5411 or contact the EIDBI team at asd.dhs@state.mn.us. (pub. 8/21/18)

Telehealth case management is now available and reimbursable in Minnesota

The Centers for Medicare & Medicaid Services (CMS) has recently approved Minnesota's State Plan Amendment to allow providers to deliver certain targeted case management services for adults by interactive video (ITV). Targeted programs affected by this action include Adult Mental Health (AMH-TCM), Relocation Services Coordination (RSC-TCM) and Vulnerable Adult/ Developmental Disabilities (VADD-TCM).

The new CMS guidance states that "Interactive video may be used in lieu of a face-to-face contact if the client resides in a hospital, nursing facility, residential mental health facility, or an intermediate care facility for persons with developmental disabilities. The use of interactive video may substitute for no more than 50 percent of the required face-to-face contacts."

Covered settings are hospitals, nursing facilities, and residential settings licensed under Minnesota Statutes chapter 245A or 245D or board and lodge facilities as defined in section 157.17. This includes intensive residential treatment services (IRTS) settings. Refer to Minnesota Statute 256B.0625 Subd. 20b.

Providers must complete and submit the [Provider Assurance Statement for Telemedicine \(DHS-6806\) \(PDF\)](#) to Minnesota Health Care Programs (MHCP) Provider Eligibility and Compliance prior to submitting claims for telehealth. Submit claims for TCM telehealth services in [MN-ITS](#) using the place of service (POS) 02 "Telemedicine." (pub. 8/21/18)

Personal care assistant (PCA) enhanced rate eModule update

The Department of Human Services (DHS) updated the [Accessing the stipend and enhanced rate](#) training eModule. We clarified the process, gave direction on who to contact with questions, provided more guidance on finding in-person courses and explained what options a worker has if no in-person course is near his or her home. We encourage provider agencies and fiscal support entities (FSEs) to view the eModule and share it with their workers. (pub. 8/21/18)

Minnesota Provider Screening and Enrollment (MPSE) portal training

Minnesota Health Care Programs (MHCP) will host a series of training sessions to introduce the new MPSE portal. MHCP provider trainers will give a demonstration of the portal application and more including:

- How MPSE will change the way MHCP providers do business with Provider Eligibility and Compliance
- Benefits of MPSE for MHCP providers
- Implementation of MPSE

The sessions will be broken out by organizations with affiliations, organizations without affiliations, individual providers and a few for specific provider service types.

Learn more about the scheduled sessions on the [Minnesota Provider Screening and Enrollment training](#) page. You can also learn more on the features and benefits of the portal on the [Minnesota Provider Screening and Enrollment \(MPSE\) Portal](#) webpage. (pub. 8/14/18)

Name change for Provider Enrollment team

The name of the Provider Enrollment team at DHS is changing to Provider Eligibility and Compliance to better reflect their functions and responsibilities.

The Provider Eligibility and Compliance team's duties include ensuring that providers enrolling with MHCP meet the requirements for their field, are not excluded from MHCP participation under the screening requirements, comply with specific initial enrollment criteria, and continue to meet their own professional and DHS compliance requirements. In addition, the team is responsible for the MMIS provider subsystem to ensure member services are authorized for qualified providers so DHS pays claims accurately. (pub. 8/14/18)

Place-of-service 03 for E&M services

We have added place-of-service code 03, School, to Evaluation and Management (E&M) procedure codes 99214 and 99215. This allows psychiatrists and advanced practice registered nurses (APRN) with a mental health specialty to bill for evaluation and management services they complete in the school setting. All standard E&M documentation guidelines must be met. (pub. 8/14/18)

Individualized Education Program (IEP) retrospective reviews

Schools and school districts are on the list of providers for a retrospective review in late October. DHS has contracted with the medical review agent, KEPRO, to perform the quarterly reviews. KEPRO will fax a letter to you requesting medical records.

Ensure that your contact information and fax number is current in your provider enrollment file. Schools and school districts may call the MHCP Provider Call Center at 651-431-2700 or 800-366-5411 if you need to verify your information. If you need to update your provider file, please complete the [Organization – MHCP Provider Profile Change Form \(DHS-3535A\) \(PDF\)](#) and fax it to 651-431-7462.

The letter from KEPRO will have details about the specific record requested, including a due date for submitting the information, and a user name and password to register in the [Atrezzo](#) provider portal to submit the requested documents. You will have 25 days to respond when you get a letter. If you have not responded within 15 days, your school will receive a reminder that you have 10 days left to respond. Contact KEPRO with questions related to record submission at mnatrezzo@kepro.com. (pub. 8/8/18; rev. 9/12/18)

Special education: Individualized Education Programs (IEP) or Individualized Family Service Plan (IFSP)

Effective for dates of service on or after Nov. 1, 2018, MHCP will no longer accept modifiers 76 and 77. Schools must use new modifiers for services that are duplicated. This includes special transportation and services that are the same, but provided by two different school districts.

You may choose to begin using the new modifiers XE and XP now, as appropriate. Starting Nov. 1, 2018, you must use modifier XE rather than modifier 76 and modifier XP rather than modifier 77. Using the incorrect modifier will cause your claim to deny. We will update the IEP section of the MHCP Provider Manual with these changes by Nov. 1, 2018.

When to use XE or XP

- Use modifier XE: Separate service same provider as the original service (special transportation only), as follows:
 - Bill first trip of the day using T1018 U8 TM
 - Bill each additional trip for that same day using T1018 U8 TM XE
- Use modifier XP: Same service different district, as in the following example.

A child receives Children's Therapeutic Service and Supports (CTSS) day treatment at a different school district. The child requires personal care assistant (PCA) services. Both school districts agree that each school will provide and bill for the PCA services the child receives when in their building. They would bill as follows:

- School 1 (home district) bills 1 unit T1018 U6 TM XP
- School 2 bills 1 unit T1018 U6 TM XP

MHCP will allow the use of the XP on both school's claims so that the two separate claims are not denied as a duplicate service. Each school must maintain their own provider documentation and time reporting requirements. (pub. 8/8/18)

Psychiatric Residential Treatment Facilities (PRTF)

Psychiatric Residential Treatment Facilities (PRTF) provide active treatment to children and youth under age 21 with complex mental health conditions. PRTFs deliver services under the direction of a physician to children and youths and their families seven days per week. Treatment is designed to achieve the child's or youth's discharge from a PRTF to the community at the earliest possible date.

Northwood Children's Services in Duluth recently was the first PRTF to open in Minnesota. Direct inquiries about eligibility and admission to Northwood Children's Services to Leslie Chaplin, Director of Operations at lchaplin@northwoodchildren.org or 218-625-2647.

For an overview and more eligibility and admission details visit the [DHS - PRTF](#) webpage. For specific information on service criteria and other provider requirements, refer to the [PRTF section](#) of the MHCP Provider Manual. (pub. 8/2/18)

Online Provider Screening and Enrollment (MPSE) portal coming soon

Minnesota Health Care Programs (MHCP) will soon launch the Minnesota Provider Screening and Enrollment (MPSE) portal. MPSE will replace the need to fax paper enrollment requests. The online application will allow providers to manage their enrollment records and submit any requests to meet their enrollment needs. The MPSE portal will change how we do business from a paper-based process to a secure, web-based online enrollment and will become the solution for future enrollment of all Medicaid health care providers.

Refer to the [MPSE webpage](#) for the latest information on the implementation process. (pub. 7/24/18)

Additional information

- [Provider news and updates archive](#)
- [MHCP provider policies and procedures](#)
- [Latest Manual Revisions](#)
- [Training and VideoPresence opportunities](#): Information about most new and ongoing training

- [Grants and requests for proposals](#)

If you have questions about this information, call the MHCP Provider Call Center at 651-431-2700 or 800-366-5411.

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