

## External Program Review Committee (EPRC) Minutes [DRAFT]

**Date of meeting:** 2-4 p.m. May 3, 2018

**DSD liaison:** Stacie Enders, Jason Flint and Charles Young

Legal Counsel: Sarah Knoph

**Type:** Whole committee

**Location:** Minnesota Department of Human Services, Room 3146, 444 Lafayette Road, St. Paul 55155. Most members of the committee, however, participated through an online video conference line.

### Committee members

Attended: Pete Boudjouk, Rosemary Furst (Geist), Stacy Danov, Amber Maki, Mary Piggott, Melanie Eidsmoe, Nichole Kottke, Jodi Greenstein and Stephanie Schaefer

Absent: Danielle Bishop, Dan Baker and Barbara White

### Topics discussed

- There were no public comments made at this meeting.
- Vote: Those in favor of approving the meeting minutes from April 2018
  - Stacy Danov: Yes
  - Mary Piggott: Yes
  - Amber Maki: Yes
  - Melanie Eidsmoe: Yes
  - Rosemary Furst: Yes
  - Pete Boudjouk: Yes
  - Nichole Kottke: Yes
  - Stephanie Schaefer: Yes
  - Jodi Greenstein: Yes
- Introduction of Charles Young, positive supports lead for the Department of Human Services
  - Charles briefly mentioned that he would like the committee to consider an issue: Some people are unable to find service providers who are willing to support them because of the need for restrictive interventions to keep them safe.
- Discussion of [Minn. R. 9544.0130, subp. 3E](#)
  - Not all committee members have the same background information, so the committee coordinator will send out additional information (such as applicable rules, statutes and current assessment tools) for members to review before the next discussion.
  - The committee would like to assign this task to a subcommittee or small work group. The group referred the matter to legal counsel for guidance.
  - If the EPRC creates a subcommittee or small work group, the group shall include at least one provider representative.
- Discussion: What is going well? What should we change? What have we learned?

- The subcommittees will discuss topics to share with the whole committee, to ensure that everyone knows what the different groups are working on.

## Authentication

Committee Coordinator Name: Stacie Enders	
Signature:	Date: