

Amendment No. 1 for Grant Contract No. 245860

Contract Start Date:	02/01/2024	Original Contract Amount:	\$ 432,000
Original Contract Expiration Date:	06/30/2026	Previous Amendment(s) Total:	\$ 0
Current Contract Expiration Date:	06/30/2026	This Amendment:	\$ 0
Requested Contract Expiration Date:	N/A	Total Contract Amount:	\$ 432,000

This amendment (“Amendment”) is by and between the State of Minnesota, through its Commissioner of the Minnesota Department of Human Services, Behavioral Health ~~Division~~ Administration (“STATE”) and Southside Harm Reduction Services, located at 2214 11th Avenue South, Minneapolis, MN 55404, an independent contractor, not an employee of the State of Minnesota (“GRANTEE”).

Recitals

1. STATE has a grant contract with GRANTEE identified as Grant No. 245860 to develop, implement, or expand chronic pain services for opioid related substance use disorders (SUDs). (Original Grant Contract);
2. The Original Grant Contract is being amended because STATE and GRANTEE agree that duties and a budget revision is necessary for the satisfactory completion of the grant contract;
3. STATE and GRANTEE agree to amend the contract as stated below:

Contract Amendment

In this Amendment, changes to Original Grant Contract language will use ~~strike through~~ for deletions and underlining for insertions.

The parties agree to the following revisions:

REVISION 1: Clause 2, “**Grantee’s Duties,**” is amended as follows:

2.1 GRANTEE’S DUTIES. GRANTEE shall perform duties in accordance with **Attachment A-1:** Work-Plan, which is attached and incorporated into this CONTRACT.

REVISION 2: Clause 2, subclause 2.3, “**Accessibility,**” is amended as follows:

2.3. Accessibility. Any information systems, tools, content, and work products produced under this CONTRACT, including but not limited to software applications, web sites, video, learning modules, webinars, presentations, etc., whether commercial, off-the-shelf (COTS) or custom, purchased or

developed, must comply with the [State of Minnesota Accessibility Standard](#),¹ as updated on ~~June 14, 2018~~ July 1, 2024. This standard requires, in part, compliance with the Web Content Accessibility Guidelines (WCAG) ~~2.0~~ 2.1 (Level AA) and Section 508 ~~Subparts A-D~~ of the Rehabilitation Act of 1973.

Information technology deliverables and services offered must comply with the State of Minnesota Accessibility Standard and any documents, reports, communications, etc. contained in an electronic format that GRANTEE delivers to or disseminates for the STATE must be accessible. (The relevant requirements are contained under the “Standards” tab at the link above.) Information technology deliverables or services that do not meet the required number of standards or the specific standards required may be rejected and STATE may withhold payment pursuant to clause 3.2(a) of CONTRACT.

REVISION 3: Clause 3.1, subclause 3.1.a., “**Compensation,**” only, is amended as follows:

a. Compensation.

1. GRANTEE will be paid in accordance with **Attachment B-1**: Budget, which is attached and incorporated into this CONTRACT.
2. Budget Modification.
 - a. GRANTEE must obtain STATE written approval before changing any part of the budget.
 - b. Notwithstanding Clause 19.1 of CONTRACT, shifting of funds between budget line items does not require an amendment if the amount shifted does not exceed 10% of that budget year total and does not change the total obligation amount.
 - c. If GRANTEE’s approved budget changes proceed without an amendment pursuant to this clause, GRANTEE must record the budget change in EGMS or on a form provided by STATE.

EXCEPT AS AMENDED HEREIN, THE TERMS AND CONDITIONS OF THE ORIGINAL GRANT CONTRACT AND ALL PREVIOUS AMENDMENTS REMAIN IN FULL FORCE AND EFFECT AND ARE INCORPORATED INTO THIS AMENDMENT BY REFERENCE.

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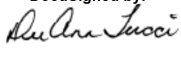
Signature page follows

¹ <https://mn.gov/mnit/about-mnit/accessibility/>

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes, chapter 16A and section 16C.05 or Department of Administration Policy 21-01.

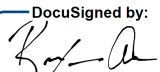
By: 
9780AF8E93764DF...

Date: 4/11/2025

Grant No: GRK 245860

2. GRANTEE

Signatory certifies that Grantee's articles of incorporation, by-laws, or corporate resolutions authorize Signatory both to sign on behalf of and bind the Grantee to the terms of this Agreement. Grantee and Signatory agree that the State Agency relies on the Signatory's certification herein.

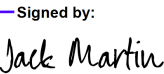
By: 
6D4CA3E750364D2...

Title: Board Treasurer

Date: 4/23/2025

3. GRANTEE

Signatory certifies that Grantee's articles of incorporation, by-laws, or corporate resolutions authorize Signatory both to sign on behalf of and bind the Grantee to the terms of this Agreement. Grantee and Signatory agree that the State Agency relies on the Signatory's certification herein.

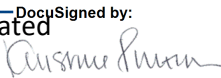
Signed by:
By: 
25864C872A24421...

Title: Executive Director

Date: 4/29/2025

4. STATE AGENCY

Individual certifies the applicable provisions of Minnesota Statutes, section 16B.97, subdivision 1 and Minnesota Statutes, section 16B.98 are reaffirmed.

By (with delegated authority): 
904F44905FD84D3...

Title: Deputy Assistant Commissioner

Date: 5/2/2025

Distribution: (fully executed contract to each)

Contracts and Legal Compliance Division

Grantee

State Authorized Representative

ATTACHMENT A-1 – Southside Harm Reduction - Work Plan

Goal	Objective	Description of Task/Duties	Role Responsible	Timeframe for Completion
1. Reduce the number of overdoses and overdose deaths related to drug use in South Minneapolis	1. Open and operate a drop in space and community hub for houseless drug users to be off the street and into a supportive environment with services on site for quick warm handoff style referrals.	1. Purchase, lease, a property for drop-in center. Begin operations with a staggered and slow opening.	Executive Director, Operations Director, Program Director	Within 120 days of contract execution.
		2. Hire and train 1.0 Full-Time Employee (FTE) Program Manager to supervise drop in space and staff 3-4 days/ week.	Program Director	Within 60 days of contract execution.
		3. Hire and train 2.0 FTE Harm Reduction Specialists to staff the drop-in center 3-4 days/ week.	Program Director, Program Manager	Within 120 days of contract execution.
		4. Train staff by organizing shadowing shifts at partner org drop in spaces. Offer limited and temporary services at these partner spaces for staff training purposes.	Program Director	Within the first 6 months of contract execution, ongoing throughout contract period.
		5. Schedule regular participant focused training on Overdose Prevention, Naloxone, and safe use practices.	Harm Reduction Trainer, Program Director	To begin within 90 days of contract execution, ongoing through contract period.
		6. Open and run drop in space, slowly expand hours over time as staffing and programming is improved. Goal of achieving full scale operations by end of contract period.	Program Director	To begin within 90 days of contract execution, ongoing through contract period.

		<u>7. Implement and maintain a data management system to track drop-in center participant, referrals, and service linkages to ensure effective program operations and evaluations.</u>	<u>Program, Director, Drop In Program Manager, Linkage to Care Lead</u>	<u>Within 90 days of contract execution, ongoing through contract</u>
2. Reduce the transmission of infectious diseases related to drug use in South Minneapolis		1. Recruit healthcare community partners (Native American Community Clinic, Healthcare for the Homeless, etc.) into the drop in space to provide immediate confirmatory testing and treatment plans.	Program Manager	Within 120 days of contract execution.
		2. Schedule regular participant focused training on the various infectious diseases, including HIV, Hep C, and syphilis.	Harm Reduction Trainer, Infectious Disease Team, Program Director	Within 120 days of contract execution, ongoing through contract period.
3. Connect people to long term care like housing, wound care, primary healthcare, infectious disease testing and treatment, and education.	1. Open and operate a drop in space and community hub for houseless drug users to be off the street and into a supportive and peer led environment.	1. Develop/ refine existing mobile (outreach and delivery) based referral program to include follow up and warm handoff referrals from the drop-in center.	Referral Coordinators, Program Director	Within 90 days of contract execution.
		2. Set up MOU (Memorandum of Understanding) with NACC (Native American Community Clinic) or other healthcare partner to offer nursing services on site (paid with other funding sources)	Program Manager	Within the first 6 months of the contract period.
4. Create a space where houseless drug users in South Minneapolis feel comfortable and safe.	1. Open and operate a drop in space and community hub for houseless drug users to be off the street and into a supportive and peer led environment.	1. Work with consultants to integrate site based and existing mobile services, including delivery, outreach, and infectious disease testing programs.	Program Director and Program Manager	Within 90 days of contract execution, ongoing through contract period.
		2. Create tools for participant feedback, including: Create a process to collect and track both "passive feedback" for	Program Director, Program Manager, Participant Facilitator	Within 120 days of contract execution.

		Southside services, general building and partner services feedback. Create and schedule 1 survey 1 time a year to collect “active feedback” for SHRS services, general building, and partner services feedback. Create and schedule process to integrate feedback into services.		
		3. Develop Policies and procedures, including safety plans and overdose prevention plans	Operations Director, Program Director	Within 60 days of contract execution, ongoing through contract period.
		4. Develop communications plan to promote new drop-in center, and receive feedback from: participants, neighbors, partners, wider community.	Operations Director, Program Director, Communications Consultant.	Within 90 days of contract execution, ongoing through contract period.

Contract #: 245860/Southside									
ATTACHMENT B-1: BUDGET SUMMARY AND JUSTIFICATION									
BUDGET SUMMARY SFY24			BUDGET SUMMARY SFY25			BUDGET SUMMARY SFY26			PROJECT TOTAL
February 1, 2024 to June 30, 2024			July 1, 2024 to June 30, 2025			July 1, 2025 to June 30, 2026			
CATEGORY	TOTAL BUDGET SFY23	ACTUAL EXPENDITURES	CATEGORY	TOTAL BUDGET SFY25	AMENDED BUDGET SFY25	CATEGORY	TOTAL BUDGET SFY25	AMENDED BUDGET SFY26	
Salaries	\$ 34,952.00	\$ 6,673.55	Salaries	\$ 86,413.00	\$ 89,483.00	Salaries	\$ 89,008.00	\$ 92,168.00	
Fringe Benefits	\$ 7,690.00	\$ 1,703.14	Fringe Benefits	\$ 19,011.00	\$ 20,581.00	Fringe Benefits	\$ 19,583.00	\$ 21,200.00	
Contracted Services	\$ -	\$ -	Contracted Services	\$ -	\$ -	Contracted Services	\$ -	\$ -	
Space Cost (Incl utilities)	\$ -	\$ -	Space Cost (Incl utilities)	\$ -	\$ -	Space Cost (Incl utilities)	\$ -	\$ -	
Equipment	\$ -	\$ -	Equipment	\$ -	\$ -	Equipment	\$ -	\$ -	
Bonds & Insurance	\$ -	\$ -	Bonds & Insurance	\$ -	\$ -	Bonds & Insurance	\$ -	\$ -	
Copying	\$ -	\$ -	Copying	\$ -	\$ -	Copying	\$ -	\$ -	
Data Processing	\$ -	\$ -	Data Processing	\$ -	\$ 12,500.00	Data Processing	\$ -	\$ 7,000.00	
Communications	\$ -	\$ -	Communications	\$ -	\$ -	Communications	\$ -	\$ -	
Instate Travel	\$ -	\$ -	Instate Travel	\$ -	\$ -	Instate Travel	\$ -	\$ -	
Out-of-State Travel	\$ -	\$ -	Out-of-State Travel	\$ -	\$ -	Out-of-State Travel	\$ -	\$ -	
Program Costs	\$ 11,316.00	\$ 6,170.74	Program Costs	\$ 34,031.00	\$ 43,254.00	Program Costs	\$ 37,523.00	\$ 55,493.82	
Evaluation	\$ -	\$ -	Evaluation	\$ -	\$ -	Evaluation	\$ -	\$ -	
Audit	\$ -	\$ -	Audit	\$ -	\$ -	Audit	\$ -	\$ -	
Staff Development	\$ 1,750.00	\$ -	Staff Development	\$ 4,200.00	\$ 2,000.00	Staff Development	\$ 4,200.00	\$ 3,000.00	
Child Care - Day Care	\$ -	\$ -	Child Care - Day Care	\$ -	\$ -	Child Care - Day Care	\$ -	\$ -	
Client Transportation	\$ 3,000.00	\$ -	Client Transportation	\$ 7,200.00	\$ 5,000.00	Client Transportation	\$ 8,100.00	\$ 7,500.00	
Client Housing Costs	\$ -	\$ -	Client Housing Costs	\$ -	\$ -	Client Housing Costs	\$ -	\$ -	
Client Incentives	\$ 3,750.00	\$ -	Client Incentives	\$ 9,000.00	\$ 9,000.00	Client Incentives	\$ 12,000.00	\$ 10,000.00	
Client Emergency Funds	\$ -	\$ -	Client Emergency Funds	\$ -	\$ -	Client Emergency Funds	\$ -	\$ -	
Total Direct Costs	\$ 62,458.00	\$ 14,547.43	Total Direct Costs	\$ 159,855.00	\$ 181,818.00	Total Direct Costs	\$ 170,414.00	\$ 196,361.82	
Indirect Cost	\$ 6,246.00	\$ 1,454.75	Indirect Cost	\$ 15,986.00	\$ 18,182.00	Indirect Cost	\$ 17,041.00	\$ 19,636.00	
TOTAL BUDGET - SFY24	\$ 68,704.00	\$ 16,002.18	TOTAL BUDGET - SFY25	\$ 175,841.00	\$ 200,000.00	TOTAL BUDGET - SFY26	\$ 187,455.00	\$ 215,997.82	\$ 432,000.00
SFY24 Carryover Amount Available=		\$ 52,701.82	SFY24 Carryover to SFY25		\$ 24,159.00	SFY24 Carryover to SFY26		\$ 28,542.82	
SFY24 Carryover to SFY25 Requested by Grantee=		\$ 24,159.00	TOTAL BUDGET FOR SFY25		\$ 200,000.00	Total Budget for SFY26		\$ 215,997.82	
SFY24 Carryover to SFY26 Requested by Grantee=		\$ 28,542.82							