



Date: October 15, 2015

To: Municipal Officials with Wastewater Projects on the 2016 Project Priority List

From: Jeff Freeman, Executive Director

Subject: WIF Project Information Worksheet - DUE NOVEMBER 13, 2015

In a few months the Minnesota Public Facilities Authority (PFA) will submit its report to the Minnesota Legislature on wastewater projects eligible for grants from the Wastewater Infrastructure Funding (WIF) program. We are asking for your help in preparing this report by providing updated information for projects listed on the Minnesota Pollution Control Agency's (MPCA) 2016 Project Priority List (PPL).

The WIF program, established under Minnesota Statutes 446A.072, provides supplemental grants for high cost wastewater projects. Only wastewater projects listed on the MPCA's PPL are eligible for WIF grants, stormwater projects are not eligible.

Enclosed is a sample of the *Wastewater Project Information Worksheet* that will help us collect current information about your project and determine its eligibility for the WIF program. If you are interested in seeking WIF grant funds for your project, please fill out this worksheet as completely as possible for each project that your municipality has listed on the 2016 PPL. The worksheet is available as an Excel spreadsheet and if possible we would prefer that you fill it out and submit it electronically. The spreadsheet has built in formulas to speed the data entry, and electronic submittal will allow us to compile the information more quickly and accurately.

The *Wastewater Project Information Worksheet* is available to download from the PFA webpage at <http://goo.gl/V3Rjwo>. If you would like to receive the worksheet as an e-mail attachment please send an e-mail to Jennifer.Frasl@state.mn.us

Instructions for filling out the *Wastewater Project Information Worksheet* are on the back of the form. If you have questions about how to fill out the worksheet, contact the PFA loan officer for your area as shown on the enclosed map (see back). Please be as accurate as possible with the project information and cost estimates you provide.

Please submit the worksheet electronically as an e-mail attachment to the PFA loan officer for your area. The e-mail should be sent by an authorized municipal official, or, if the form is sent by someone else, please send a separate e-mail or letter from an authorized municipal official indicating that they approve the submittal of the project information.

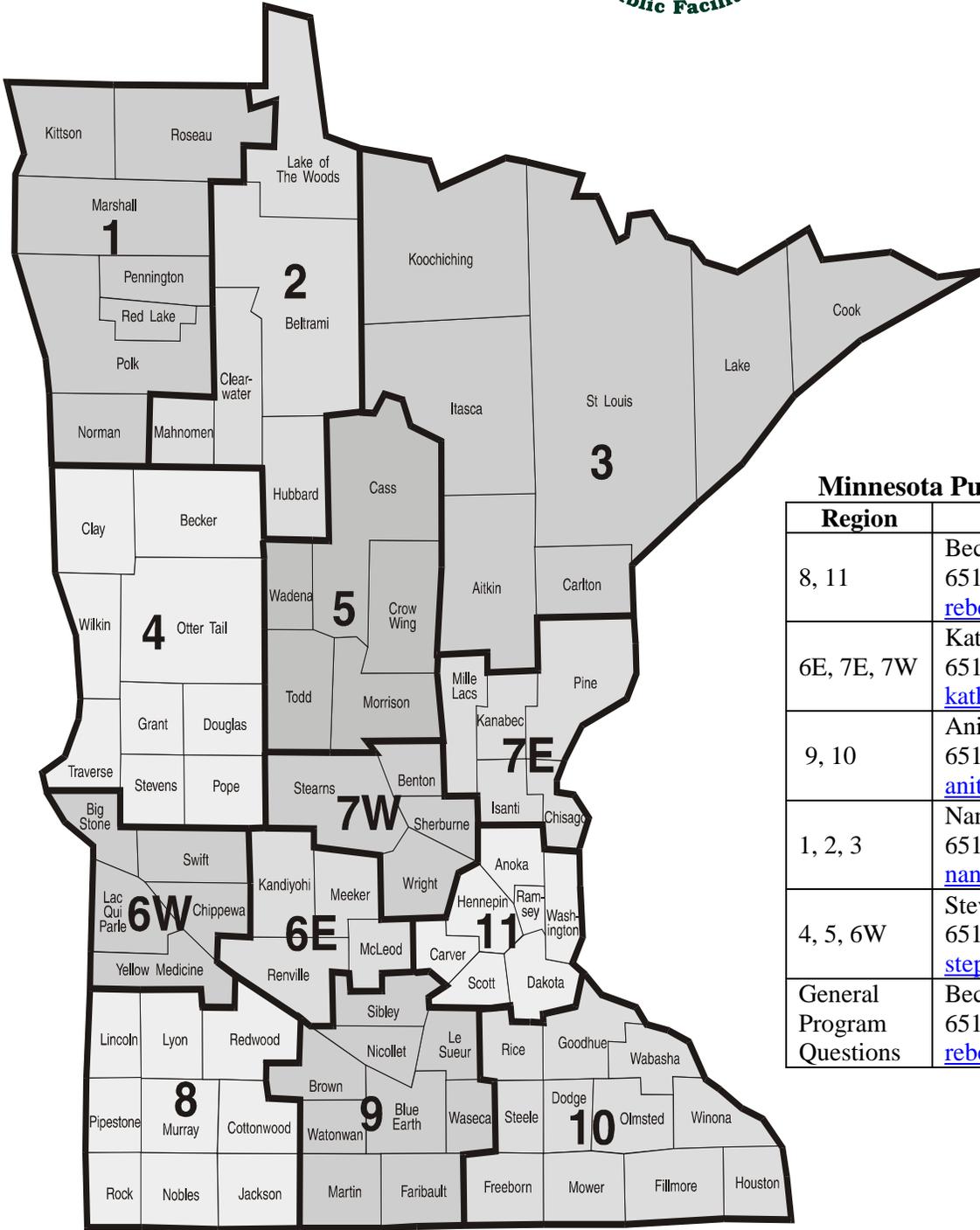
Please return the completed worksheet by November 13, 2015 to the PFA loan officer for your project.

Minnesota Public Facilities Authority

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Region	PFA Loan Officer
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4, 5, 6W	Steve LaFontaine 651-259-7471 stephen.lafontaine@state.mn.us
General Program Questions	Becky Sabie 651-259-7470 rebecca.sabie@state.mn.us

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