

Travel Allowance

The approval of Relocation Allowance is contingent upon the most effective mode of transportation reasonably available.

	Travel by personal vehicle	Miles to area of relocation	How many vehicles are travelling with you?
	Travel by commercial vehicle	Type	How many people are relocating with you?

Moving Allowance

The approval of Relocation Allowance will be contingent upon the most cost effective mode of transporting household goods reasonably available.

Transporting Household Goods (attach quotes from *three* different carriers. If you choose to rent a truck or trailer, you will need to pay for that out of pocket and be reimbursed due to liability issues. *Three* quotes will still be required.)

	Commercial Carrier		Rental Trailer
	Rental Truck		Temporary Storage

Name and Address of Commercial Carriers and/or Rental Companies

- 1.
- 2.
- 3.

Signature

TAA Applicant: The information contained in this request is correct and complete to the best of my knowledge. I understand that I am subject to penalties should I willfully misrepresent information in order to obtain funding that I am not entitled to. I further certify that the funds will be used for the intended purpose and that I will provide proof of such expenditures as required.

Applicant Signature/Date

Dislocated Worker Counselor Signature/Date

TAA Use Only			
	2002/2011/2015 Law: 90% of the total cost/lump sum or \$1,250		2009 Law: 100% of the total cost/lump sum of \$1,500
Travel Expense			
	Actual Cost of transportation		
	Miles one way x federal mileage rate		Federal Mileage Rate
Lodging and Meals Expense			
	Actual cost of lodging and meals while in travel status (attach receipts – lodging should reflect \$0 balance due)		
	Per diem rate		
Moving Expenses			
	Commercial Carrier		Rental Trailer
	Moving Truck		Temporary Storage
Lump Sum			
	A lump sum of \$1,250 (2002/2011/2015) or		
	A lump sum of \$1,500 (2009) law		
This request for Relocation Allowance is approved.			
State TAA Specialist/Date			