

TAA COMPUTER AND HIGH TECHNOLOGY REQUEST FORM

Information

TAA will pay the full cost of a computer or high technology, including hardware and software to make it functional and meaningful, if the following is met:

1. The technology is required by the training institution or training program and documentation to that effect is provided; **AND**
2. The customer does not have access to the required technology.

Customer Information

Name	Shipping Address (Street, City, State, Zip Code)	Email
Training Institution	Student ID	Degree or Certification
Training Start Date	Training End Date	DW Counselor Name

Justification

1. Does your training institution rent or lease computers to students?

No Yes. If yes provide rental/lease information from the school.

2. Do you have access to the high technology you are requesting? No Yes. If yes, explain why you need the high technology:

3. Supporting documentation:

- a) I have attached supporting documentation that demonstrates this technology is required for my training program and/or a program-specific course; **AND**
- b) I have attached supporting documentation that demonstrates the technology requirements as outlined by my training institution; **OR**
 I choose to be provided with a computer that meets the Minnesota State College and University system's Computer System Requirements found here: <http://www.minnstate.edu/online/computerreqs.html>.

Acknowledgment

TAA Computers and High Technology Policy: <https://apps.deed.state.mn.us/ddp/PolicyDetail.aspx?pol=325>.

I have read and understand TAA's Computer and High Technology policy.

Signatures

Customer

Signature/Date

TAA Specialist

Signature/Date