

**Working Title: Intermittent Driver**  
**Job Class: Automobile Driver**  
**Agency: Department of Employment and Economic Development**

- **Job ID:** 88149
- **Location:** St. Paul
- **Telework Eligible:** No
- **Full/Part Time:** Intermittent
- **Regular/Temporary:** Unlimited
- **Who May Apply:** This vacancy is open for bids and for all qualified job seekers simultaneously. Bidders will be considered through 08/18/2025.
- **Date Posted:** 08/12/2025
- **Closing Date:** 08/25/2025
- **Hiring Agency/Seniority Unit:** Department of Employment & Economic Development / Insufficient Work Time
- **Division/Unit:** State Services for the Blind
- **Work Shift/Work Hours:** Day Shift
- **Days of Work:** Monday - Friday
- **Travel Required:** Yes, up to 100% of the time
- **Salary Range:** \$20.21 - \$22.60 / hourly
- **Classified Status:** Classified
- **Bargaining Unit/Union:** 218 - Insufficient Work Time/Unrepresented
- **FLSA Status:** Nonexempt
- **[Designated in Connect 700 Program for Applicants with Disabilities:](#)** Yes

**The work you'll do is more than just a job.**

At the State of Minnesota, employees play a critical role in developing policies, providing essential services, and working to improve the well-being and quality of life for all Minnesotans. The State of Minnesota is committed to equity and inclusion, and invests in employees by providing benefits, support resources, and training and development opportunities.

**Job Summary**

Minnesota State Services for the Blind (SSB) has been serving blind, low vision, and Deaf Blind Minnesotans since 1923. Each year SSB assists thousands in leading full, active, and productive lives. Come be part of a great organization in a great state. SSB offers tools and training for employment and for helping seniors remain independent and active. As Minnesota's accessible reading source, we also transcribe books and other materials into alternative formats, including audio and braille. We assist Minnesotans who are blind, DeafBlind, losing vision, or who have another disability that makes it difficult to read print.

This position exists to provide intermittent driver services to staff or customers of State Services for the Blind. The incumbent will transport SSB staff, customers or equipment to and from meetings and outreach activities.

This position will be based out of the St. Paul office.

This is an intermittent position and will work hours based on operational needs.

This position requires local and regional daytime travel with occasional overnights throughout the State of Minnesota.

This posting may be used to fill multiple positions.

**Minimum Qualifications**

**Please ensure that your resume clearly describes your experience in the areas listed and indicates the beginning and ending month and year for each job held. Only applicants whose resumes clearly demonstrate fulfillment of each of these minimum qualifications will be considered for this position.**

- Must possess a valid Class D driver's license.

Applicants that meet the above minimum qualification will be further evaluated on the following:

- Ability to drive staff and customers in a safe and comfortable manner.
- Knowledge of basic vehicle care and maintenance.
- Customer service skills to provide prompt, courteous service to customers.
- Ability to coordinate and maintain a schedule.
- Incumbent must maintain valid driver's license and insurance.

## **Preferred Qualifications**

- Ability to describe graphs, charts, illustrations, and pictures or other materials accurately and sufficiently to blind staff or customers to ensure accurate comprehension.
- Our employees are dedicated to ensuring cultural responsiveness. Preferred candidates will have a variety of experiences working effectively with others from different backgrounds and cultures.

## **Additional Requirements**

A job offer will be contingent upon successfully passing a background check. The background check may consist of the following components:

- Criminal Background Check
- Employment Records Check (current and former State employees only)
- Employment Reference Check
- Conflict of Interest Review
- Driver's License and Records Check

The Minnesota Department of Employment and Economic Development will not sponsor applicants for work visas. All applicants must be legally authorized to work in the U.S.

## **How to Apply**

Select "Apply for Job" at the top of this page. If you have questions about applying for jobs, contact the Careers Help Desk at [651-259-3637](tel:651-259-3637) or email [careers@state.mn.us](mailto:careers@state.mn.us). For additional information about the application process, go to <http://www.mn.gov/careers>.

## **Connect 700 Program**

To receive consideration as a Connect 700 Program applicant, apply online, email the Job ID#, the Working Title and your valid Proof of Eligibility Certificate by the closing date to Talent Acquisition at [talent.acquisition.deed@state.mn.us](mailto:talent.acquisition.deed@state.mn.us).

## **Veterans**

To be considered with [Veteran's Status](#), you MUST indicate this on your application and submit a copy of your DD-214 form and other required documentation to [talent.acquisition.deed@state.mn.us](mailto:talent.acquisition.deed@state.mn.us) by the closing date.

[Recently Separated Veterans \(RSV\)](#): Effective July 1, 2009, legislation provides that the top five RSV applicants who apply and meet the qualifications for a vacancy shall be granted an interview.

[Certain Disabled Veterans](#): Effective August 1, 2012, legislation provides state agencies with the option to appoint certain disabled veterans on a non-competitive basis.

See the above links for criteria and eligibility.

### **Current State Employees**

- Please apply via Self Service.
- If eligible for bidding or expression of interest: This vacancy will be open for bids/expressions of interest and all qualified applicants simultaneously. Current employees of DEED who are currently in the same classification, who are eligible, and apply within the seven (7) day period will be considered prior to filling the position by other means.

### **Contact**

If you have questions about this position, contact Lynda Zigah at [lynda.zigah@state.mn.us](mailto:lynda.zigah@state.mn.us).

### **Working together to improve the state we love.**

What do Minnesota's State employees have in common?

- A sense of purpose in their work
- Connection with their coworkers and communities
- Opportunities for personal and professional growth

### **Benefits**

As an employee, you'll have access to one of the most affordable health insurance plans in Minnesota, along with other benefits to help you and your family be well.

#### **Your benefits may include:**

- Paid vacation and sick leave
- 12 paid holidays each year
- Low-cost medical, dental, vision, and prescription drug plans
  - Fertility care, including IVF
  - Diabetes care
  - Dental and orthodontic care for adults and children
- 6 weeks paid leave for parents of newborn or newly adopted children
- Pension plan that provides income when you retire (after working at least three years)
- Employer paid life insurance to provide support for your family in the event of death
- Short-term and long-term disability insurance that can provide income if you are unable to work due to illness or injury
- Tax-free expense accounts for health, dental, and dependent care
- Resources that provide support and promote physical, emotional, social, and financial well-being

#### **Support to help you reach your career goals:**

- Training, classes, and professional development

- Federal Public Service Loan Forgiveness Program (Some positions may qualify for the Public Service Loan Forgiveness Program. For more information, visit the Federal Student Aid website at [studentaid.gov](https://studentaid.gov))

#### **Employee Assistance Program (EAP) for work/life support:**

- A voluntary confidential program that helps employees and their families with life challenges that may impact overall health, personal well-being, or job performance
- Common sources of stress can be addressed through the EAP: mental health, relationship challenges (personal and work), grief and loss, finances, and legal issues
- Daily Living/Convenience Services: Chore services, home repair, trip planning, child/elder care

**Programs, resources and benefits eligibility varies** based on type of employment, agency, funding availability, union/collective bargaining agreement, location, and length of service with the State of Minnesota.

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### **EQUAL OPPORTUNITY EMPLOYERS**

Minnesota state agencies are equal opportunity, affirmative action, and veteran-friendly employers. State agencies are committed to creating a workforce that reflects the diversity of the state and strongly encourages persons of color and Indigenous communities, members of the LGBTQIA2S+ community, individuals with disabilities, women, and veterans to apply. The varied experiences and perspectives of employees strengthen the work we do together and our ability to best serve Minnesotans.

All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, national origin, sex (including pregnancy, childbirth, and disabilities related to pregnancy or childbirth), gender identity, gender expression, marital status, familial status, age, sexual orientation, status regarding public assistance, disability, veteran status or activity in a local Human Rights Commission or any other characteristic protected by law.

### **APPLICANTS WITH DISABILITIES**

Minnesota state agencies make reasonable accommodations to their employees and applicants with disabilities. If you have a disability and need assistance in searching or applying for jobs with the State of Minnesota, call the Careers Help Desk at [651-259-3637](tel:651-259-3637) or email [careers@state.mn.us](mailto:careers@state.mn.us) and let us know the support you need.

The Department of Employment and Economic Development is an equal opportunity, affirmative action, and veteran-friendly employer, and encourages all qualified candidates to apply for job opportunities. If you are an individual with a disability who needs assistance or cannot access the online job application and search tools, please contact Karen Lilledahl at [Karen.Lilledahl@state.mn.us](mailto:Karen.Lilledahl@state.mn.us). Please indicate what assistance is needed.