

Minnesota Public Facilities Authority

BOARD MEETING – Minutes
Teams Video
November 12th, 2025, at 10:00 AM

MEMBERS AND DELEGATES PRESENT:

Kevin McKinnon, Chair, Department of Employment and Economic Development
Jennifer Hassemer, Minnesota Management & Budget
Myra Kunas, Minnesota Department of Health
Tom Hogan, Minnesota Department of Health
Dana Vanderbosch, Minnesota Pollution Control Agency
Katrina Kessler, Minnesota Pollution Control Agency
Samuel Brown, Department of Transportation
Andrea Vaubel, Department of Agriculture

ALSO PRESENT:

Steve Walter, Executive Director MPFA	Chad Kolstad, MDH
Karin Berkholtz, Deputy Director MPFA	Corey Mathisen, MDH
Melissa Ralph, Chief Financial Officer MPFA	Todd Johnson, MDH
Jennie Schmidt, MPFA	Robert Smude, MDH
Mary Jane Schultz, MPFA	Todd Johnson, MDH
Angela Berrens, MPFA	Randy Thorson, MPCA
Peter Bradshaw, MPFA	Pam Foster, MPCA
Melissa Wilwert, MPFA	Gabriel Posteuca, MPCA
Paul Perez, MPFA	Suzanne Baumann, MPCA
Pete Montoya, MPFA	Benjamin Carlson-Stehlin, MPCA
Tee Reh, MPFA	Kyle Colvin, Met Council

CALL TO ORDER:

Chair McKinnon called the meeting of the Public Facilities Authority to order on November 12th, 2025, at 10:00 am and stated: "I now call the meeting of the Minnesota Public Facilities Authority to order. As Chair of the Minnesota Public Facilities Authority this meeting is being held in person and by electronic means in accordance with Minnesota Statutes, Chapter 13D. As is permitted under the Open Meeting Law, this meeting of the Minnesota Public Facilities Authority is being conducted over Audio Video Conferencing, and all votes will be counted with roll call. I will ask Melissa to call roll after every agenda item including agenda, minutes, each resolution, and adjournment."

Roll call taken: DEED; MMB; MDH; PCA; MDA; DOT
Absent: None

A quorum was established.

APPROVAL OF AGENDA

Chair McKinnon called for a motion to approve the agenda. Motion made by Myra Kunas, seconded by Dana Vanderbosch.

Roll call taken: DEED; MMB; MDH; PCA; MDA; DOT

Voting No: None

Absent: None

Approval of the agenda passed unanimously.

APPROVAL OF JUNE 4TH, 2025 MEETING MINUTES

Chair McKinnon called a motion to approve the minutes of the June 4, 2025, meeting. Motion made by Jennifer Hassemer, seconded by Andrea Vaubel.

Roll call taken: DEED; MMB; MDH; PCA; MDA; DOT

Voting No: None

Absent: None

Approval of June 4, 2025, Meeting Minutes passed unanimously.

RESOLUTION #2025-05: FY 2026 INTENDED USE PLAN-CLEAN WATER SRF

Executive Director, Steve Walter, recommended maintaining a 40-point cutoff for fundable projects and noted that, following adoption of the Intended Use Plan (IUP), staff will proceed with applications for EPA grants. He recommended no set-aside funds this year for nonpoint programs and reported ongoing discussions with MPCA and DOA to develop a long-term funding approach for those programs. Deputy Karin Berkholtz, summarized EPA-requested updates and revisions to the Draft IUP and emphasized the importance of identifying equivalency projects early; she also noted that edits to the IUP were still being made prior to posting for public comment. Walter proposed reducing the number of recipients required to comply with BABA and Single Audit requirements to lower compliance costs. Dana Vanderbosch (PCA) expressed concern about the IUP timeline and the potential impact on communities and PCA staff related to the delay of the finalized IUP, and Myra Kunas (MDH) recognized MDH's contributions while noting that Board members were not given adequate time to review the Board packet ahead of the Board meeting. Chair McKinnon requested a meeting after the public comment period to review the IUP and discuss process improvements.

During discussion, Jennifer Hassemer (MMB) requested clarity on delegating authority to the Executive Director and staff to make administrative amendments to the IUP; Walter cited statutory authority and agreed to add an item to the resolution authorizing the Executive Director to administratively amend the IUP to add MPCA-recommended projects that have been reviewed and approved by MPFA. A subsequent motion to amend the resolution to include a statutory reference clarifying the Executive Director's authority was made.

Chair McKinnon called a motion to amend the Resolution to include a reference to the statutory authority for the Executive Director to clarify that there is authority to add projects back onto the fundable range. Motion made by Jennifer Hassemer, seconded by Dana Vanderbosch.

Roll call taken: DEED; MMB; MDH; PCA; MDA; DOT

Voting No: None

Absent: None

Approval of the amendment to Resolution #2025-05 has been approved.

RESOLUTION #2025-06: FY 2026 INTENDED USE PLAN-DRINKING WATER

Executive Director, Steve Walter, recommended continuing a seven-point cutoff in the regular Drinking Water SRF program, noting that a seven-point cutoff would not adversely affect long-term lending capacity; discussion referred to prior consideration of an eight-point cutoff. He described constraints on the Lead Service Line Replacement (LSLR) program due to the inability to issue bonds for that program and recommended a sustainable approach that fully funds projects that can be completed within one year while targeting funding of approximately 10% of larger LSLR needs annually, with a goal of full replacement within ten years. Deputy Berkholtz presented format changes to the IUP reflecting EPA requests and summarized the Draft. Chair Kevin McKinnon reiterated the importance of improving the IUP development process.

Chair McKinnon called a motion to approve the amended version of the #2025-6 Intended Use Plan for the Drinking Water State Revolving Fund. Motion made by Myra Kunas, seconded by Dana Vanderbosch.

Roll call taken: DEED; MDH; PCA; DOT

Voting No: None

Absent: MMB; MDA;

Approval of the amendment to Resolution #2025-06

ANNUAL REPORT TO THE LEGISLATURE – LEAD SERVICE LINE REPLACEMENT PROGRAM

Deputy Karin Berkholtz provided an overview of the 2025 report submitted to the Legislature on implementation of the Lead Service Line Replacement program. The report documents progress in technical assistance and program funding and includes a list of projects that have been funded as well as projects awaiting funding.

NEXT BOARD MEETING

Executive Director Walter informed the Board that the next meeting will be scheduled in December 2025 or January 2026 to present the Audit Report for the fiscal year 2026 financial statements.

ADJOURN

Chair McKinnon called for a motion to adjourn. Motion made by Dana Vanderbosch and seconded by Myra Kunas.

Roll call taken: DEED; MDH; PCA; DOT

Absent: MMB; MDA

The meeting adjourned at approximately 11:30am.

Respectfully Submitted,

Chad Kolstad, Executive Director
Minnesota Public Facilities Authority