Minnesota Public Facilities Authority

BOARD MEETING – Minutes
Teams Video
June 4th, 2025 at 1:00 PM

MEMBERS AND DELEGATES PRESENT:

Kevin McKinnon, Chair, Department of Employment and Economic Development
Jennifer Hassemer, Minnesota Management & Budget
Dana Vanderbosch, Pollution Control Agency
Samuel Brown, Department of Transportation
Andrea Vaubel, Department of Agriculture

ALSO PRESENT:

Steve Walter, Executive Director MPFA
Karin Berkholtz, Deputy Director MPFA
Melissa Ralph, MPFA
Jennie Brown, MPFA
Mary Jane Schultz, MPFA
Drew Brooksbank, MPFA
Angela Berrens, MPFA
Peter Bradshaw, MPFA
Melissa Wilwert, MPFA
Paul Perez, MPFA
Pete Montoya, MPFA
Chad Kolstad, MDH
Corey Mathisen, MDH
Todd Johnson, MDH
Robert Smude, MDH
Todd Johnson, MDH
Randy Thorson, MPCA
Pam Foster, MPCA
Gabriel Posteuca, MPCA
Kyle Colvin, Met Council
Cory McCullough

CALL TO ORDER:

Chair McKinnon called the meeting of the Public Facilities Authority to order on June 4th, 2025, at 1:00 pm and stated: "I now call the meeting of the Minnesota Public Facilities Authority to order. As Chair of the Minnesota Public Facilities Authority this meeting is being held in person and by electronic means in accordance with Minnesota Statues, Chapter 13D. As is permitted under the Open Meeting Law, this meeting of the Minnesota Public Facilities Authority is being conducted over Audio Video Conferencing, and all votes will be counted with roll call. I will ask Melissa to call roll after every agenda item including agenda, minutes, each resolution, and adjournment."

Roll call taken: DEED; MMB; PCA; DOT
Absent: MDH; MDA

A quorum was established.

APPROVAL OF AGENDA

Chair McKinnon called for a motion to approve the agenda. Motion made by Jennifer Hassemer, seconded by Dana Vanderbosch.

Roll call taken: DEED; MMB; PCA; DOT
Voting No: None
Absent: MDH; MDA

Approval of the agenda passed unanimously.

APPROVAL OF JANUARY 16TH, 2025 MEETING MINUTES

Chair McKinnon called a motion to approve the minutes from the January 16, 2025, meeting. Motion made by Samuel Brown, seconded by Dana Vanderbosch.

Roll call taken: DEED; MMB; PCA; DOT
Voting No: None
Absent: MDH; MDA

Approval of the January 16, 2025, Meeting Minutes passed unanimously.

RESOLUTION #2025-02: FY 2026 ADMINISTRATIVE BUDGET AND INTERAGENCY AGREEMENTS

Executive Director Walter presented proposed Resolution #2025-2 explaining that the proposed Resolution #2025-02 is consistent with prior years authorizes the Executive Director to prepare and execute Interagency Agreements with MPCA and MDH. He added that DEED supports MPFA with general administrative services as established through a separate agreement.

Discussion about the MDH initial budget request being higher than what was determined to be needed for the 2026 agreement resulted in a suggested change to add "in an amount up to" for the interagency administrative amounts in clause 2.

Approval of the amended language to Resolution #2025-02 passed unanimously.

Chair McKinnon called a motion to approve the amended Resolution #2025-02.
Motion made by Dana Vanderbosch, seconded by Jennifer Hassemer.

Roll call taken: DEED; MMB; PCA; MDA; DOT
Voting No: None
Absent: MDH

Approval of the amendment to Resolution #2025-02 passed unanimously.

RESOLUTION #2025-03: FY 2026 DELEGATION OF SIGNATURE AUTHORITY

Executive Director Walter explained the proposed resolution authorizes the Chair, or in his absence, the Vice-Chair to approve and sign financing agreements for eligible projects certified by a partner agency and recommended for funding by the Executive Director. The resolution updates one enacted on June 20, 2024 to acknowledge the appointment of Steve Walter as Executive Director of the MPFA and provide delegation of authority of various MPFA programs and activities

Chair McKinnon called a motion to approve Resolution #2025-03.
Motion made by Andrea Vaubel, seconded by Jennifer Hassemer.

Roll call taken: DEED; MMB; PCA; MDA; DOT
Voting No: None
Absent: MDH

Approval of Resolution #2025-03 passed unanimously.

RESOLUTION #2025-04: 2025 LEGISLATIVE REVIEW AND PREPARATION FOR 2026

Executive Director Walter presented information on the status of the 2025 legislative session. He stated that the Legacy Finance Bill (HF 2563-Chapter 36) was signed by the governor on May 23, 2025. As of June 2, 2025 the Capital Investment BIll (HF 2844/SF 3056) had not passed nor had accompanying policy language, The resolution before the Board authorizes the Executive Director to work on budget priorities for the 2026 session according to the schedule established by MMB.

Chair McKinnon called a motion to approve the Resolution #2025-04.
Motion made by Dana Vanderbosch, seconded by Andrea Vaubel.

Roll call taken: DEED; MMB; PCA; MDA; DOT
Voting No: None
Absent: MDH

Approval of Resolution #2025-04 passed unanimously.

NEXT BOARD MEETING

Executive Director Walter informed the Board that the next meeting would be in September 2025 with the draft 2026 Clean Water and Drinking Water Intended Use Plans as agenda items. The 2026 plans will be used as the basis for funding applications for federal capitalization grants for federal fiscal year 2026 allotments under the regular state revolving fund programs and from year 4 of the Infrastructure Investment and Jobs Act.

ADJOURN

Chair McKinnon called for a motion to adjourn. Motion made by Andrea Vaubel and seconded by Jennifer Hassemer.

Roll call taken: DEED; MMB; PCA; MDA; DOT
Absent: MDH

The meeting adjourned at approximately 2:00 pm.

Respectfully Submitted,

Steve Walter

Steve Walter, Executive Director
Minnesota Public Facilities Authority