

# MinnesotaWorks.net Replacement Project Update / Sprint Demo

10/29/25

Presented by Ryan Wold, Paula Bergerson, and Vanessa East



### Meeting logistics

- This meeting will be recorded and posted to the project update webpage:
   MinnesotaWorks.net Replacement
- Please remain on Mute during the meeting to help reduce background noise for everyone.
- Feel free to enter questions in the chat at any time, and they will either be
  answered in the chat or addressed during Q&A at the end of the meeting. You
  can also use the <u>survey link</u> for more complex or specific questions.
- During Q&A, you are welcome to use the "Raise Hand" option if you would prefer to unmute yourself to ask your question.



### Agenda

- Project overview
- Project updates
- CareerForce.MN.gov Sprint Review
  - O What is a sprint review?
  - Show and tell (demo)
  - O What did we accomplish?
- Next steps/Project schedule
- Questions



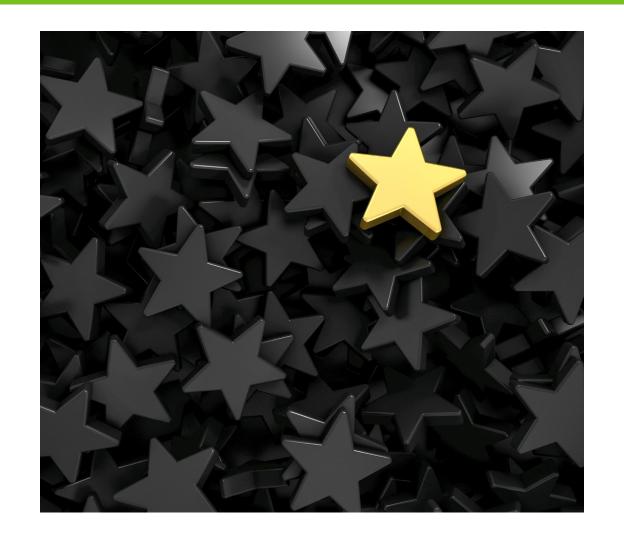


## Project overview

### Our north star: Job seekers first

### **Guiding Values**

- Commit to a great customer experience
- Prioritize the needs of job seekers
- Build for sustainability
- Improve the customer experience as we're working on the project
- Listen to **you** and other stakeholders and continuously improve the site





### Mission and goals

### Mission: Help Minnesotans find jobs

### **Goal: Replace MinnesotaWorks.net**

- Create one easy-to-use website that can help Minnesota job seekers find jobs
- Help Minnesotans find the resources that can help them overcome barriers to employment
- Fulfill regulatory requirements for providing a labor exchange

### Goal: Enhance & Maintain CareerForce.MN.gov

 CareerForce.MN.gov will be enhanced to support the job seeker's experience with the CareerForce system

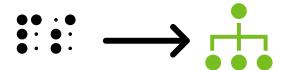




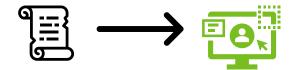
## Project updates

## Big picture recap

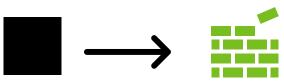
1. Redesign CareerForce.MN.gov



Improve tools used by job seekers, staff, partners, and employers



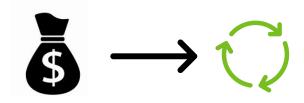
3. Design and implement a new database



4 Move employer job posting to CareerForce.MN.gov/post-a-job



5. Sustainable funding for future labor exchange

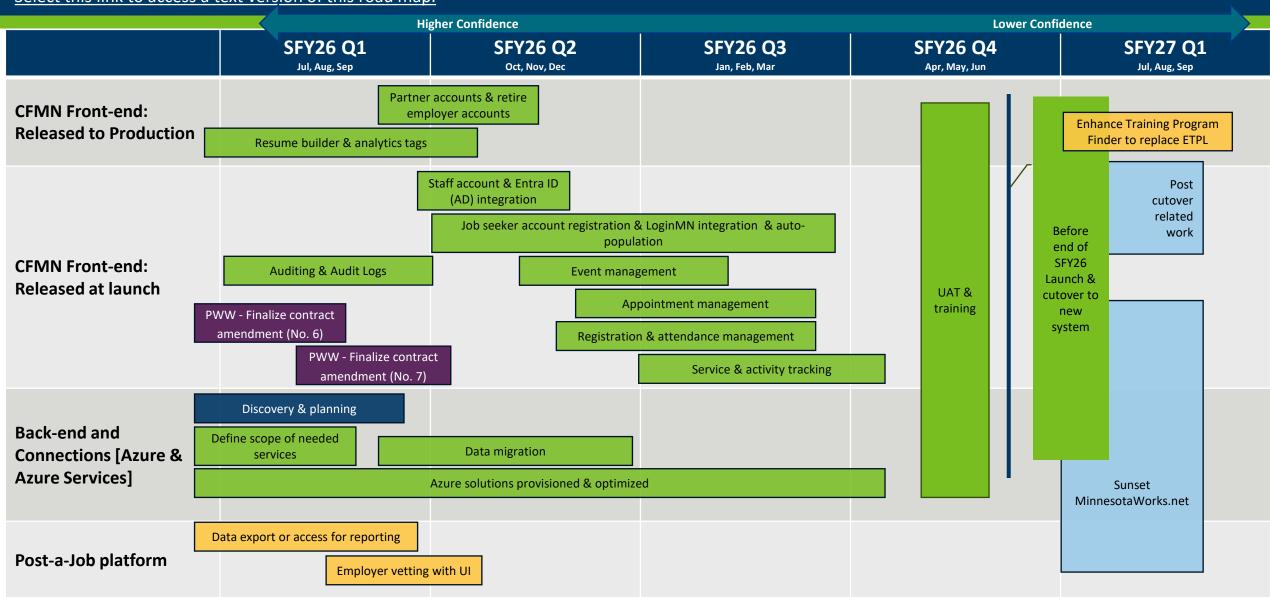


### MinnesotaWorks.net Replacement Project

Tactical roadmap as of 9/5/25

Select this link to access a text version of this road map.

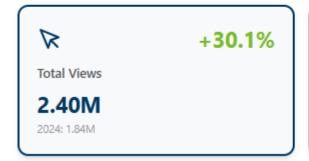




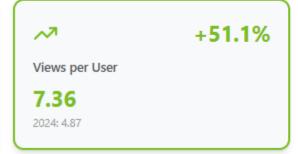
### How far we've come

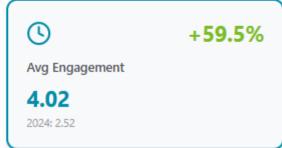


✓ New Job Search Launched: April 4, 2025







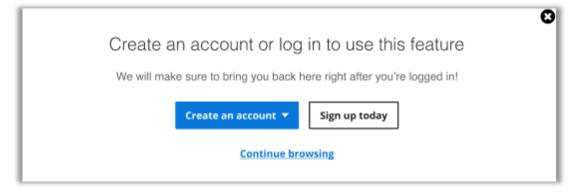


- **Job Search users doubled** (+108% active users)
- **Job Search page views up 85%** (450K views → 834K views)
- Engagement time increased 52% (4 minutes 40 seconds  $\rightarrow$  7 minutes 5 seconds)
- Users are more focused (+51% view per user site-wide)



### Coming soon: Single sign-on for DEED staff

- Increases convenience and security:
  - Sign in to CareerForce.MN.gov via existing Microsoft work account
  - When a staff member's work account is cancelled (e.g. retirement, winning the lottery, etc.), CareerForce.MN.gov staff account access will automatically be turned off
  - Will be implemented alongside updates to staff account dashboards to more conveniently access resources



A simplified log-in experience.



### On the horizon

- **Tiered registration,** so customers only have to provide the information that is necessary.
- Automated registration population, so customers don't have to reenter the same information if they already provided it in another system.
- Improved event registration, so customers don't have to use multiple websites to schedule an appointment.
- Integrated events calendar, so staff, partners and customers don't have to toggle between the job fairs calendar and a workshops calendar.



## Back-end updates

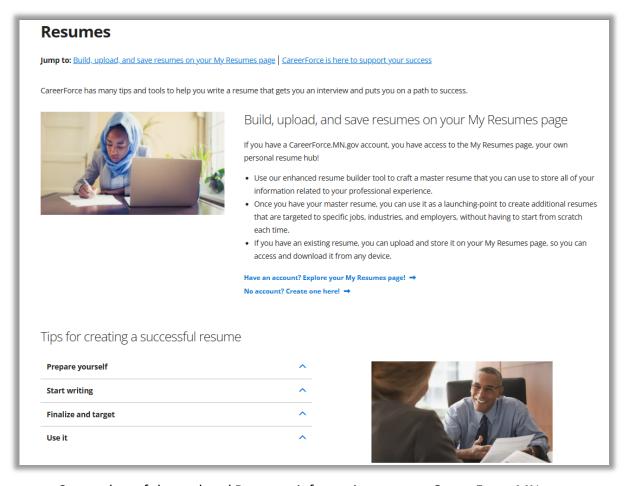
- Development database environment has been set up
- Test environment for CareerForce.MN.gov has been built and deployed
  - Application program interface (API) completed to fetch, verify, and validate data based on requirements
  - Confirmed data flow, matched and in-sync with our partner Portland Webworks, Inc. (PWW)
- Documented data points we receive and will receive, in preparation for autopopulation





### Content updates

- Redesigned
   CareerForceMN.gov/resumes
- Addressed translation gaps on Program & Service pages
- Removed Favorites and Favorite Organizations blocks from user dashboards



Screenshot of the updated Resumes information page on CareerForce.MN.gov.

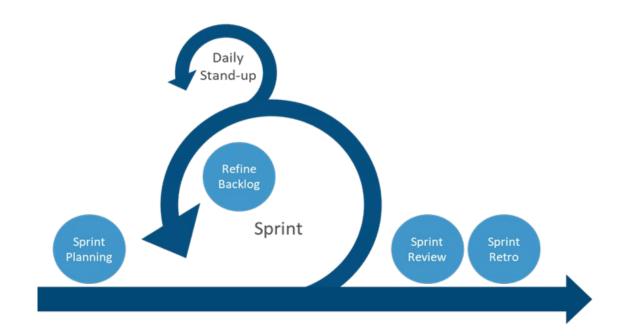




## CareerForce.MN.gov sprint review

### What is a sprint review?

- A demonstration of the work that the product team has completed over a specific period
  - This can include new features, bug fixes, and changes to how the product (in this case, CareerForce.MN.gov) functions
- A time to ask questions and give feedback to the product team





### What we accomplished: Sprint 144

#### Resume feature:

- ✓ Added resume download functionality
- ✓ Added resume download link to resume builder Review step
- ✓ Added option for staff to download job seekers' uploaded resumes for review
- ✓ Created accessible Word document for resumes downloaded from resume builder
- ✓ Updated styling of contact links in Resume Preview
- ✓ Adjusted file name of uploaded resumes that are downloaded
- ✓ Updated final details of Resume Preview
- ✓ Updated Job Seeker Lookup page name for consistency
- ✓ Removed default values for start and end year on resume builder Experience and Education steps
- ✓ Adjusted spacing on resumes downloaded from resume builder
- ✓ Updated font of resumes downloaded from resume builder to match Resume Preview

- ✓ Updated styling and functionality of contact links in resumes downloaded from resume builder
- ✓ Configured the start and end date ranges for resume builder Experience and Education steps
- ✓ Corrected a styling issue that was being triggered in resume builder Skills step
- ✓ Adjusted layout of resume builder contact links to stack
- ✓ Tested staff permissions for supporting job seekers with resumes
- ✓ Set permissions for resume builder-related content
- ✓ Adjusted permissions for adding resumes from site back end
- ✓ Added antivirus to file uploads
- ✓ Identified folder naming pattern for uploaded resumes
- ✓ Implemented selected folder naming pattern for uploaded resumes
- ✓ Restored dependency in cf\_resume.info.yml file



## What we accomplished: Sprint 144, continued

#### Front-end work:

- ✓ Retired employer account profile type
  - ✓ Removed Employer option from Profile Type filter on back-end account lookup
  - √ Removed employer profile permission configuration
  - ✓ Removed Employer Quick Links menu from Dashboard page type

#### Back-end work:

- ✓ Addressed CareerOneStop API traffic spike issue
- ✓ Updated back-end labels for account roles
- ✓ Archived the Chatbot report in analytics tools
- ✓ Defined data retention rules

#### User account updates (deployed to test site):

- ✓ Created staff dashboard page variant
- ✓ Added My Organizations block to staff dashboard variant
- ✓ Added Staff Quick Links block to staff dashboard variant
- ✓ Added Staff & Partner Resources block to staff dashboard variant
- ✓ Add Groups tab to user accounts
- ✓ Enhanced the Job Seeker Lookup page
- ✓ Built Staff/Partner Lookup page



### What we accomplished: Sprint 145

#### Front-end work:

✓ Added character limit warning message to resume builder Experience step

#### Bug fixes:

- ✓ Adjusted permissions to correct an issue preventing some admin staff from updating Group membership
- ✓ Updated resume download functionality to fix an issue preventing downloaded resumes from displaying as expected
- ✓ Updated back-end label for the Job Service Manger account role
- ✓ Addressed issue preventing user dashboards from displaying as expected for admin users

#### Back-end work:

- ✓ Researched options for more stable links to files from content pages
- ✓ Created backup file of existing accounts with Employer role
- ✓ Set up tags and triggers for analytics data related to the resume builder
- ✓ Defined & configured events
- ✓ Created Account Flag configuration to be applied to events



### What we accomplished: Sprint 145, continued

#### User accounts (deployed to test site):

- ✓ Styled staff dashboard layout template, regions, and blocks
- ✓ Built infrastructure for an Account Permissions tab on staff accounts
- ✓ Added Account Permissions tab to staff accounts
- ✓ Added Content Submissions tab to staff accounts
- ✓ Added Webform Submissions tab to staff accounts
- ✓ Added functionality to prevent log-in after too many failed attempts for partner accounts
- ✓ Explored options for tooltip helper text on job seeker registration pages
- ✓ Corrected an issue preventing some user accounts from displaying in results on Staff/Partner Lookup page



### What we accomplished: Sprint 146

#### Back-end work:

- ✓ Created event log database
- ✓ Set up CloudFormation and CodeDeploy for audit logging
- ✓ Tested analytics tags and triggers related to adding Career Goals on the Interest Assessment and Skills Matcher
- ✓ Determined an approach to translate pages related to the resume feature
- ✓ Enabled translated content within resume builder steps
- Enabled translation of section headers for downloaded resumes
- ✓ Enabled translated content for resume-related pages edited using Page Manager
- ✓ Added analytics tags and triggers to track:
  - √ Tasks related to maintaining resumes
  - ✓ Resume uploads
  - ✓ Resume downloads

#### Bug fixes:

- ✓ Adjusted settings for downloaded resumes to address a Skills section formatting issue
- ✓ Corrected an issue preventing section/skill re-ordering arrows from working as expected with keyboard navigation in Firefox
- ✓ Fixed an issue with formatting of special characters in downloaded resumes



### What we accomplished: Sprint 146, continued

#### User accounts (deployed to test site):

- ✓ Developed plan for implementing local menu design for staff accounts
- ✓ Identified password requirements for partner accounts
- ✓ Identified options for two-factor authentication for partner accounts
- ✓ Implemented email two-factor authentication for partner accounts
- ✓ Created log-in landing page
- ✓ Created Staff-specific account profile type
- ✓ Included Staff-specific account profiles to Staff/Partner Lookup page
- ✓ Built infrastructure for job seeker profile steps
- ✓ Added "Save and continue" and "Go back" buttons for job seeker registration steps





## Next steps

## Highlights for next sprint review

### Coming soon:

- Single sign-on for staff will go live December 16, 2025
- Progress on new job seeker registration





# Questions?

The conditions are right for us to succeed.



## How you can stay involved

- Monthly updates Fill out our engagement form to be added to the mailing list for monthly updates: <a href="https://forms.office.com/g/1kACc6Lpjr">https://forms.office.com/g/1kACc6Lpjr</a>
- Project webpage View this webpage to view meeting recording and other info: <a href="https://mn.gov/deed/programs-services/mnw-replacement/">https://mn.gov/deed/programs-services/mnw-replacement/</a>
- Email Ryan.Wold@state.mn.us or Vanessa.East@state.mn.us if you have any questions

Join us for our next update on:

Wednesday, December 3

11:00 a.m. – 12:00 p.m.

Via Teams

Calendar invites will be sent out later today!

