Anoka County Job Training Center

Career Pathways Programs

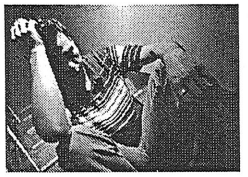
2015

- ✓ *Short-Term Training*
- ✓ *Great Outcomes*
- ✓ *In Demand Occupations*

Anoka County
MINNESOTA
Resourceful, Innovative, Fiscally Responsible

Students come to us with

Fear of Failure



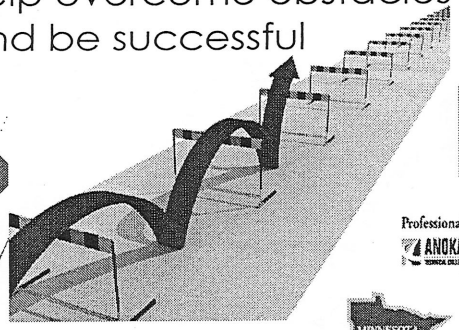
"Math is too hard for me!"

"School is not my thing – I am not smart enough"

"I don't want to go to college for 4 years"

"I want to go back to school but not sure I will be successful."

Partnering together to help overcome obstacles and be successful



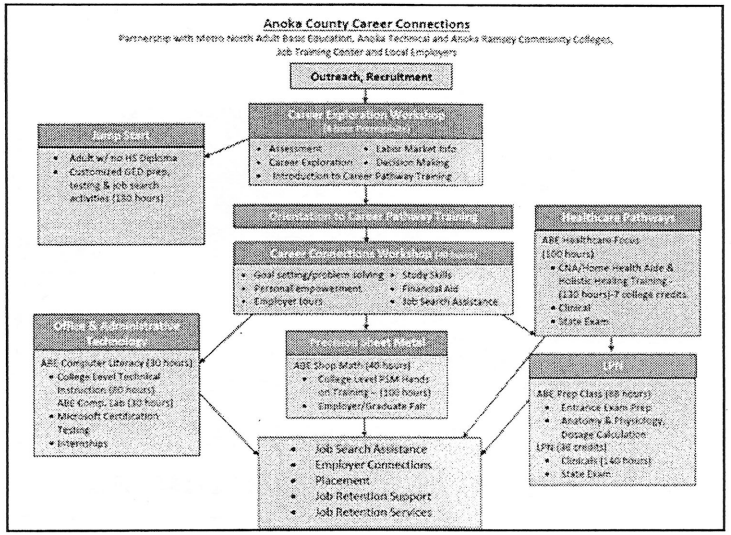
Metro North
Adult Basic Education
Sponsored by Community Education

Professional & Workforce Training
ANOKA TECHNICAL COLLEGE
ANOKA-RAMSEY COMMUNITY COLLEGE

MINNESOTA WORKFORCE CENTER

Recruitment

- WFC Resource Room
- Community Partners such as Hope4Youth & YMCA
- Area High Schools and Alternative School settings
- Adult Basic Education
- ATC/ARCC



Counseling Staff & Navigators help students:

- Identify and overcome obstacles
- By providing support services and securing funding to support training plans
- By assisting with job search and internship placements
- By awarding incentives earned at various benchmarks achieved

Braiding of Funds

Promoting Co-Enrollments

Examples

- MJSP
- WIOA
- Pathways to Prosperity
- Fast TRAC
- Adult Workforce Development Grant
- Minnesota Youth Program

Career Exploration Workshop

- First Step is to attend our CEW Workshop to identify skills and affirm career pathway choice

Innovative Ideas "Jump Start"

Jump Start Your Success:
Twelve weeks of class focused on GED instruction

- Learn information needed to pass the current GED test.
- Work in a small class setting with an instructor and receive in depth help with the GED test topics.
- Test in our office with your fellow students.

Prep Training:
Twelve weeks of class (180 hours) designed to build basic computer skills as well as instruction on the GED test topics:

- Reasoning Through Language Arts
- Mathematical Reasoning
- Science
- Social Studies

85% GED graduation rate

Precision Sheet Metal

Prep Training: Students will complete 40 hours of Shop Math designed with the math skills the students will need to be successful in their technical training.

Precision Sheet Metal Training: Nine weeks of class (100 hours) working on assessments, assignments and tasks in both the classroom and shop/lab.

Heath Care Pathway

Prep Training:

Eighty (80) hours designed to help strengthen reading, writing, math and computer skills to prepare for college classes (Learn PowerPoint & other computer skills, write research papers, and learn medical terminology.

Health Care Pathway Training

Earn five (5) college credits to start a career as a Nursing Assistant or Universal Healthcare Worker.

Nursing Assistant/Home Health Aide – (5 credits)
Contains both classroom and clinical training to prepare for the exam.

Nursing Assistant Exam

Training in Directing and Supporting Activities for Older Adults and Culture Change

Office & Administrative Technology Pathway

Prep Training:

Three weeks of class (30 hours) designed to build basic computer skills, office/math skills, professional business writing and emailing skills.

Microsoft Office Certification Training:

Seven weeks of class (110 hours) to begin a career as a Microsoft Office Certified Office professional.

- Complete 80 hours of training in MS WORD, EXCEL, POWERPOINT, ACCESS, and OUTLOOK.
- 30 hours of lab time Tuesdays & Thursdays 1:00 – 3:00 p.m.
- Microsoft Office Specialist (MOS) Microsoft WORD and EXCEL Specialists Exams.
- 80 hour paid internship to gain local employer connection and office experience.

Internships

- Positions directly tied to field of study
- Extensive outreach to area employers developing partnerships to make transition from training to employment successful for students
- Counseling staff provide follow-up and support at worksites
- Youth earn wages while gaining work experience

Increased partnerships with MnSCU

Anoka County
MINNESOTA

ANOKA TECHNICAL COLLEGE — Anoka Technical College

ANOKA-RAMSEY COMMUNITY COLLEGE — Anoka Ramsey Community College

Common Goals

Helping students complete training and start great careers

Increase Enrollments

- Offer additional services to prospective students
  - Post card sent to new students that are Pell Eligible
  - Recruit at College Open House
  - Anoka County Counselor on campus and involved in prospective student tours and information sessions
- Increased understanding of the programs and the enrollment process

Reduce Drop Outs

Increase Retention

- Provided up front assessments to better match students to the correct program of study
- Outreach to offer counseling and financial support to:
  - Students that have withdrawn or failed multiple courses
  - Students on academic probation
  - Students applying for Crisis Services.
  - Low income 18- 24 year olds applying for college (Pell Eligible)
- Sent post cards to targeted population
- Marketing WFC services on campus

Student Success Coaches

Financial Aide Office

Increase Employment Outcomes

- Assist with job placement for all students
  - Anoka County Counselors available on campus
  - Provide Labor Market Information to students and staff
  - Assist students with job search questions and resume writing
  - Increase awareness of WFC resources and workshops
- Setting up internships to gain work experience

How do we stay connected?

- Anoka County Counselors on Campus
  - Funded with HECAP and Access & Opportunity Funding
  - Looking at Perkins Funding
- Monthly meetings with many partners – ATC, PWT, AHTHS, STEP, ABE…
- Marketing and Partnering together on Grants
- Members on each others boards

Anoka County *Empowers*

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