

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)

SCSEP Data Collection Handbook and Program Management Resources:

1. Case Creation: Intake, Eligibility, Recertification, Characteristics, and Other Enrollment Information.

[GPMS Data Collection Handbook Module 1: Case Creation](#) - REVISED - 9.5.2023

[GPMS Data Collection Handbook Module 1: Appendix](#)

2. Assignment: Assignment Detail, Add Host Agency, Participant Required Actions, Approved Breaks, Training and Services, and Paid Hours.

[GPMS Data Collection Handbook Module 2: Assignments](#) - REVISED - 1.25.2024

[GPMS Data Collection Handbook Module 2: Appendix](#) - REVISED - 1.25.2024

3. Related Actions: Exit, Placement, Right of Return, Follow-Up, Add Service, And Add Organization

[GPMS Data Collection Handbook Module 3: Exit, Placement, and Follow-Up](#) - Updated Version 1.1

[GPMS Data Collection Handbook Module 3: Appendix](#)

4. Other Data Collection and Management elements:

[PMS Data Collection Handbook - General Appendix](#)

5. User Guide for Grantees, includes program managements and GPMS Data collection

[GPMS User Guide](#) - Updated Version 1.7.1

6. Other Important GPMS guides and Aids

[GPMS User Roles and Permissions](#)

[GPMS Log-in Access Instructions](#)

[Requesting New Users to be Added to GPMS](#)

[New User Template](#)

[GPMS Production Access](#)

RELATED LINKS:

GPMS documents (BCT Partners site) - <https://scsep-help.com/gpms-documents/>

GPMS Releases (BCT Partners site) - <https://scsep-help.com/gpms-releases/>