

Dislocated Worker and Federal Adult Programs (DWFAP)

ADVISORY: Technical Assistance Response Letter (TAR) Letter 26-02

TO: Requester

FROM: Minnesota Department of Employment and Economic Development (DEED) DWFAP Unit

PUBLICATION DATE: March 13, 2026¹

EXPIRATION DATE: None (Continuing)

NUMBER: 26-02 (Public Version)

SUBJECT: Using State Dislocated Worker (DW) Funds for On-the-Job Training (OJT) With Out-of-State Employers

1. Purpose

To clarify that State DW funds can be used for OJT with out-of-state employers.

2. Action Requested

Review this TAR Letter for guidance on the use of State DW funds for OJTs with out-of-state employers and share with relevant staff as appropriate.

3. Relevant Laws, Policies and References

[Minnesota State Statute 116L.17](#)

[DEED Customized Training and On-the-Job Training Policy](#) (November 11, 2015)

[DWFAP State Dislocated Worker Eligibility Policy](#) (December 9, 2024)

4. Changes to DWFAP Advisories

None

5. Summary and Background

A Workforce Development Area asked for clarification on the use of State DW funds for OJT with out-of-state employers. The State DW Program requires that participants have a connection to Minnesota either in the form of Minnesota residency or employment in the state at the time employment ceased.² Currently, both Minnesota State Statute 116.71 and DEED's OJT and Customized Training Policy don't address OJT contracts with out-of-state employers.

6. Utilizing State DW Funds for OJT With Out-of-State Employers

Allowing State DW funds for OJT contracts with out-of-state employers maximizes participants' access to employer-based training. This flexibility can especially support Minnesotans that live in border communities but commute out-of-state for work. Virtual OJT opportunities may also be utilized, where appropriate, but in-person OJT with out-of-state employers should be prioritized whenever possible.

Out-of-state employers training State DW participants under an OJT contract must follow all applicable State and local policies.

¹ Date published on the DWFAP website. TAR Letter 26-02 originally sent to requester on March 3, 2026.

² Minnesota State Statute 116L.17, Subdivision 1(C) and DWFAP State DW Eligibility Policy (Page One)

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7. Inquiries

Questions about this TAR Letter should be directed to the DWFAP email:

Dwfaprograms.deed@state.mn.us

8. Attachments

None

9. Advisory History

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