

DATA INVENTORY

(July 29, 2025)

This inventory identifies the Responsible Authority for the Minnesota Department of Employment and Economic Development (“DEED”) and describes DEED’s private and confidential data categories and classifications. *See* Minn. Stat. §§ 13.025, 13.05; Minn. R. 1205.1200. All other data is presumed to be public unless the law states otherwise.

DEED’s Responsible Authority is:

Matt Varilek, Commissioner
Great Northern Building
180 E 5th Street, Suite 1200
St. Paul, MN 55101

For questions about this inventory, please contact DEED’s Data Practices Compliance Official:

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Data Maintained by DEED

Type/Category of Data	Description	Data Classification*	MN Statute	Employee Work Access
Attorney Data	Data related to attorney work product or protected by attorney-client privilege.	Private	Minn. Stat. § 13.393	Certain employees on an as-needed basis as part of specific work assignments
Business Data	<ul style="list-style-type: none">• Data submitted to a government entity by a business requesting financial assistance or a benefit financed by public funds and other data otherwise provided by a business, including but not limited to credit reports, financial statements, net worth calculation, business plans, income & expense projections, balance sheets, customer lists, income tax returns, design, market, and feasibility studies not paid for	Private; Nonpublic	<ul style="list-style-type: none">• Minn. Stat. § 13.591• Minn. Stat. § 13.48;	Certain employees on an as-needed basis as part of specific work assignments

	<p>with public funds.</p> <ul style="list-style-type: none"> • Financial data on business entities submitted to a government entity for the purpose of presenting awards to business entities for achievements in business development or performance. 			
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Civil Investigative Data	Data that are collected in order to start or defend a pending civil legal action or because a civil legal action is anticipated.	Confidential; Nonpublic	Minn. Stat. § 13.39	Certain employees on an as-needed basis as part of specific work assignments
Computer Use and Access Data	Data that a government computer electronically places on a government computer to track the creation, collection, and/or maintenance of electronic access data or a user's use of "cookies."	Private; Nonpublic	Minn. Stat. § 13.15	Certain employees on an as-needed basis as part of specific work assignments
Continuity of Operations Data	Personal home contact information used to ensure that an employee can be reached in the event of an emergency or other disruption affecting continuity of operation of a government entity.	Private	Minn. Stat. § 13.43	Certain employees on an as-needed basis as part of specific work assignments
Correspondence	Letters and electronic communications.	Private; Confidential; Nonpublic	Various	Certain employees on an as-needed basis as part of specific work assignments

Data Regarding Contracts and Grants	<ul style="list-style-type: none"> • Data created by a granting agency to create a request for proposal is until the request for proposal is published; Responses to requests for proposals until completion of the evaluation process. • Data arising from contracts for professional technical services and acquisitions, local and federal grant applications, awards and contracts, interagency/joint powers agreements, and other related agreements, records, and documents; and responses to requests for proposals until completion of the evaluation process. • When required by a federal agency, data collected and maintained by DEED because DEED contracts with the federal agency. 	Private; Nonpublic	<ul style="list-style-type: none"> • Minn. Stat. § 13.599 • Minn. Stat. § 13.05 • Minn. Stat. § 13.35 	Certain employees on an as-needed basis as part of specific work assignments
Data Regarding Data Requests	Data collected, created, received, maintained, or disseminated by DEED in response to requests for data.	Private; Confidential; Nonpublic	Various	Certain employees on an as-needed basis as part of specific work assignments
Elected and/or Appointed Officials Data	<ul style="list-style-type: none"> • Correspondence between individuals and elected officials • Certain data pertaining to applications for appointed officials 	Private	Minn. Stat. § 13.601, subds. 2 and 3	Certain employees on an as-needed basis as part of specific work assignments
Employment & Training (E&T) Data	<ul style="list-style-type: none"> • Data on individuals collected, maintained, used, or disseminated because an individual applies for, is currently enrolled in, or has been enrolled in E&T programs funded with federal, state, or local resources. • Data collected on individuals 	Private	<ul style="list-style-type: none"> • Minn. Stat. § 13.47 • Minn. Stat. § 116J.401 • Minn. Stat. § 116L.561 	Certain employees on an as-needed basis as part of specific work assignments

	<p>pursuant to a DEED program;</p> <ul style="list-style-type: none"> • Data collected on individuals pursuant to the Minnesota Youth Program. 			
General Nonpublic Data	<ul style="list-style-type: none"> • Data that would be likely to substantially jeopardize the security of information, possessions, individuals, or property against theft, tampering, improper use, attempted escape, illegal disclosure, trespass, or physical injury, if the data were released to the public. • Data including a formula, pattern, compilation, program, device, method, technique or process (1) that was supplied by the affected individual or organization, (2) that is the subject of efforts by the individual or organization that are reasonable under the circumstances to maintain its secrecy, and (3) that derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use. • Data relating to management positions on economic and noneconomic items that have not been presented during the collective bargaining process or interest arbitration. 	Nonpublic; Private	Minn. Stat. § 13.37	Certain employees on an as-needed basis as part of specific work assignments

Internal Audit Data	Data created, collected, and maintained for the purpose of performing audits and/or relating to an audit or investigation; working documents gathered or generated until the final report is published or the audit becomes inactive.	Private; Confidential; Nonpublic	Minn. Stat. § 13.392	Certain employees on an as-needed basis as part of specific work assignments
Labor Relations Information Data	Data that has not been presented during the collective bargaining process or interest arbitration, including information collected or create to prepare the management position; data including any meet and confer data related to meetings with the local union.	Private; Confidential; Nonpublic	Minn. Stat. § 13.37	Certain employees on an as-needed basis as part of specific work assignments
Personnel Data	Certain data on current & former employees, applicants, volunteers, & contractors.	Private	Minn. Stat. § 13.43	Certain employees on an as-needed basis as part of specific work assignments
Rehabilitation Data general data	<ul style="list-style-type: none"> • Data collected and maintained the Department of Employment and Economic Development that pertain to individuals applying for or receiving rehabilitation services; • Data obtained from, copied from, and the contents of public records stating the names, addresses and information pertinent to their vocational rehabilitation of persons injured or otherwise disabled. 	Private	<ul style="list-style-type: none"> • Minn. Stat. § 13.791 • Minn. Stat. § 268A.05 	Certain employees on an as-needed basis as part of specific work assignments
Rehabilitation Data harmful data	Medical, psychological, or rehabilitation data determined to be harmful to the individual.	Confidential	Minn. Stat. § 13.791	Certain employees on an as-needed basis as part of specific work assignments
Rehabilitation Data vendor data	Certain data on blind vendors.	Private	Minn. Stat. § 13.791	Certain employees on an as-needed basis as part of specific work assignments

Social Security numbers	Social Security numbers (SSN) assigned to individuals.	Private	Minn. Stat. § 13.355	Certain employees on an as-needed basis as part of specific work assignments
Unemployment Insurance (UI) Appeals Data	Any evidence or testimony used in an appeal.	Private	Minn. Stat. § 268.105	Certain employees on an as-needed basis as part of specific work assignments
UI Employer & Applicant Data	Data provided by individual applicants and MN employers to determine an applicant's entitlement to unemployment benefits.	Private; Nonpublic	Minn. Stat. § 268.19	Certain employees on an as-needed basis as part of specific work assignments
UI Wage Detail Data	Data provided by MN employers including but is not limited to applicant name; SSN; total wages paid to the employee, and total number of paid hours worked.	Private	Minn. Stat. § 268.044	Certain employees on an as-needed basis as part of specific work assignments

* This document is intended to provide the data inventory for private and/or confidential data on individuals. Please note that data contained in the column entitled "Type/Category of Data" may also be subject to other data classifications.